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TOPIC EIGHT : Create Sea Freight Booking

CFS Shipment

Go to screen Outbound – S/O Quick Entry (CFS), press [go]

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
S/O QUICK ENTR		S/O Quick Entry (CFS)						
S/O		S/O Quick Entry (CY)	Job#		Vessel/Voyage			
FRT			POL		Warehouse			
FOB		Shipping Order Entry	POD		Default Input			
Division	SE	Schedule/Job Create	Mode	1 - Shipping Order				Go

Press [+] for new create record.

User has to fill in the below form. The * is the mandatory field.

S/O QUICK ENTRY (CFS) ? [X]										Division: SE		User: HKG LEO			
S/O		Job#		Vessel/Voyage											
FRT		POL		Warehouse											
FOB		POD		Default Input											
Division	SE	Mode	1 - Shipping Order												
										Port Information					
S/O	Shipper *	Name *	Consignee *	Name *	Freehand *	D.Agent	P.Agent	ETD *	Incoterm *	Receipt	POL *	POD *	Delivery	FRT *	
	M0042	MT FOODS, S.A.	DUMMY	DUMMY	R			31/12/2015	FOB		HKHKG	PABLB			
										Terms					
										Port					
										ADALV					

Press F8 and input the Company Name you want to search. The system will pop out the result. Double click to get the record.

aswfm3k.paradigm2000.com/pop002.ASP?validate=cgne_code;code2[cgne_name;doc_e_name&@code2=B0031&actio

Code		Name	%testing	Short Name	
Country		Chinese Name		Tax Code	
				Go	

Please follow the screen the fill in the information. A complete record should be as the below screen.

S/O QUICK ENTRY (CFS) ? [X]										Division: SE		User: HKG LEO			
S/O		Job#		Vessel/Voyage											
FRT		POL		Warehouse											
FOB		POD		Default Input											
Division	SE	Mode	1 - Shipping Order												
										Port Information					
S/O	Shipper *	Name *	Consignee *	Name *	Freehand *	D.Agent	P.Agent	ETD *	Incoterm *	Receipt	POL *	POD *	Delivery	FRT *	
	M0042	MT FOODS, S.A.	B0031	BK TEST CONSIGNEE	R			31/12/2015	FOB		HKHKG	PABLB			
										Code					
										B0031					
										Name					
										BK TEST CONSIGNEE					
										City					
										GBABD					

If you receive all the bookings go to the same route, you can use the Default Input Method. Type in the information in the purple field and the Default Input is Y.

S/O QUICK ENTRY (CFS) ? [X]										Division: SE		User: HKG	
S/O				Job#				Vessel/Voyage					
FRT	PP				POL	HKHKG			Warehouse	ABC			
FOB	PP				POD	PABLB			Default Input	Y			
Division	SE				Mode	1 - Shipping Order			Go				

S/O	Shipper	Name	Consignee	Name	Freehand	D.Agent	P.Agent	ETD	Incoterm	Receipt	POL	POD	Delivery	FRT	FOB	Qty	Unit	KGS	CBM	Warehouse	Cu	
(No Schedule)																						
1	HKGSBLB500096	A0177	ABC TESTING COMPANY	DUMMY	DUMMY	R	A0001	A0001	31/12/2015		HKHKG	HKHKG	PABLB	PABLB	PP	PP	400	CTN	1,500.00	5.000	ABC	
2	HKGSBLB500094	M0042	MT FOODS, S.A.	B0031	BK TEST CONSIGNEE	R			31/12/2015	FOB	HKHKG	HKHKG	PABLB		PP	PP	600	CTN	2,020.00	7.000		

When you press [+], the POL, POD and etc will not be asked to input.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility				
S/O QUICK ENTRY (CFS) ? [X]									Division: SE		User: HKG	
S/O				Job#				Vessel/Voyage				
FRT	PP				POL	HKHKG			Warehouse	ABC		
FOB	PP				POD	PABLB			Default Input	Y		
Division	SE				Mode	1 - Shipping Order			Go			

S/O	Shipper	Name	Consignee	Name	Freehand	D.Agent	P.Agent	ETD	Qty	Unit	KGS	CBM	Custom Brok
(No Schedule)													
1	HKGSBLB500096	A0177	ABC TESTING COMPANY	DUMMY	DUMMY	R	A0001	A0001	31/12/2015	400	CTN	1,500.00	5.000
2	HKGSBLB500094	M0042	MT FOODS, S.A.	B0031	BK TEST CONSIGNEE	R			31/12/2015	600	CTN	2,020.00	7.000

You can always search the booking you have created.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility				
S/O QUICK ENTRY (CFS) ? [X]									Division: SE		User: HKG	
S/O				Job#				Vessel/Voyage				
FRT	PP				POL	HKHKG			Warehouse	ABC		
FOB	PP				POD	PABLB			Default Input	Y		
Division	SE				Mode	1 - Shipping Order			Go			

S/O	Shipper	Name	Consignee	Name	Freehand	D.Agent	P.Agent	ETD	Incoterm	Receipt	POL	POD	Delivery	FRT	FOB	Qty	Unit	KGS	CBM	Warehouse	
(No Schedule)																					
1	HKGSBLB500096	A0177	ABC TESTING COMPANY	DUMMY	DUMMY	R	A0001	A0001	31/12/2015		HKHKG	HKHKG	PABLB	PABLB	PP	PP	400	CTN	1,500.00	5.000	ABC
2	HKGSFCZ500095	M0035	MICHAEL KORS (USA).	M0034	MK PANAMA OPERATIONS, INC.	R	A0031		25/10/2015	EXW	HKHKG	HKHKG	PABLB	PACFZ	CC	CC					
3	HKGSBLB500094	M0042	MT FOODS, S.A.	B0031	BK TEST CONSIGNEE	R			31/12/2015	FOB	HKHKG	HKHKG	PABLB		PP	PP	600	CTN	2,020.00	7.000	
4	HKGSBLB500090	L0033	LEE KUM KEE INTERNATIONAL HOLDINGS LTD	N0016	NHS GROUP	R	A0031		24/12/2015	FOB	HKHKG	HKHKG	PABLB		CC	PP					
5	HKGSBLB500026	M0042	MT FOODS, S.A.	DUMMY	CONSIGNEE FOR TESTING ONLY.	R	A0032	A0032	20/12/2015	EXW	HKHKG	HKHKG	PABLB		CC	PP		CTN			
6	HKGSBLB500024	M0042	MT FOODS, S.A.	DUMMY	CONSIGNEE FOR TESTING ONLY.	R	A0032	A0032	20/12/2015	EXW	HKHKG	HKHKG	PABLB		CC	PP		CTN			
7	HKGSBLB500023	M0042	MT FOODS, S.A.	DUMMY	CONSIGNEE FOR TESTING ONLY.	R	A0032	A0032	15/12/2015	EXW	HKHKG	HKHKG	PABLB		CC	PP		CTN			

Or user may choose to copy the existing Shipping Order. There is two option: Copy S/O and Copy S/O from Import.

User may proceed to Outbound -> Shipping Order Entry -> press [Go]

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
Shipping Order Entry (S/O Quick Entry (CFS) (This is UAT environment))								
S/O	S/O Quick Entry (CY)		Job#	Vessel/Voyage		Shipper		
HBL/MOBL	Shipping Order Entry		OL	Container		Consignee		
ETD	Schedule/Job Create		Final est.	Container Type		Agent		
/+Days	Job Control		Service	Terms		Controlling Customer		
ETA	Enquiry and Process		/O	Freehand		Broker		
/+Days			Status	Ship ID		User		
SMOBL			Display	Loading				
Liner S/O								
Division	SE							
<input type="button" value="Go"/>								

2 buttons will be appeared:

Shipping Order Entry (This is UAT environment)								Division: SE																							
S/O	Job#		Vessel/Voyage		Shipper																										
HBL/MOBL	POL		Container		Consignee																										
ETD	POD		Container Type		Agent																										
/+Days	Final Dest.		Terms		Controlling Customer																										
ETA	Service		Freehand		Broker																										
/+Days	P/O		Ship ID		User																										
SMOBL	Status		Display		Loading																										
Liner S/O																															
Division	SE																														
<input type="button" value="Copy S/O"/> <input type="button" value="Copy S/O from Import"/>																															
<table border="1"> <thead> <tr> <th>S/O</th> <th>Shipper Name</th> <th>Consignee Name</th> <th>B/L</th> <th>Service</th> <th>Status</th> <th>Qty</th> <th>Unit</th> <th>KGS</th> <th>CBM</th> <th>Loading</th> </tr> </thead> <tbody> <tr> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>6</td> <td>X</td> <td>100</td> <td></td> <td></td> </tr> </tbody> </table>										S/O	Shipper Name	Consignee Name	B/L	Service	Status	Qty	Unit	KGS	CBM	Loading	1						6	X	100		
S/O	Shipper Name	Consignee Name	B/L	Service	Status	Qty	Unit	KGS	CBM	Loading																					
1						6	X	100																							

[Copy S/O]: User may filter the by fields below to pick the S/O, when user type the shipper name, once the mouse move to other fields/ press [Tab], shipper address and shipper code will be appeared. Or user may use "%DAMCO" to search the shipper too.

ETD is mandatory field.

Then press [Go].

Copy S/O (This is UAT environment)		Division: SE	
S/O No.			
Name	DAMCO		
Address			
Shipper Code			
ETD*	1/07/2016	<input type="button" value="Go"/>	

Copy S/O (This is UAT environment)	
S/O No.	
Name	DAMCO HONG KONG LTD.
Address	DD124 TIN HA ROAD, PING SHAN, YUEN LONG, N.T., HONG KONG
Shipper Code	D0012
ETD*	1/07/2016
<input type="button" value="Go"/>	

The existing S/O with the designated shipper will be listed out. User may further filter by Consignee if need.

Copy S/O (This is UAT environment)		Division: SE	User: HKG LEO
S/O No.			
Name	DAMCO HONG KONG LTD.		
Address	DD124 TIN HA ROAD, PING SHAN, YUEN LONG, N.T., HONG KONG		
Shipper Code	D0012		
ETD*	1/07/2016	Go	
Consignee			
Consignee	S/O#	Shipmark	Description
1 BK TEST CONSIGNEE United Kingdom	HKGSABD500022 ASHKG500022 CFS/CFS HKHKG GBABD		
2 BK TEST CONSIGNEE ABERDEEN UNITED KINGDOM	HKGSALV500037 ASHKG500043 CFS/CFS HKHKG GBABD		
3 BK TEST CONSIGNEE ABERDEEN UNITED KINGDOM	HKGSABD500043 ASHKG500043 CFS/CFS HKHKG GBABD		
4 NEIL INC. ARGENTINA	809663821 CY /CY CNYTN PACFZ		
5 AIR SEA WORLDWIDE (CHINA) LTD. 16/F, RESOURCE PLAZA, NO. 268 ZHONG SHAN ROAD (SOUTH), SHANGHAI, CHINA 200010	HKGSCEFZ600022 ASHKG600022 CY /CY HKHKG PACFZ	123	TOYS
6 MK PANAMA OPERATIONS. INC. EDF. ZEVETE BODEGA NO.2, CENTRO INDUSTRIAL VIA BOYD ROOSEVELT, LOS ANDES NO.2 DISTRITO DE SAN MIGUELITO, REPUBLIC OF PANAMA	HKGSCEFZ600023 ASHKG600023 CY /CY HKHKG PACFZ	NO MARKS	DVD
7 MK PANAMA OPERATIONS. INC. EDF. ZEVETE BODEGA NO.2, CENTRO INDUSTRIAL VIA BOYD ROOSEVELT, LOS ANDES NO.2 DISTRITO DE SAN MIGUELITO, REPUBLIC OF PANAMA	HKGSCEFZ600026 ASHKG600026 CY /CY HKHKG PACFZ	123	TOYS
8 MK PANAMA OPERATIONS. INC. EDF. ZEVETE BODEGA NO.2, CENTRO INDUSTRIAL VIA BOYD ROOSEVELT, LOS ANDES NO.2 DISTRITO DE SAN MIGUELITO, REPUBLIC OF PANAMA	HKGSCEFZ600033 CFS/CFS HKHKG PACFZ		
9 MK PANAMA OPERATIONS. INC. EDF. ZEVETE BODEGA NO.2, CENTRO INDUSTRIAL VIA BOYD ROOSEVELT, LOS ANDES NO.2 DISTRITO DE SAN MIGUELITO, REPUBLIC OF PANAMA	HKGSCEFZ600072 ASHKG600072 CY /CY HKHKG SVAQJ	123	TOYSGARAN DE EL SALVADOR S.A. PLANT 37 ZONA FRANCA "10"MODULO 1 FINAL BARRIO SANTA GAR

Copy S/O (This is UAT environment)		Division: SE	User: HKG LEO
S/O No.			
Name	DAMCO HONG KONG LTD.		
Address	DD124 TIN HA ROAD, PING SHAN, YUEN LONG, N.T., HONG KONG		
Shipper Code	D0012		
ETD*	1/07/2016	Go	
Consignee			
Consignee	S/O#	Shipmark	Description
1 BK TEST CO United Kingd	ABD500022 500022 FS GBABD		
2 BK TEST CO ABERDEEN UNITED KIN	ALV500037 500043 FS GBABD		
3 BK TEST CO ABERDEEN	ABD500043 ASHKG500043		

If user only need to copy the S/O only, then press to the S/O# column (as per black mark below); press shipmark column for copy S/O+shipmarks(green mark below) ; press Description column for copy S/O+shipmarks+Description (pink mark below).

Copy S/O ? (This is UAT environment)		Division: SE	User: HKG LEO
S/O No.	%00072		
Name			
Address			
Shipper Code			
ETD	1/07/2016	Go	
Consignee			
Consignee	S/O#	Shipmark	Description
1 DAMSEL SRLL AV CABILDO 4566, FLOOR 3TH CP 1429 - CAPITAL FEDERAL ARGENTINA MR. SEBASTIAN BENAVIDEZ TEL:5411-5278-5560	HKGSBUE500072 ASHKG500072 CFS/CFS HKHKG ARBUE	DAMSE SEA 33	TABLET PC
2 MK PANAMA OPERATIONS. INC. EDF. ZEVETE BODEGA NO.2, CENTRO INDUSTRIAL VIA BOYO ROOSEVELT, LOS ANDES NO.2 DISTRITO DE SAN MIGUELITO, REPUBLIC OF PANAMA	HKGSCFZ600072 CY / CY HKHKG SVAQJ	123	TOYSGARAN DE EL SALVADOR S.A. PLANT 37 ZONA FRANCA "10"MODULO 1 FINAL BARRIO SANTA GAR

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
Shipping Order Entry ? (This is UAT environment)								
Division: SE User: HKG LEO								
Browse S/O Marks and Container Charge P/O Manifest File Warehouse Truck Event Log								
S/O#	HKGSBUE500072	B/L		MOBL				
Shipper	D0012	Coload In		Coload Out				
DAMCO HONG KONG LTD.		Coloader		Name				
123		Controlling Customer	M0034	Name	MK PANAMA OPERATIONS. INC.			
123		Brand		Network				
123		Receipt						
123		Contact Information	Name	Phone	Email			

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
Shipping Order Entry ? (This is UAT environment)								
Division: SE								
Browse S/O Marks and Container Charge P/O Manifest File Warehouse Truck Event Log								
S/O	HKGSBUE500072	B/L		Job	ETD	1/7/2016		
Shipper	D0012	DAMCO HONG KONG LTD.			Booking CBM			
Consignee	M0034	MK PANAMA OPERATIONS. INC.			Service	CY / CY		
Item	A	Extend						
Marks	123	Qty	Unit	Goods Descriptions	GS	CBM		
				TOYSGARAN DE EL SALVADOR S.A. PLANT 37 ZONA FRANCA "10"MODULO 1 FINAL BARRIO SANTA GARAN DE EL SALVADOR S.A. PLANT 37 ZONA FRANCA "10"MODULO 1 FINAL BARRIO SANTA CRUZ,CHALCHUAPA SANTA ANA,EL SALVADOR,C.A. ATTN:DOUGLAS ASCENCIO EMAIL:DASCENCIO@GARAN.COM TEL:(503)2489-3100 FAX:(503)2489-3158 CRUZ,CHALCHUAPA SANTA ANA,EL SALVADOR,C.A. ATTN:DOUGLAS ASCENCIO EMAIL:DASCENCIO@GARAN.COM TEL:(503)2489-3100 FAX: (503)2489-3158 NICE DYEING FACTORY LTD 16/F.,METROPLAZA,TOWER II,223 HING FONG ROAD, KWAI CHUNG,HONG KONG. Contact Person: Longman Chan Tel: 2481 8018 Ext 3387 ; Fax 2233 1125 (for Booking) May Chan / Tel : 2481 8018 Ext				

If user do not have specific S/O number for the new S/O, then leave the below field blank -> Press [OK]

202.66.117.65 says:

Copy from S/O: HKGSCFZ600072 with shipmark and goods description
Please enter new S/O No.(Optional):

OK Cancel

HKHKG GBABD		
HKGSABD500043		

[Copy S/O from Import]

User may also copy S/O from inbound shipment.

Shipping Order Entry (This is UAT environment) Division: SE

S/O	Job#	Vessel/Voyage	Shipper
HBL/MOBL	POL	Container	Consignee
ETD	POD	Container Type	Agent
ETA	Final Dest.	Terms	Controlling Customer
SMOBL	Service	Freehand	Broker
Liner S/O	P/O	Ship ID	User
Division: SE	Status: All	Display: Loading	

GO 1 / 6 X 100

Copy S/O Copy S/O from Import

S/O	Shipper Name	Consignee Name	B/L	Service	Status	Qty	Unit	KGS	CBM	Loading
-----	--------------	----------------	-----	---------	--------	-----	------	-----	-----	---------

Filter the S/O by below fields, press [Go]

Copy S/O from Import (This is UAT environment) Division: SE User: HKG|LE

Inbound Job#	Inbound B/L#
ETD From	To
ETA From	To
Shipper Name	
Consignee Name	EVA FOOTWEAR LTD

Go

User is allowed to select multiple S/Os to copy, ETD and ETA is mandatory fields. Then press [Submit].

Copy S/O from Import (This is UAT environment) Division: SE User: HKG|LEO

Inbound Job# Inbound B/L#

ETD From To

ETA From To

Shipper Name

Consignee Name

ETD* ETA*

	Job	HBL	Ocean B/L	ETD	ETA	Vessel	Voyage	Bill Type	Shipper	Shipper Name	Consignee
<input checked="" type="checkbox"/>	1 HKGSI160100001	KOREHKG1234	KOREA224455	21/01/2016	25/01/2016	WAN HAI 301	165		V0007	VINA KOREA CO., LTD.	E0034
<input checked="" type="checkbox"/>	2 HKGSI160100007	GTF-201601179	OOLU2568483340	29/01/2016	29/01/2016	OOCL NEW ZEALAND	021S		S0144	SAN FANG CHEMICAL INDUSTRY CO LTD	E0034
<input type="checkbox"/>	3 HKGSI160100009	GTF-201601172	0976A04780	28/01/2016	29/01/2016	WAN HAI 267	S226		B0001	BUCKLAND CUSTOMS BROKERS LIMITED	E0034
<input type="checkbox"/>	4 HKGSI160100004	KRPUS00002	LGHK00002	28/01/2016	31/01/2016	WAN HAI 301	235		V0007	VINA KOREA CO., LTD.	E0034
<input type="checkbox"/>	5 HKGSI160100008	PACX165136	HASL02901600A000	28/01/2016	31/01/2016	HEUNG-A ASIA	0107S		S0127	SAM BU FINE CHEMICAL CO., LTD	E0034
<input type="checkbox"/>	6 HKGSI160100008	PACX165137	HASL02901600A000	28/01/2016	31/01/2016	HEUNG-A ASIA	0107S		S0127	SAM BU FINE CHEMICAL CO., LTD	E0034

System will then pop the message out, press [OK].

202.66.117.65 says:

Confirm copy to Outbound ?

EVA FOOTWEAR LTD

7/2016

202.66.117.65 says:

Total of 2 S/O is/are created!

2 S/O then can be found in Outbound-> Shipping order entry

9	HKGSHKG600398	SAN FANG	EVA FOOTWEAR	CFS/CFS	45 ROLL	1,047.50	4.740	CC	CC	F	TWKHR	HKHKG	HKHKG	HKHKG	HKHKG	26/07/2016
10	HKGSHKG600397	VINA KOREA CO.,	EVA FOOTWEAR	CFS/CFS	100 CTN	1,000.00	5.000	PP	PP	F	KRPUS	HKHKG	HKHKG	HKHKG	HKHKG	26/07/2016

All the shipmarks and description,Qty, Kg, CBM will be copied.

Shipping Order Entry (This is UAT environment) Division: SE

Browse S/O Marks and Container Charge P/O Manifest File Warehouse Truck Event Log

S/O HKGSHKG600398 B/L Job ETD 26/7/2016 Booking Qty

Shipper S0144 SAN FANG CHEMICAL INDUSTRY CO Booking CBM

Consignee E0034 EVA FOOTWEAR LTD Service CFS/CFS

Item A Extend

Qty	Unit	Goods Descriptions	KGS	CBM
45ROLL		PU SYNTHETIC LEATHER	1,047.50	4.740
45ROLL		Commodity/Named Account	1,047.50	4.740

Sub Total

Add Chg Del Split QTY KGS, CBM not match!

Liner	Agent	Liner S/O	Container	Seal	Size	Load Plan#	Load Seq	Qty/Unit	KGS	CBM
								0	0.00	0.000

CY Shipment

You can go to the S/O Quick Entry (CY)

Press the button [go]

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

S/O QUICK ENTR S/O Quick Entry (CFS) Division: SE

S/O S/O Quick Entry (CY) Job# Vessel/Voyage

FRT POL

FOB POD

Division SE Mode 1 - Shipping Order Go

Port Info

Press [+] and insert the new booking. Since it is CY booking, the system will ask you the number of container.

The procedure is similar to CFS.

Press F8 to search for Shipper or Consignee Codes.

And the * are the mandatory field.

Press tick to save the record. The S/O number will be auto generated.

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

S/O QUICK ENTRY (CY) Division: SE User: HKG|LEO

S/O Job# Vessel/Voyage

FRT POL

FOB POD

Division SE Mode 1 - Shipping Order

S/O	Shipper *	Name *	Consignee *	Name *	Freehand *	ETD *	Incoterm *	Receipt	POL *	POD *	Delivery	Fr *	FOB *	Type	20'	40'
	A0177	ABC TESTING COMPANY	B0031	BK TEST CONSIGNEE	R	31/12/2015	FOB	HKHKG	HKHKG	PABLB		PP	PP		1	1

Port Information Terms CY Booking Infor

Dummy code replacement

Users are able to create S/O or booking even customers not in master file with dummy code. Code controller will check and apply to register the company's name in Dummy code into the system.

Master -> Dummy Code Replacement (Sea)

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
S/O QUICK ENTRY (CY) ? [X]							Division:	
S/O		Job#		Vessel/Voyage			Salesman and Customer Code ▶	
FRT	▼	POL					Port/Country/Region Master ▶	
FOB	▼	POD					Sea Freight Master ▶	
Division	SE ▼	Mode	1 - Shipping Order ▼	Go			Miscellaneous ▶	
							Dummy Code Replacement (Sea)	
S/O	Shipper *	Name *	Consignee *	Name *	Freehand *	D.Agent		
1	SHASMAC600002	B0043	BK TEST	DUMMY	DUMMY	R	A0047	A0001 15/02/20

Authorized users can create the customer in Dummy code replacement menu. Click to the yellow bulb.

S/O No.	B/L No.	Job No.
Shipper Name	Consignee Name	Notify Party Name
Create Date From	To	
Check Shipper	Check Consignee	Check Notify Party
Y ▼	Y ▼	Y ▼
Go		

A maximum of 500 records are shown in one time.

Apply New Customer

Bound	S/O No.	B/L No.	Job No.	ETD/ETA	Shipper Name	Consignee Name	Notify Part	Name
1 O	SHASTIW600003			09/02/2016	CHINALIGHT EVERBRIGHT IMPORT & EXPORT CORP	SRJ, INC		SAME AS CONSIGNEE
2 O	SHASMAC600002			15/02/2016	BK TEST 123	DUMMY		SAME AS CONSIGNEE

Controller may filter the search result by input the fields provided in the upper part of the screen.

Controller may then click [search] button to search if the customer's name is registered already or not in system. Users may widen the search range by key words, e.g. type '%SRJ'

Bound	O		
S/O No.	SHASTIW600003	B/L No.	Job No.
Consignee Name	SRJ, INC		
Address	2242 PALMER DR. SCHAUMBURG IL 60173	Salesman	
	USA	Contact	
		Phone	
		Email	

Assign to shipment Build a new customer

Name: SRJ, INC Search

Below customer highlighted in red is awaiting for approval, or is

If user found the customer code is already existed in system, user may tick the box of that customer, then press [Assign to shipment] button

Select Existing Customer (This is UAT environment)

Bound: O
 S/O No.: HKGSSCL600408
 Shipper Name: DUMMY
 Address:
 B/L No.: ASHKG600408
 Job No.: HKGSE16100003
 Salesman: CORP
 Contact:
 Phone:
 Email:
 Assign to shipment Build a new customer

Name: SRJ Search

Below customer highlighted in red is awaiting for approval, or is rejected / inactive.

Sub.Group	Name	Address	Country	City	Contact	Phone	Salesman	S
1S0128	SRJ, INC	2242 PALMER DR. SCHAUMBURG IL 60173 USA	US	USTIW		630-351-0639	CORP	Ap

Press OK to confirm. The record will be disappeared from the Dummy code replacement (Sea).

202.66.117.65/uatfm3k/air801.asp?ref=1360&type=S

Select Existing Customer

Bound: O
 HAWB No.: ASHKG650303
 Shipper Name: AHC COMPANY
 Address: FLAT B, 24/F
 SHA SHA BUILDING, SHA SHATIN. H.K.

202.66.117.65 says:
 Confirm assign S0128 as Shipper?

OK Cancel

Else user may apply a new customer/ vendor by click to [Build a new customer].

User will be brought to the page of creating new customer. Press [confirm] to submit and a dialogue will be popped out.

Create New Customer (This is UAT environment)

Group:
 S/O No.: 11111111 B/L No.: 11111111 Job No.: HKGSI160100011
 Shipper Name:
 Address:
 Salesman: RO
 Contact:
 Phone:
 Email:
 Group (auto-gen):
 Name: SRJ COMPANY
 Short Name: SRJ COMPANY
 Short Name 2:
 Address: 12/F, SRJ COMPANY BUILDING
 20-22 SHA SHA ROAD, SHA SHA DISTRICT,
 SHATIN, HK
 Country: KR
 State:
 Port: KRPUS
 Zip:
 Tax Code:
 Phone:
 Fax1:
 Web Site:
 Contact:
 Sales: RO
 Nature:
 Shipper: ☒
 Consignee: ☒
 Agent: ☐
 Liner Agent: ☐
 Warehouse: ☐
 Other: ☐
 Forwarder: ☐
 Confirm Cancel

202.66.117.65/uatfm3k/sea803.asp?TB=TAB2&action=addhsave

Create New Customer

202.66.117.65 says:
New Customer code S0209 is created!
Shipper Code is updated!
OK

The yellow bulb will turn to blue bulb when customer code is awaiting approval.
Blue bulb implied the customer is awaiting approval, rejected/ inactive.

Sea Freight | Inbound | Outbound | Miscellaneous | Report | Invoice | Tariff | Master | Utility

Dummy Code Replacement (This is UAT environment)

User
HKG/LEO

Bound

S/O No.

Shipper Name

Create Date From

Check Shipper

B/L No.

Consignee Name

To

Check Consignee

Job No.

Notify Party Name

Check Notify Party

Go

A maximum of 500 records are shown in one time.

Apply New Customer

BoundS/O No.	B/L No.	John	ETD/ETA	ShipperName	ConsigneeName	Notify PartName
11 test123	test123	HKGS116080000110/08/2016		ABC CIMA	LEE KUM KEE INTERNATIONAL HOLDINGS LTD ABC TESTING COMPANY	SAME AS CONSIGNEE
21 1201201021	1201201021	HKGS116010001125/01/2016				A. HARTRODT (BELGIUM) N.V. ANTWERP
31 111111123	111111123	HKGS116010001125/01/2016				SAME AS CONSIGNEE
41 11111111	11111111	HKGS116010001125/01/2016			B&B GROUP LIMITED	B&B GROUP LIMITED
51 GTF-201603132	GTF-201603132	HKGS116030000218/03/2016		ASF GROUP (HONG KONG) LIMITED	SILICON CHINA LTD	SAME AS CONSIGNEE
61 GTF-201602168	GTF-201602168	HKGS116020000629/02/2016		KOMATSU SEIREN CO., LTD	EVERVAN FOOTWEAR LTD	SAME AS CONSIGNEE
71 YYH-034400	YYH-034400	HKGS116020000528/02/2016		KOMATSU SEIREN CO., LTD	EVA FOOTWEAR LTD	SAME AS CONSIGNEE
81 YYH-034399	YYH-034399	HKGS116020000328/02/2016		KURARAY CO., LTD.	SILICON CHINA LTD	SAME AS CONSIGNEE
91 HKGS1160200001	PACX165140	HKGS116020000104/02/2016		SHEEHANSALES	SILICON CHINA LTD	SAME AS CONSIGNEE

202.66.117.65/uatfm3k/sea801.asp?ref=1244&type=S

Select Existing Customer

(This is UAT environment)

User HKG|LEO

Bound

S/O No.

Shipper Name

Address

11111111

B/L No.

11111111

Job No.

HKGS1160100011

Salesman

Contact

Phone

Email

RO

Assign to shipment

Build a new customer

Name:

SRJ

Search

Below customer highlighted in red is awaiting for approval, or is rejected / inactive.

Sub.Group	Name	Address	Country	City	Contact	Phone	Salesman	Status	Inactive
1S0128	SRJ, INC	2242 PALMER DR. SCHAUMBURG IL 60173 USA	US	USTIW	630-351-0639	CORP	Approved		
2S0209	SRJ COMPANY	12/F, SRJ COMPANY BUILDING 20-22 SHA SHA ROAD, SHA SHA DISTRICT, SHATIN, HK	KR	KRPUS		RO			

After assign to shipment, the record will be disappeared from the Dummy code replacement (Sea) screen.

Apply new Customer

This function allows users to apply new customer which is other than shipper or consignee type, e.g vendors who are payable or customers who are receivable.

Dummy Code Replacement (This is UAT environment) User: HKG|LEO

Bound:


HAWB No. MAWB No. Job No.

Shipper Name Consignee Name Notify Party Name

Create Date From To

Check Shipper Check Consignee Check Notify Party

A maximum of 500 records are shown in one time.



Before Apply New Customer, users are advised to search if there is same company code already existed in system, for example user need to create a company name CHEONG WAN LOGISTICS, user could search keyword CHEONG, after confirming company is not existing, user could click to [Apply New Customer]

Application for New Customer (This is UAT environment) User: HKG|LEO

Name:

Check if the customer already exists in Corporate before applying for new customer.
Below customer highlighted in red is awaiting for approval, or is rejected / inactive.

Add	Sub.Group	Name	Address	Country	City	Contact	Phone	Salesman	Status	Inactive
1	S0047	SUN CHEONG INDUSTRIAL CO.		HK	HKHKG			CORP	Approved	<input type="checkbox"/>
2	Y0005	YAT CHEONG TRANSPORTATION CO	123 MONG KOK	HK	HKHKG		22345678	RO	Approved	<input type="checkbox"/>

After inputting the mandatory field-> press [Confirm].

A dialogue will be appeared, press [OK] to leave. Corporate user will see the new application.

202.66.117.65/uatfm3k/cus011.asp?TB=TAB2&action=addh&apply=new

Create New Customer (This is UAT environment) User: HKG|LEO

Group (auto-gen)*

Name*

Short Name*

Short Name 2

Address

Country*

State

Port*

Zip

Tax Code

Phone

Fax1

Web Site

Contact

Sales*

Nature*

Shipper ☐

Consignee ☐

Agent ☐

Liner Agent ☐

Warehouse ☐

Other ☒

Forwarder ☐

Hot Key: ESC-Cancel

202.66.117.65/uatfm3k/cus011.asp?TB=TAB2&action=addhsave

Create New Customer

202.66.117.65 says:
Application of new customer (Code: C0279) is submitted!

Create Vessel Schedule and Job Number

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
Outbound Schedule		S/O Quick Entry (CFS)						
Bound		S/O Quick Entry (CY)				Port of Discharge		
Region		POL					Country	POD
Loop		Shipping Order Entry					ETA -/+Days	
Schedule Code		Schedule/Job Create		Normal	Go			
		Job Control					GO	1 / 3 X 20
+ Vessel *	Name	Liner				ETD	Port of Loading	ETA

The system will list out the entire current schedule by ETD date in descending order.

If you cannot find the schedule you want, then you need to establish as new vessel voyage schedule.

Press [+] for a new record.

The screen will ask you to fill in the information. The * is the mandatory field.

The below is the expected information you need to input the Vessel Code and the Voyage.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
Outbound Schedule/Job Create								Division: SE
Browse Vessel Job								
Vessel*		T0043		Voyage		V 0101		
Name		Code	Name			A		
Schedule Code		T0043	TEST					
Confirm		Cancel						

Hot Key : ESC-Cancel

Once it is done, press Confirm.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
Outbound Schedule/Job Create								Division: SE
Browse Vessel Job								User HKG LEO
Vessel*		T0043		Voyage*		0101		
Name		TEST		Loop		A		
Schedule Code								
ADD		CHG	DEL	Change Vessel				
Port of Loading		Carrier SI Closing		CFS Closing		CY Closing		
+ Liner *	POL *	Port Name	Date	Time	Date	Time	Date	Time
On Board		ETD *	USD	EUR	RMB	GBP	Sail Confirm	
Port of Discharge								
+ POD *	POD Name		Arrival *					

Hot Key : F7-Add Header F8-Change Header F2-Add F2-Add

Then you can press [+] to input the Liner, POL and POD. The * means mandatory field.

Once finish, tick and then add the POD and Arrival Date.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility					
Outbound Schedule/Job Create ? [X]								Division: SE					
<div> <div>Browse</div> <div>Vessel</div> <div>Job</div> </div>													
Vessel*			T0043			Voyage*			0101				
Name			TEST			Loop			A				
Schedule Code													
Port of Loading		Carrier SI Closing	CFS Closing		CY Closing								
Liner *	POL *	Port Name	Date	Time	Date	Time	On Board	ETD *	USD	EUR	RMB	GBP	Sail
1 WAN	HKHKG	HONG KONG	30/12/2015	1700	30/12/2015	1100	31/12/2015	31/12/2015	0.00000	0.00000	0.00000	0.00000	<input type="checkbox"/>
Port of Discharge													
POD *		POD Name						Arrival *					
PABLB		BALBOA						15/1/2015					
Port		Name	Country										
2 PABLB		BALBOA	PA				15/01/2016						

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility						
Outbound Schedule/Job Create ? [X]								Division: SE	User					
								HKG LEO						
<div> <div>Browse</div> <div>Vessel</div> <div>Job</div> </div>														
Vessel*			T0043			Voyage*			0101					
Name			TEST			Loop			A					
Schedule Code														
ADD	CHG	DEL	Change Vessel											
Port of Loading		Carrier SI Closing	CFS Closing		CY Closing									
Liner *	POL *	Port Name	Date	Time	Date	Time	On Board	ETD *	USD	EUR	RMB	GBP	Sail	Confirm
1 WAN	HKHKG	HONG KONG	30/12/2015	1700	30/12/2015	1100	31/12/2015	31/12/2015	0.00000	0.00000	0.00000	0.00000	<input type="checkbox"/>	
Port of Discharge														
POD *		POD Name						Arrival *						
1 PABLB		BALBOA						15/01/2016						
2 PABTY		PANAMA CITY						15/01/2016						

After setup the vessel voyage schedule, press the tag Job and create Job Number.

Press [+] to create new record

(You can leave this step at later stage and generate the Job Number at SO Entry.)

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility	
Outbound Schedule/Job Create ? [X]								Division: SE	User
								HKG LEO	
<div> <div>Browse</div> <div>Vessel</div> <div>Job</div> </div>									
Vessel*			T0043			Voyage*			0101
Short Name			TEST			Loop			A
POL			HKHKG			POD			PABLB, PABTY
Liner			WAN						
+	Job *	Job Date	Liner	POL	POD	Division	Change Vessel		
Restricted Job									
Job	Job Date	Liner	POL	POD	Division	Change Vessel			

Input the Liner Agent and select the corresponding POD, and then press Submit.

Create Job ? ☰ ✕ Division: SE User: HKG|LEO

Vessel*	T0043	Voyage*	0101
Name	TEST	Loop	A
Schedule Code			

Submit

Please select POL and POD information for new job.
Liner Agent for selected POL cannot be blank!

Division: SE

Port Of Loading

POL	Port Name	CFS Closing	CY Closing	On Board	ETD	Liner	Liner Agent*	Name
1 HKHKG	HONG KONG	30/12/2015	30/12/2015	31/12/2015	31/12/2015	WAN		

Port of Discharge

POD	POD Name	Arrival *
1 PABLB	BALBOA	15/01/2016
2 PPTY	PANAMA CITY	15/01/2016

Press [OK] to confirm Job.

isp?xveh=110

The page at aswfm3k.paradigm2000.com says: ✕

Confirm to Create Job ?

OK **Cancel**

Division: SE

0101

A

r new job.
ink!

S Closing	CY Closing	On Board	ETD	Liner	Liner Agent*	Name
/12/2015	30/12/2015	31/12/2015	31/12/2015	WAN	H0023	HYUNDAI MERCHANT MA

Port of Discharge

Name	Arrival *
DA	15/01/2016
MA CITY	15/01/2016

A new job will be created.

Sea Freight **Inbound** **Outbound** **Miscellaneous** **Report** **Invoice** **Tariff** **Master** **Utility**

Outbound Schedule/Job Create ? ☰ ✕ Division: SE User: HKG|LEO

📁 Browse 📁 Vessel 📁 Job

Vessel*	T0043	Voyage*	0101
Short Name	TEST	Loop	A
POL	HKHKG	POD	PABLB, PPTY
Liner	WAN		

Job *	Job Date	Liner	POL	POD	Division	Change Vessel
1 HKGSE151200039	31/12/2015	WAN	HKHKG	PABLB	SE	

Restricted Job

Job	Job Date	Liner	POL	POD	Division	Change Vessel

If you have multiple Job for multiple POL/ POD, then you have to create the new POL/ POD at the [Vessel] tag.

Press [+] in the POD and so input the new POD information.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility	
Outbound Schedule/Job Create ? [X]								Division: SE	User: HKG LEO
<div> <div>Browse</div> <div>Vessel</div> <div>Job</div> </div>									
Vessel*		T0043		Voyage*		0101			
Name		TEST		Loop		A			
Schedule Code									
Port of Loading			Carrier SI Closing		CFS Closing		CY Closing		
Liner *	POL *	Port Name	Date	Time	Date	Time	Date	Time	On Board
WAN	CNYTN	YANTIAN							
<div> <div>1 WAN</div> <div>HKHKG</div> <div>HONG KONG</div> <div>30/12/2015</div> <div>1700</div> <div>30/12/2015</div> <div>1100</div> <div>31/12/2015</div> <div>31/12/2015</div> </div>									
Port of Discharge			POD Name		Arrival *				
1 PABLB			BALBOA		15/01/2016				
2 PPTY			PANAMA CITY		15/01/2016				

You can go to the Job Tag and press [+] for the new Job. Make the additional POD will be appear.
You can take this POD for the new Job. And press Submit to confirm the new job.

Create Job ? [X]								Division: SE	User: HKG LEO
Vessel*		T0043		Voyage*		0101			
Name		TEST		Loop		A			
Schedule Code									
<div>Submit</div>									
Please select POL and POD information for new job. Liner Agent for selected POL cannot be blank!									
Division: SE									
Port Of Loading									
POL	Port Name	CFS Closing	CY Closing	On Board	ETD	Liner	Liner Agent*	Name	
1 CNYTN	YANTIAN			28/12/2015	28/12/2015	WAN	K0010	KMTC (HK) CO., LTD	<input checked="" type="checkbox"/>
2 HKHKG	HONG KONG	30/12/2015	30/12/2015	31/12/2015	31/12/2015	WAN			<input type="checkbox"/>
Port of Discharge									
POD	POD Name		Arrival *						
1 PABLB	BALBOA		15/01/2016		<input type="checkbox"/>				
2 PPTY	PANAMA CITY		15/01/2016		<input checked="" type="checkbox"/>				

So FM3K supports single vessel voyage with multiple job files.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility	
Outbound Schedule/Job Create ? [X]								Division: SE	User: HKG LEO
<div> <div>Browse</div> <div>Vessel</div> <div>Job</div> </div>									
Vessel*		T0043		Voyage*		0101			
Short Name		TEST		Loop		A			
POL		CNYTN, HKHKG		POD		PABLB, PPTY			
Liner		WAN							
+	Job *	Job Date	Liner	POL	POD	Division	Change Vessel		
1	HKGSE151200039	31/12/2015	WAN	HKHKG	PABLB	SE	<input checked="" type="radio"/>		
2	HKGSE151200040	28/12/2015	WAN	CNYTN	PPTY	SE	<input checked="" type="radio"/>		

Change Vessel button in Vessel serve as created new vessel schedule under Outbound Schedule. After click to [Change Vessel] button, another window will popped out and remind user's input vessel and voyage

should be new which is not existing in system.

Sea Freight | Inbound | Outbound | Miscellaneous | Report | Invoice | Tariff | Master | Utility

Outbound Schedule/Job Create (This is UAT environment) User: HKG|LEO

Browse | Vessel | Job

Vessel: M0011 Voyage: 1611
 Name: MAERSK SEOUL Loop: A
 Schedule Code:

ADD CHG DEL **Change Vessel**

Port of Loading		Carrier	SI Closing	CFS Closing	CY Closing
+	Liner	POL	Port Name	Date	Time
1	MSK	CNCWN	CHIWAN	08/05/2016	08/05/2016

On Board: 08/05/2016 ETD: 08/05/2016 USD: 7.27000 EUR: 8.55530 RMB: 1.24910 GBP: 9.71980

Port of Discharge

+	POD	POD Name	Arrival
1	SVAQJ	ACAJUTLA	30/05/2016

Sea Freight | Inbound | Outbound | Miscellaneous | Report | Invoice | Tariff | Master | Utility

Outbound Schedule/Job Create (This is UAT environment) User: HKG|LEO

Browse | Vessel | Job

Vessel: M0011 Voyage: 1611
 Name: MAERSK SEOUL Loop: A
 Schedule Code:

ADD CHG DEL **Change Vessel**

Port of Loading		Carrier	SI Closing	CFS Closing	CY Closing
+	Liner	POL	Port Name	Date	Time
1	MSK	CNCWN	CHIWAN	08/05/2016	08/05/2016

On Board: 08/05/2016 ETD: 08/05/2016 USD: 7.27000 EUR: 8.55530 RMB: 1.24910 GBP: 9.71980

Port of Discharge

+	POD	POD Name	Arrival
1	SVAQJ	ACAJUTLA	30/05/2016

Hot Key : F7-Add Header F8-Change Header F2-Add F2

Change Vessel/Voyage (This is UAT environment) User: HKG|LEO

Vessel: M0011 Voyage: 1611
 Name: MAERSK SEOUL Loop: A
 Schedule Code:

Please enter a new Vessel/Voyage.
 The new Vessel/Voyage must NOT already existed!

Usually this will be used when new vessel schedule is not yet confirmed while user need to create job first with A Vessel code. When the schedule is confirmed, user could press [Change Vessel] button to update the correct vessel and voyage, which is not already existed in system.

Change Vessel for job

Change vessel for a job is changing the specific job from one vessel schedule to another.

The criteria of changing Vessel for a Job: Liner, POL and POD must the same for both vessels (That's mean Red mark and Black marks' information must be the same as shown below.)

For case below is easy, as the new vessel's (H0515 HEUNG-A VENUS) Liner, POL and POD is same as old vessel (H0175 HEUNG-A ULSAN), user can change vessel by clicking on Blue bulb to change the job to new vessel.

Browse | Vessel | Job

Vessel* H0175

Name HEUNG-A ULSAN

Schedule Code

ADD CHG DEL Change Vessel

Port of Loading		Carrier SI Closing		CFS Closing		CY Closing	
Liner *	POL *	Port Name	Date	Time	Date	Time	Date
1 HAS	KRPUS	BUSAN					

Port of Discharge

POD *	POD Name
1 VNCLI	CAT LAI

Hot Key : F7-Add Header F8-Change Header F2-Add F2-Add

Outbound Schedule/Job Create ? [] [X]

Browse | Vessel | Job

Vessel* H0515

Name HEUNG-A VENUS

Schedule Code

Voyage* Loop

ADD CHG DEL Change Vessel

Port of Loading		Carrier SI Closing		CFS Closing		CY Closing		On Board	ETD *
Liner *	POL *	Port Name	Date	Time	Date	Time	Date	Time	
HAS	KRPUS	BUSAN							10/09/2015

Port of Discharge

POD *	POD Name
VNCLI	CAT LAI

Outbound Schedule/Job Create ? [] [X]

Browse | Vessel | Job

Vessel* H0515

Short Name HEUNG-A VENUS

POL KRPUS

Liner HAS

Voyage* 0055S

Loop A

POD VNCLI

Job *	Job Date	Liner	POL	POD	Division	Change Vessel
1 HKOS1509001	10/09/2015	HAS	KRPUS	VNCLI	OS	

Restricted Job

Job	Job Date	Liner	POL	POD	Division	Change Vessel

User may change job to new vessel with different Liner, POL and POD by few steps:

Firstly, go to Outbound Schedule/ Job Create ->click [vessel] tag, then click "+" to add the Liner, POL and POD which must match the new vessel.





Then, go back to [Job] tag, click on the number (black mark below), user then can update the new Liner, POL and POD as per new vessel.



After updating, user may click on blue bulb for changing vessel.

Outbound Schedule/Job Create						
Vessel		H0515		Voyage		00555
Short Name		HEUNG-A VENUS		Loop		A
POL		KRPUS		POD		VNCLI
Liner		HAS				
Job	Job Date	Liner	POL	POD	Division	Change Vessel
1 HKOS1509001	10/09/2015	HAS	KRPUS	VNCLI	OS	
Restricted Job						
Job	Job Date	Liner	POL	POD	Division	Change Vessel

Consolidation – Assign Booking To the Job

Please go to the Job Control Menu. Press [go]

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
Job Control			S/O Quick Entry (CFS)					
Job#			S/O Quick Entry (CY)		HBL No.		Liner	
ETD - /+Days			Shipping Order Entry		POL		Agent	
ETA - /+Days			Schedule/Job Create		POD		Customer	
Division SE			Job Control		User		Go	
			Enquiry and Process					

System will list out all the Job File by Job Number in descending order.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility				
Job Control ? [Icon] [Icon]								Division: SE	User: HKG LEO			
Job#	Vessel/Voyage		HBL No.		Liner							
ETD - /+Days	Container No.		POL		Agent							
ETA - /+Days	Container Type		POD		Customer							
Division	SE	Status	User		Go							
GO 1 / 3 X 20												
S/File	Job	Vessel	Name	Voyage	Liner	Job Date	Port of Discharge	Loading Qty	Confirm	User	Prepaid	Collect
1	HKGSE151200040	T0043	TEST	0101	WAN	28/12/2015			<input type="checkbox"/>	leo	0	0
2	HKGSE151200039	T0043	TEST	0101	WAN	31/12/2015			<input type="checkbox"/>	leo	0	0
3	HKGSE151200038	1982S	PAC KALIMANTAN	123	MSK	25/12/2015	COLON FREE ZONE (PACFZ)	1x20'GP	<input type="checkbox"/>	shirley.lim	1	0
4	HKGSE151200037	M0015	MAERSK SOFIA	123	MSK	24/12/2015	COLON FREE ZONE (PACFZ)		<input checked="" type="checkbox"/>	shirley.lim	1	0
5	HKGSE151200036	SRG	SVENDBORG MAERSK	1515	MSK	23/12/2015	BUENAVENTURA (COBUN)	1x20'GP	<input type="checkbox"/>	stella.yiu	0	1
6	HKGSE151200035	AKL	MAERSK KIEL	12345	MSK	31/12/2015	MIAMI, FL (USMIA)	2.500CBM	<input type="checkbox"/>	wing.yip	1	0
7	HKGSE151200034	W0024	WAN HAI 101	N277	WAN	24/12/2015	HAIPHONG (VNHPH)	1x20'GP	<input checked="" type="checkbox"/>	wing.yip	0	1
8	HKGSE151200033	MAERSK	MAERSK DAMIETTA	1234	MSK	28/12/2015	ACAJUTLA (EL SA)	1x40'GP	<input checked="" type="checkbox"/>	wing.yip	0	1
9	HKGSE151200032	MAERSK	MAERSK DAMIETTA	123	MSK	29/12/2015	MIAMI, FL (USMIA)	1x40'GP	<input checked="" type="checkbox"/>	wing.yip	0	1

Double click to the Job Number.

At the screen will be open up the Job File.

Press button [Assign Job] and it will search all the booking with that matches the POL and POD for this job.

Tick the booking you want to assign to this Job File and press the button [Confirm]

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility	
Job Control ? [Icon] [Icon]								Division: SE	User: HKG LEO
[Job] [House B/L] [Container] [Invoice] [Profit Share] [Overseas Agent] [Charge] [File] [Sub Job] [XML EDI] [Send Log] [Document Printing]									
Job*	HKGSE151200039				Job Date	31/12/2015		Liner	WAN
Vessel	T0043				Name	TEST		Voyage	0101
POL	HKHKG				POD	PABLB			
Remark									
CHG	0-Shipping Order	Assign Job	S/O Quick Entry (CFS)	CTT Data Sending	Document				
Party Port									
#	S/O	Type	HB/L	Sub-Master	House Type	Service	Shipper	Consignee	D/A/RO Agent
Rece POL * POD * Deli *									

Cargo Booking Enquiry

Division: SE

User: HKG|LEO

Plan for Job: HKGSE151200039

Service Type: CFS

ETD:

To:

POL:

POD:

Action: Assign Job

Division: SE

Go

Confirm

S	S/O	HBL	ETD	Service	Shipper	Consignee	POR	POL	POD	Del	D/A	P/A	Qty	Kg	CBM
* HKHKG/PALB *															
	1 HKGSBLB500023	ASHKG500023	15/12/2015	CFS/CFS MT FOODS, S.A.	DUMMY	HKHKG HKHKG PABLB					AIR SEA - COLON FREE ZONE	AIR SEA - COLON FREE ZONE			
	2 HKGSBLB500024		20/12/2015	CFS/CFS MT FOODS, S.A.	DUMMY	HKHKG HKHKG PABLB					AIR SEA - COLON FREE ZONE	AIR SEA - COLON FREE ZONE			
	3 HKGSBLB500026		20/12/2015	CFS/CFS MT FOODS, S.A.	DUMMY	HKHKG HKHKG PABLB					AIR SEA - COLON FREE ZONE	AIR SEA - COLON FREE ZONE			
	4 HKGSBLB500090	ASHKG500090	24/12/2015	CFS/CFS LEE KUM KEE	NHS GROUP	HKHKG HKHKG PABLB					AIR SEA - PANAMA CITY				
<input checked="" type="checkbox"/>	5 HKGSBLB500094		31/12/2015	CFS/CFS MT FOODS, S.A.	BK TEST	HKHKG HKHKG PABLB							600	2,020.00	7.00
<input checked="" type="checkbox"/>	6 HKGSBLB500096		31/12/2015	CFS/CFS ABC TESTING	DUMMY	HKHKG HKHKG PABLB					AIR SEA - MIAMI	AIR SEA - MIAMI	400	1,500.00	5.00

Click to Check the SO Detail.

If it is a CY Shipment, make sure you change the Service Type to [CY].

Job Control

Division: SE

User: HKG

Job: HKGSE151200039

Vessel: T0043

POL: HKHKG

Remark:

Job Date: 31/12/2015

Name: TEST

POD: PABLB

Liner: WAN

Voyage: 0101

CHG: 0-Shipping Order

Assign Job

S/O Quick Entry (CFS)

CTT Data Sending

Document

S/O	Type	HB/L	Sub-Master	House Type	Service	Shipper	Consignee	D/A	RO Agent	Port			Booking Qty			Loading Qty				
										Rece	POL	POD	Del	Qty	Wgt	CBM	Qty	Wgt	CBM	TEU
1	HKGSBLB500097	H	ASHKG500097	ASW	CFS/CY	ABC	BK	AIR		HKHKG	HKHKG	PABLB	PABLB	1,000	3,002.00	5.300	1,000	3,002.00	5.300	0.51
2	HKGSBLB500096	H	ASHKG500096	ASW	CFS/CY	ABC	BK	AIR		HKHKG	HKHKG	PABLB	PABLB	400	1,500.00	5.000	400	1,200.00	5.000	0.48
3	HKGSBLB500094	H	ASHKG500094	ASW	CFS/CFS	MT	BK	AIR		HKHKG	HKHKG	PABLB	PABLB	600	2,020.00	7.000	500	2,000.00	7.000	1.00
														2,000	6,522.00	17.300	1,900	6,202.00	17.300	2.00

A window will pop out. Users can see that the Vessel Voyage and Job Number information are filled in according.

Shipping Order Entry		Division: SE		User: HKG LE
S/O# HKGSBLB500096		B/L ASHKG500096		MOBL OBL123456789
Shipper* A0177		Coload In <input type="checkbox"/>		Coload Out <input type="checkbox"/>
ABC TESTING COMPANY		Coloader		Name
		Controlling Customer*		Name
		Brand		Network
		Receipt		
Contact Information		Name	Phone	Email
Shipper				
Salesman*		CORP		
Quotation				Tax Code
Special Instruction				
Contact Information		Name	Phone	Email
Consignee				
Salesman		CORP		
Quotation			R/O Agent	
Special Instruction				
Bill Type And Wording		ASW		
Service Type*		CFS/CY	CY/CFS Closing	30/12/2015 30/12/2015
Service Desc.		SHIPPER'S LOAD AND COUNT & SEAL.		
Freight Type		CY	FOB Type	CY
Incoterm*			Freehand*	R
Freight Term PP/CC*		PP	FOB Charge*	PP
Vessel		T0043	TEST	Voyage 0101
Job		HKGSE151200039		
Pre Carriage				Onboard
Show Pre Carriage on B/L				
Place of Receipt		HKHKG	HONG KONG	Onboard 31/12/2015
Port of Loading*		HKHKG	HONG KONG	ETD* 31/12/2015
Port of Discharge*		PABLB	BALBOA	ETA 15/01/2016

Cargo Booking Enquiry

Cargo Booking Enquiry will list out all booking/ HBL without container. User can assign/detach job in this function.

Outbound -> Enquiry and Process -> Cargo Booking List:

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	U
Job Control		S/O Quick Entry (CFS)		Ironment)				
Job#		S/O Quick Entry (CY)		Vessel/Voyage				
ETD -/+Days		Shipping Order Entry		Container No.				
ETA -/+Days		Schedule/Job Create		Container Type				
Division		Job Control		Status				
		Enquiry and Process		Sample Ocean B/L To Carrier				
				Load Plan				
				Change Job for Container				
				Cargo Booking List				
				Outbound Manifest Printing				

Users may assign the booking to their own job, choose the Action "Assign Job", then press [Go]:

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Cargo Booking Enquiry (This is UAT environment)

Plan for Job: HKGSE160400025 Service Type: CFS ETD: To: POL: POD: PACFZ Action: Assign Job Division: SE Go

Booking without job will be list out, users may choose the desired booking, then press [Confirm], then the bookings are assigned in job.

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Cargo Booking Enquiry (This is UAT environment)

Plan for Job: HKGSE160400025 Service Type: CFS ETD: To: POL: POD: PACFZ Action: Assign Job Division: SE Go

Confirm

S	S/O	HBL	ETD	Service	Shipper	Consignee	POR	POL	POD	Deli	D/A	Liner	L.Agent	Qty	Kg
HKHKG/PACFZ															
1	ASCFZ600207	ASHKG600207	06/03/2016	CFS/CFS	DAMCO HONG KONG	MK PANAMA	HKHKG	HKHKG	PACFZ	PACFZ	AIR SEA - COLON FREE ZONE (A0032)				
2	EDI-SZXSCFZ600020	ASSZX600020	15/01/2016	CFS/CFS	GUANGZHOU RUIBI	PASS, S.A.	CNSZX	HKHKG	PACFZ	PACFZ	AIR SEA - PANAMA CITY (A0031)			27	
3	EDI-SZXSCFZ600041	ASSZX600041	19/01/2016	CFS/CFS	GUANGZHOU RUIBI	PASS, S.A.	CNSZX	HKHKG	PACFZ	PACFZ	AIR SEA - PANAMA CITY (A0031)			25	
4	EDI-SZXSCFZ600042	ASSZX600042	26/12/2015	CFS/CFS	RICOH	OCEANLINK GROUP	CNSZX	HKHKG	PACFZ	PACFZ	AIR SEA - PANAMA CITY (A0031)			100	
5	EDI-SZXSCFZ600219	ASSZX600219	14/02/2016	CFS/CFS	SHENZHEN	MK PANAMA	CNSZX	HKHKG	PACFZ	PACFZ	AIR SEA - PANAMA CITY (A0031)			100	
6	EDI-SZXSPY600330	ASSZX600330	30/03/2016	CFS/CFS	SHENZHEN	DC SHOPS PANAMA	CNSZX	HKHKG	PACFZ	PARTY	AIR SEA - PANAMA CITY (A0031)			125	
7	EDI-SZXSPY600339	ASSZX600339	01/04/2016	CFS/CFS	SHENZHEN	DC SHOPS PANAMA	CNSZX	HKHKG	PACFZ	PARTY	AIR SEA - PANAMA CITY (A0031)			55	

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Job Control (This is UAT environment)

Job: HKGSE160400025 Job Date: 04/04/2016 Vessel: V0133 Name: CSAV LUMACO Voyage: TEST1227E POL: HKHKG POD: PACFZ

Remark

Chg 0-Shipping Order Assign Job S/O Quick Entry (CFS) Document Direct Print B/L

S/O	Type	HBL	Parent	Child	House	Service	Shipper	Consignee	D/A	RO Agent	Rece	POL	POD	Deli	Qty	Wgt	CBM	
1	HKGSFCFZ600384	H	ASSXG600384		ASW	CY / CY	ABC	JANICE	A.C.E.			HKHKG	HKHKG	PACFZ	PACFZ	100	500.00	6.666
2	EDI-SZXSCFZ600020	H	ASSZX600020		M-BILL	CFS/CFS	GUANGZHOU PASS,	AIR	AIR			CNSZX	HKHKG	PACFZ	PACFZ	27	151.00	1.868
3	EDI-SZXSCFZ600041	H	ASSZX600041		M-BILL	CFS/CFS	GUANGZHOU PASS,	AIR	AIR			CNSZX	HKHKG	PACFZ	PACFZ	25	2,680.00	6.300
																152	3,331.00	14.834

When users need to detach the booking from the job, change the Action to "detach job" -> press [Go]:

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Cargo Booking Enquiry (This is UAT environment)

Plan for Job: HKGSE160400025 Service Type: CFS ETD: To: POL: POD: PACFZ Action: Detach Job Division: SE Go

Confirm

S	S/O	HBL	ETD	Service	Shipper	Consignee	POR	POL	POD	Deli	D/A	Liner	L.Agent	Qty	Kg	CBM	Job
AL SAFAT V.111																	
1	HKGSAV600282	ASHKG600282	29/04/2016	CFS/CFS	MAIME SHIPPER	USA CARGO CORP	HKHKG	HKHKG	ADALV	ADALV	AIR SEA - MIAMI (A0001)			100	100.00	10.00	HKGSE160400008
2	HKGSAV600309	ASHKG600309	29/04/2016	CFS/CFS	MAIME SHIPPER	USA CARGO CORP	HKHKG	HKHKG	ADALV	ADALV	AIR SEA - MIAMI (A0001)			200	200.00	0.80	HKGSE160400008
APL GENERAL V.0030																	
3	HKGSKEL600211	HKGSKEL600211	03/03/2016	CFS/CFS	AIR SEA	QUANTUM	HKHKG	HKHKG	TWKEL	TWKEL	AIR SEA - TAIPEI			3	30.00	0.50	HKGSE160300007

If charges existed, detach job will not be allowed:

Microsoft OLE DB Provider for SQL Server error '80040e14'

Error ! Job No. cannot be blank as charge already exists !


/uatfm3k/leo.asp, line 1656

After select the booking need to be detached, press [Confirm].

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility							
Cargo Booking Enquiry (This is UAT environment)															
Plan for Job		Service Type		CFS	ETD	To		Division: SE							
POL	POD	Action		Detach Job	Division	SE		Go							
<input type="button" value="Confirm"/>															
S	S/O	HBL	ETD	Service/Shipper	Consignee	POR	POL	POD	Deli	D/A	Liner/L Agent	Qty	Kg	CBM	Job
AL SAFAT V.111															
1	HKG SALV600282	ASHKG600282	29/04/2016	CFS/CFS MAIME SHIPPER	USA CARGO CORP	HKHKG	HKHKG	ADALV	ADALV	AIR SEA - MIAMI (A0001)		100	100.00	10.00	HKGSE160400008
2	HKG SALV600309	ASHKG600309	29/04/2016	CFS/CFS MAIME SHIPPER	USA CARGO CORP	HKHKG	HKHKG	ADALV	ADALV	AIR SEA - MIAMI (A0001)		200	200.00	0.80	HKGSE160400008
APL GENERAL V.0030															
3	HKG SKEL600211	HKG SKEL060211	03/03/2016	CFS/CFS AIR SEA	QUANTUM	HKHKG	HKHKG	TWKEL	TWKEL	AIR SEA - TAIPEI		3	30.00	0.50	HKGSE160300007

Job control – Combine Bill/Switch Bill/Sub-Master and other function

Combine Bill

1. Select the S/Os, then press 
2. Choose Combine Bill
3. Press [Execute]
4. Message “Done” will pop out, press [OK]. 3 HB/Ls are combined as 1 HB/L.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility													
Job Control (This is UAT environment)																					
Division: SE																					
User: HKG LEO																					
<input type="button" value="Job"/> <input type="button" value="House B/L"/> <input type="button" value="Container"/> <input type="button" value="Invoice"/> <input type="button" value="Profit Share"/> <input type="button" value="Overseas Agent"/> <input type="button" value="Charge"/> <input type="button" value="File"/> <input type="button" value="Sub Job"/> <input type="button" value="XML EDI"/> <input type="button" value="Send Log"/> <input type="button" value="Document Printing"/> <input type="button" value="DOC Control"/>																					
Job		HKGSE160500003		Job Date		20/05/2016		Liner													
Vessel		A0003		Name		APL SHENZHEN		Voyage													
POL		HKHKG		POD		CNSGI															
Remark																					
<input type="button" value="CHG"/> <input type="button" value="0-Shipping Order"/> <input type="button" value="Assign Job"/> <input type="button" value="S/O Quick Entry (CFS)"/> <input type="button" value="Document"/> <input type="button" value="Direct Print B/L"/>																					
Party										Port		Booking Qty			Loading Qty						
S/O	Type	HB/L	Parent	Child	House Type	Service	Shipper	Consignee	D/A	RO Agent	Rece	POL	POD	Deli	Qty	Wgt	CBM	Qty	Wgt	CBM	
1	HKGSSGI600316	H	ASHKG600316		ASW	CY /CY	AIR	AIR	AIR			HKHKG	HKHKG	CNSGI	CNSGI	280	3,000.00	18.000	280	3,000.00	18.000
2	HKGSSGI600339	H	ASHKG600339		ASW	CY /CY	AIR	AIR	AIR			HKHKG	HKHKG	CNSGI	CNSGI	100	2,000.00	16.000	100	2,000.00	16.000
3	HKGSSGI600311	H	ASHKG600311		ASW	CY /CY	AIR	AIR	AIR			HKHKG	HKHKG	CNSGI	CNSGI	500	3,000.00	30.000	500	3,000.00	30.000
																880	8,000.00	64.000	880	8,000.00	64.000

Hot Key: F8.Change Header F7.Add

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Job Control (This is UAT environment) Division: SE User: HKG|LEO

Job: HKGSE160500003 Job Date: 20/05/2016 Liner: CSC
 Vessel: A0003 Name: APL SHENZHEN Voyage: 8838
 POL: HKHKG POD: CNSGI

Remark:

CHG 0-Shipping Order Assign Job S/O Quick Entry (CFS) Document Direct Print B/L

		Party				Port				Booking Qty			Loading Qty							
S/O	Type	HB/L	Parent/Child	House Type	Service	Shipper	Consignee	D/A	RO	Agent	Rece	POL	POD	Deli	Qty	Wgt	CBM	Qty	Wgt	CBM
Selected 3 item(s)				N	CY /CY	AIR	AIR	AIR		HKHKG	HKHKG	CNSGI	CNSGI		280	3,000.00	18.000	280	3,000.00	18.00
Generate B/L#				N	CY /CY	AIR	AIR	AIR		HKHKG	HKHKG	CNSGI	CNSGI		100	2,000.00	16.000	100	2,000.00	16.00
Only For (H) Type				N	CY /CY	AIR	AIR	AIR		HKHKG	HKHKG	CNSGI	CNSGI		500	3,000.00	30.000	500	3,000.00	30.00
Combine Bill (B)															880	8,000.00	64.000	880	8,000.00	64.00

Generate Switch Bill (W) with Consignee
 Generate Sub-Master (S) with Shipper Dest Agent
 Copy House Bill
 Please Make Sure no Charge/Invoice
 Delete
 Execute

202.66.117.65/uatfm3k/fms250.asp?TAB1=HKGSE160500003&TB=TAB2&page=1

Sea Freight Inbound Outbound Miscellaneous Report

Job Control (This is UAT environment) Division: SE User: HKG|LEO

Job: HKGSE160500003 Job Date: 20/05/2016 Liner: CSC
 Vessel: A0003 Name: APL SHENZHEN Voyage: 8838
 POL: HKHKG POD: CNSGI

Remark:

CHG 0-Shipping Order Assign Job S/O Quick Entry (CFS) Document Direct Print B/L

202.66.117.65 says:
 Done
☐ Prevent this page from creating additional dialogues.
 OK

		Party				Port				Booking Qty			Loading Qty							
S/O	Type	HB/L	Parent/Child	House Type	Service	Shipper	Consignee	D/A	RO	Agent	Rece	POL	POD	Deli	Qty	Wgt	CBM	Qty	Wgt	CBM
Selected 3 item(s)				N	CY /CY	AIR	AIR	AIR		HKHKG	HKHKG	CNSGI	CNSGI		280	3,000.00	18.000	280	3,000.00	18.00
Generate B/L#				N	CY /CY	AIR	AIR	AIR		HKHKG	HKHKG	CNSGI	CNSGI		100	2,000.00	16.000	100	2,000.00	16.00
Only For (H) Type				N	CY /CY	AIR	AIR	AIR		HKHKG	HKHKG	CNSGI	CNSGI		500	3,000.00	30.000	500	3,000.00	30.00
Combine Bill (B)															880	8,000.00	64.000	880	8,000.00	64.00

Generate Switch Bill (W) with Consignee
 Generate Sub-Master (S) with Shipper Dest Agent
 Copy House Bill
 Please Make Sure no Charge/Invoice
 Delete
 Execute

The combined HB/L number will take the smallest HBL number in the job with "Z" ended.

202.66.117.65/uatfm3k/fms250.asp?TAB1=HKGSE160500003&TB=TAB2&page=1

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Job Control (This is UAT environment) Division: SE User: HKG|LEO


Job: HKGSE160500003 Job Date: 20/05/2016 Liner: CSC
 Vessel: A0003 Name: APL SHENZHEN Voyage: 8838
 POL: HKHKG POD: CNSGI

CHG 0-Shipping Order Assign Job S/O Quick Entry (CFS) Document Direct Print B/L

S/O	Type	HB/L	Parent	Child	House	Type	Service	Shipper	Consignee	D/A	RO	Agent	Rece	POL	POD	Deli	Qty	Wgt	CBM	Qty	Wgt	CBM	TEU	SOP	Rule
1	HKGSSGI600316	B	ASHKGG600316	ASHKGG600311Z	ASW	CY /CY	AIR	AIR	AIR					HKHKG	HKHKG	CNSGI	CNSGI	0	0.00	0.000					
2	HKGSSGI600339	B	ASHKGG600339	ASHKGG600311Z	ASW	CY /CY	AIR	AIR	AIR					HKHKG	HKHKG	CNSGI	CNSGI	0	0.00	0.000					
3	HKGSSGI600311	B	ASHKGG600311	ASHKGG600311Z	ASW	CY /CY	AIR	AIR	AIR					HKHKG	HKHKG	CNSGI	CNSGI	0	0.00	0.000					
4	HKGSSGI600311Z	H	ASHKGG600311Z	ASHKGG600311, ASHKG600316, ASHKG600339	ASW	CY /CY	AIR	AIR	AIR					HKHKG	HKHKG	CNSGI	CNSGI	880	8,000.00	64.000	880	8,000.00	64.000	2.00	
																		880	8,000.00	64.000	880	8,000.00	64.000	2.00	

Hot Key : F8-Change Header F2-Add

Generate Switch Bill

1. Select the S/Os, then press 
2. Choose Generate Switch Bill (W) with Consignee. User may choose the specific consignee in this step for the switch bill.
3. Press [Execute]
4. Message "Done" will pop out, press [OK].

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Job Control (This is UAT environment) Division: SE User: HKG|LEO

Job: HKGSE160500003 Job Date: 20/05/2016 Liner: CSC
 Vessel: A0003 Name: APL SHENZHEN Voyage: 8838
 POL: HKHKG POD: CNSGI

CHG 0-Shipping Order Assign Job S/O Quick Entry (CFS) Document Direct Print B/L

S/O	Type	HB/L	Parent	Child	House	Type	Service	Shipper	Consignee	D/A	RO	Agent	Rece	POL	POD	Deli	Qty	Wgt	CBM	Qty	Wgt	CBM	TEU	SOP	Rule
Selected 3 item(s)					N	CY /CY	BK	ANNIE	AIR					HKHKG	HKHKG	CNSGI	CNSGI	500	3,000.00	30.000	500	3,000.00	30.000		
Generate B/L#					N	CY /CY	GAC	NESTOR	AIR					HKHKG	HKHKG	CNSGI	CNSGI	280	3,000.00	18.000	280	3,000.00	18.000		
Only For (H) Type					N	CY /CY	WILLS	JANICE	AIR					HKHKG	HKHKG	CNSGI	CNSGI	100	2,000.00	16.000	100	2,000.00	16.000		
Combine Bill (B)																		880	8,000.00	64.000	880	8,000.00	64.000		

Generate Switch Bill (W) with Consignee

Generate Sub-Master (S) with Shipper Dest Agent

Copy House Bill

Please Make Sure no Charge/Invoice


Delete Execute

Code	Name	Short Name
P0053	PANAMA LOGISTICS LTD	PANAMA
A0031	AIR SEA WORLDWIDE PANAMA S.A.	AIR SEA - PANAMA CITY
A0032	AIR SEA WORLDWIDE PANAMA S.A.	AIR SEA - COLON FREE ZONE
A0359	AIR SEA WORLDWIDE PANAMA S.A.	ASW PANAMA CITY
A0360	AIR SEA WORLDWIDE PANAMA S.A.	ASW COLON FREE ZONE
D0010	DC SHOPS PANAMA RETAIL S A	DC - COLON FREE ZONE
E0032	ECOGREEN S.A.	ECOGREEN - PANAMA CITY
M0034	MK PANAMA OPERATIONS. INC.	MK - COLON FREE ZONE
M0056	MK (PANAMA) OPERATION INC.	MK
M0065	MAIME NOTIFY PANAMA	MAIMENOTIFY

Switch bill is generated with the smallest HB/L number in the job with "S" ended.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility																
Job Control (This is UAT environment) Division: SE																								
<div> <div>Job</div> <div>House B/L</div> <div>Container</div> <div>Invoice</div> <div>Profit Share</div> <div>Overseas Agent</div> <div>Charge</div> <div>File</div> <div>Sub Job</div> <div>XML EDI</div> <div>Send Log</div> <div>Document Printing</div> <div>DOC Control</div> </div>																								
Job: HKGSE160500003			Job Date: 20/05/2016			Liner: CSC																		
Vessel: A0003			Name: APL SHENZHEN			Voyage: 8838																		
POL: HKHKG			POD: CNSGI																					
Remark:																								
<div> <div>CHG</div> <div>0-Shipping Order</div> <div>Assign Job</div> <div>S/O Quick Entry (CFS)</div> <div>Document</div> <div>Direct Print B/L</div> </div>																								
S/O		Type	HB/L	Parent	Child	House Type	Service	Shipper	Consignee	D/A	RO	Agent	Rece	POL	POD	Del	Otv	Wgt	CBM	Otv	Wgt	CBM	TEU	SOP
1	HKGSSGI600311S	H	ASHKG600311S		ASHKG600311, ASHKG600316, ASHKG600339	ASW	CY /CY	ANNIE	PANAMA	AIR			HKHKG HKHKG CNSGI CNSGI	880	8,000.00	64.000	880	8,000.00	64.000	2.00				
2	HKGSSGI600311	W	ASHKG600311	ASHKG600311S		ASW	CY /CY	BK	ANNIE	AIR			HKHKG HKHKG CNSGI CNSGI	0	0.00	0.000								
3	HKGSSGI600316	W	ASHKG600316	ASHKG600311S		ASW	CY /CY	GAC	NESTOR	AIR			HKHKG HKHKG CNSGI CNSGI	0	0.00	0.000								
4	HKGSSGI600339	W	ASHKG600339	ASHKG600311S		ASW	CY /CY	WILLS	JANICE	AIR			HKHKG HKHKG CNSGI CNSGI	0	0.00	0.000								
																		880	8,000.00	64.000	880	8,000.00	64.000	2.00

Generate Sub-Master

1. Select the S/Os, then press 
2. Choose Generate Sub-Master (S). User may choose the specific shipper and destination agent in this step for the switch bill, otherwise the Sub-Master's shipper will follow the smallest HB/L number's shipper; Sub-Master's consignee will follow the smallest's HB/L number's destination agent in the job.
3. Press [Execute]
4. Message "Done" will pop out, press [OK].

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility																											
Job Control (This is UAT environment) Division: SE																																			
<div> <div>Job</div> <div>House B/L</div> <div>Container</div> <div>Invoice</div> <div>Profit Share</div> <div>Overseas Agent</div> <div>Charge</div> <div>File</div> <div>Sub Job</div> <div>XML EDI</div> <div>Send Log</div> <div>Document Printing</div> <div>DOC Control</div> </div>																																			
Job: HKGSE160500003			Job Date: 20/05/2016			Liner: CSC																													
Vessel: A0003			Name: APL SHENZHEN			Voyage: 8838																													
POL: HKHKG			POD: CNSGI																																
Remark:																																			
<div> <div>CHG</div> <div>0-Shipping Order</div> <div>Assign Job</div> <div>S/O Quick Entry (CFS)</div> <div>CTT Data Sending</div> <div>Document</div> <div>Direct Print B/L</div> </div>																																			
S/O		Type	HB/L	Parent	Child	House Type	Service	Shipper	Consignee	D/A	RO	Agent	Rece	POL	POD	Del	Otv	Wgt	CBM	Otv	Wgt	CBM	TEU	SOP	Rule										
Selected 2 item(s)						ASW	CY /CY	BK	ANNIE	AIR			HKHKG HKHKG CNSGI CNSGI	500	3,000.00	30.000	500	3,000.00	30.000	0.93															
Generate B/L#						ASW	CY /CY	GAC	NESTOR	AIR			HKHKG HKHKG CNSGI CNSGI	280	3,000.00	18.000	280	3,000.00	18.000	0.56															
Only For (H) Type						ASW	CY /CY	WILLS	JANICE	AIR			HKHKG HKHKG CNSGI CNSGI	100	2,000.00	16.000	100	2,000.00	16.000	0.50															
																		880	8,000.00	64.000	880	8,000.00	64.000	2.00											
<div> <div>Combine Bill (B)</div> <div>Generate Switch Bill (W) with Consignee</div> <div>Generate Sub-Master (S)</div> <div>with Shipper</div> <div>Dest Agent</div> </div>																																			
<div> <div>Copy House</div> <div>Please Make Su</div> <div>Delete</div> <div>Execute</div> </div>									<table border="1"> <thead> <tr> <th>Code</th> <th>Name</th> <th>Short Name</th> </tr> </thead> <tbody> <tr> <td>J0019</td> <td>JANICE TEST 2 LTD D</td> <td>JANICE</td> </tr> <tr> <td>J0038</td> <td>JANICE TESTING LTD 3</td> <td>JANICE</td> </tr> <tr> <td>J0042</td> <td>JANICE SHIPPER DOCUMENT</td> <td>JANICE</td> </tr> <tr> <td>J0044</td> <td>JANICE AGENT DOCUMENT</td> <td>JANICE</td> </tr> <tr> <td>J0017</td> <td>SONE JANICE COMPANY</td> <td>JANICE</td> </tr> </tbody> </table>									Code	Name	Short Name	J0019	JANICE TEST 2 LTD D	JANICE	J0038	JANICE TESTING LTD 3	JANICE	J0042	JANICE SHIPPER DOCUMENT	JANICE	J0044	JANICE AGENT DOCUMENT	JANICE	J0017	SONE JANICE COMPANY	JANICE
Code	Name	Short Name																																	
J0019	JANICE TEST 2 LTD D	JANICE																																	
J0038	JANICE TESTING LTD 3	JANICE																																	
J0042	JANICE SHIPPER DOCUMENT	JANICE																																	
J0044	JANICE AGENT DOCUMENT	JANICE																																	
J0017	SONE JANICE COMPANY	JANICE																																	

Switch bill is generated with the smallest HB/L number in the job with "S" ended.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility	
Job Control (This is UAT environment)								Division: SE	User: HKG LEO
Job: HKGSE160500003								Job Date: 20/05/2016	
Vessel: A0003								Name: APL SHENZHEN	
POL: HKHKG								POD: CNSGI	
Remark:								Liner: CSC	
Voyage: 8838								Booking Qty:	
CHG: 0-Shipping Order								Loading Qty:	
Assign Job								S/O Quick Entry (CFS)	
CTT Data Sending								Document	
Direct Print B/L								Party	
Port								Booking Qty	
Loading Qty								Party	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
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S/O								Type	
HB/L								Parent	
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Service								Shipper	
Consignee								D/A	
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POL								POD	
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Wgt								CBM	
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CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
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POL								POD	
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Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
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POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
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S/O								Type	
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Service								Shipper	
Consignee								D/A	
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S/O								Type	
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S/O								Type	
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Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	
Consignee								D/A	
RO Agent								Rece	
POL								POD	
Deli								Qty	
Wgt								CBM	
Qty								Wgt	
CBM								TEU	
S/O								Type	
HB/L								Parent	
Child								House Type	
Service								Shipper	

Job Control (This is UAT environment)

Job: HKGSE160500003 Job Date:
Vessel: A0003 Name:
POL: HKHKG POD:
Remark:

CHG 0-Shipping Order Assign Job S/O Quick Entry (CFS) Document Direct Print B/L


S/O	Type *	HB/L	Parent	Child	House Type	Service *	Shipper	Consignee	D/
1 HKGSSGI600311	B-FCR				ASW	CY /CY	BK	ANNIE	AI
2 HKGSSGI600316	H-House				ASW	CY /CY	GAC	NESTOR	AI
3 HKGSSGI600339	W-Switch Bill				ASW	CY /CY	WILLS	JANICE	AI
	S-Sub Master								

Only H to produce B/S/W
Manifest - Only S & H without parent
Analysis - Only H

Hot Key : F8-Change Header

Generate B/L#

User may generate B/L# for multiple S/Os.

1. Select the S/Os, then press 
2. Choose Generate B/L#
3. Press [Execute]
4. Message "Done" will pop out, press [OK]

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Job Control (This is UAT environment) Division: SE User: HKG

Job: HKGSE160100041 Job Date: 01/01/2016 Liner: WAN
Vessel: W0001 Name: WAN HAI 601 Voyage: 099
POL: HKHKG POD: USLAX
Remark:

CHG 0-Shipping Order Assign Job S/O Quick Entry (CFS) Document Direct Print B/L

Party										Port		Booking Qty			Loading Qty				
Type *	HB/L	Parent	Child	House Type	Service *	Shipper	Consignee	D/A	RO Agent	Rece	POL *	POD *	Deli *	Qty	Wgt	CBM	Qty	Wgt	CBM
1 HKGSLAX600087 H				ASW	CFS/CFS	MT	AIR	AIR	HKHKG	HKHKG	USLAX	USLAX		10	100.00	2.550			
2 HKGSLAX600088 H				ASW	CFS/CFS	HONG	MT	AIR	AIR	HKHKG	HKHKG	USLAX	USLAX	10	100.00	5.250			
														20	200.00	7.800	0	0.00	0.000

Hot Key : F8-Change Header F2-Add

Job Control

(This is UAT environment)

Division: SE

Job

House B/L

Container

Invoice

Profit Share

Overseas Agent

Charge

File

Sub Job

XML EDI

Send

Job*

HKGSE160100041

Job Date

01/01/2016

Vessel

W0001

Name

WAN HAI 601

POL

HKHKG

POD

USLAX

Remark

CHG

0-Shipping Order

Assign Job

S/O Quick Entry (CFS)

Document

Direct Print B/L

Party

S/O	Type *	HB/L	Parent	Child	House Type	Service *	Shipper	Consignee	D/A	RO Agent	Rece	POL *	P
Selected 2 item(s)						CFS/CFS		MT	AIR	AIR	HKHKG	HKHKG	U
Generate B/L#						CFS/CFS	HONG	MT	AIR	AIR	HKHKG	HKHKG	U

Only For (H) Type

Combine Bill (B)

Generate Switch Bill (W) with Consignee

Generate Sub-Master (S) with Shipper Dest Agent

Copy House Bill 1

Please Make Sure no Charge/Invoice

Delete

Execute

202.66.117.65 says:

Done

Prevent this page from creating additional dialogues.

OK

Job Control

(This is UAT environment)

Division: SE

Job

House B/L

Container

Invoice

Profit Share

Overseas Agent

Charge

File

Sub Job

XML EDI

Send Log

Document Printing

DOC Control

Job*

HKGSE160100041

Job Date

01/01/2016

Vessel

W0001

Name

WAN HAI 601

POL

HKHKG

POD

USLAX

Remark

CHG

0-Shipping Order

Assign Job

S/O Quick Entry (CFS)

Document

Direct Print B/L

Party


Port

Booking Qty

S/O	Type *	HB/L	Parent	Child	House Type	Service *	Shipper	Consignee	D/A	RO Agent	Rece	POL *	POD *	Deli *	Qty	Wgt	CBM
1 HKGSLAX600087 H		ASHKG600087			ASW	CFS/CFS	MT	AIR	AIR	HKHKG	HKHKG	USLAX	USLAX		10	100.00	2.550
2 HKGSLAX600088 H		ASHKG600088			ASW	CFS/CFS	HONG	MT	AIR	AIR	HKHKG	HKHKG	USLAX	USLAX	10	100.00	5.250
															20	200.00	7.800

Hot Key : F8-Change Header F2-Add

Copy House Bill

1. Select the HBLs need to copy, then press 

- Choose Copy House Bill, user may select number of copy. For example below, when select 2 HB/Ls, choose Copy House Bill “2”, then will have 2 copies of each selected HB/L (as per red marked).
- Press [Execute]
- Message “Done” will pop out, press [OK]

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Job Control (This is UAT environment) Division: SE User: HKG

Job: HKGSE160500003 Job Date: 20/05/2016 Liner: CSC
 Vessel: A0003 Name: APL SHENZHEN Voyage: 8838
 POL: HKHKG POD: CNSGI

Remark:

CHG: 0-Shipping Order Assign Job S/O Quick Entry (CFS) Document Direct Print B/L

Party Port Booking Qty Loading Qty

S/O	Type	HB/L	Parent	Child	House Type	Service	Shipper	Consignee	D/A	RO Agent	Rece	POL	POD	Del	Qty	Wgt	CBM	Qty	Wgt	CBM	TEU	SOP	Rule
1	ASW	CY / CY	BK	ANNIE	AIR	HKHKG	HKHKG	CNSGI	CNSGI	500	3,000.00	30.000	500	3,000.00	30.000	0.93							
2	ASW	CY / CY	GAC	NESTOR	AIR	HKHKG	HKHKG	CNSGI	CNSGI	280	3,000.00	18.000	280	3,000.00	18.000	0.56							
3	ASW	CY / CY	WILLS	JANICE	AIR	HKHKG	HKHKG	CNSGI	CNSGI	100	2,000.00	16.000	100	2,000.00	16.000	0.50							
880	8,000.00	64.000	880	8,000.00	64.000	2.00																	

Selected 2 item(s)
 Generate B/L#
 Only For (H) Type
 Combine Bill (B)
 Generate Switch Bill (W) with Consignee
 Generate Sub-Master (S) with Shipper
 Dest Agent
 Copy House Bill 1
 Please Make Sure 1 charge/invoice
 Delete 3
 Execute 4

Sea FreightInboundOutboundMiscellaneousReportInvoiceTariffMasterUtility

Job Control (This is UAT environment)

Division: SE

User: HKG IL

JobHouse B/LContainerInvoiceProfit ShareOverseas AgentChargeFileSub JobXML EDISend LogDocument PrintingDOC Control

JobHKGSE160500003

Job Date20/05/2016

VesselA0003

NameAPL SHENZHEN

POLHKHKG

PODCNSGI

LinerCSC

Voyage8838

Remark

CHG0-Shipping OrderAssign JobS/O Quick Entry (CFS)DocumentDirect Print B/L

Party

Port


Booking Qty

Loading Qty

S/O	Type	HB/L	Parent	Child	House Type	Service	Shipper	Consignee	D/A	RO Agent	Rece	POL	POD	Del	Qty	Wgt	CBM	Qty	Wgt	CBM	TEU	SOP	Rule
1	HKGSSGI600311	H	ASHKG600311		ASW	CY /CY	BK	ANNIE	AIR		HKHKG	HKHKG	CNSGI	CNSGI	500	3,000.00	30.000	500	3,000.00	30.000			0.93
2	HKGSSGI600375	H	ASHKG600375		ASW	CY /CY	BK	ANNIE	AIR		HKHKG	HKHKG	CNSGI	CNSGI									
3	HKGSSGI600377	H	ASHKG600377		ASW	CY /CY	BK	ANNIE	AIR		HKHKG	HKHKG	CNSGI	CNSGI									
4	HKGSSGI600378	H	ASHKG600378		ASW	CY /CY	GAC	NESTOR	AIR		HKHKG	HKHKG	CNSGI	CNSGI									
5	HKGSSGI600376	H	ASHKG600376		ASW	CY /CY	GAC	NESTOR	AIR		HKHKG	HKHKG	CNSGI	CNSGI									
6	HKGSSGI600316	H	ASHKG600316		ASW	CY /CY	GAC	NESTOR	AIR		HKHKG	HKHKG	CNSGI	CNSGI	280	3,000.00	18.000	280	3,000.00	18.000			0.56
7	HKGSSGI600339	H	ASHKG600339		ASW	CY /CY	WILLS	JANICE	AIR		HKHKG	HKHKG	CNSGI	CNSGI	100	2,000.00	16.000	100	2,000.00	16.000			0.50
															880	8,000.00	64.000	880	8,000.00	64.000			2.00

Delete

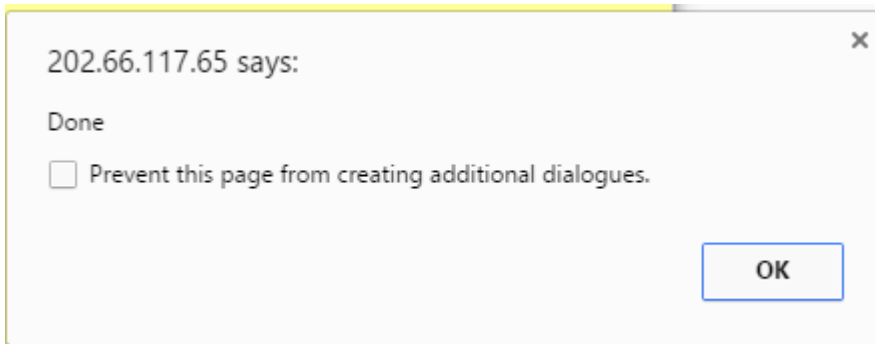
User may delete multiple HBLs under conditions: no charges, no invoices, no marks and no containers.

- Select the HBLs, then press 
- Choose Delete
- Press [Execute]
- Message “Done” will pop out, press [OK]

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility																																																																																																																																																																					
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Input Marks and Description and Prepare S/O Form to Shipper

If you want to input Marks and Number information, you can press the tag [Marks and Container]. Then press the button [Chg]- Change.

Then input the information.

Commodity - will be used for manifest commodity.

Marks and Numbers and Goods Descriptions - will be printed on House Bill.

The system will cut the Attached Sheet automatically as according to the length of the House Bill.

You can input the information as much as possible.

You can use Cut and Paste if you have the information in soft copy. Once it is done, press [Save].

Shipping Order Entry ? X

Division: SE

User: HKG|LEO

Browse S/O Marks and Container Charge P/O Manifest File Warehouse Truck Event Log

save Save & Edit in Textfield

Seq: A

Commodity/Named Account: Phone cases

HS Code:

Extend:

Seq.	Marks & Numbers	Qty	Unit	Goods Descriptions	KGS	CBM
1.	NIL MARKS	400	CTN	LINE 1 COLOUR RED	1500	
2.				LINE 2 COLOUR RED		
3.				LINE 3 COLOUR RED		
4.				LINE 4 COLOUR RED		
5.				LINE 5 COLOUR RED		
6.				LINE 6 COLOUR RED		
7.				LINE 7 COLOUR RED		
8.				LINE 8 COLOUR RED		
9.				LINE 9 COLOUR RED		
10.				LINE 10 COLOUR RED		
11.				LINE 11 COLOUR RED		
12.				LINE 12 COLOUR RED		
13.				LINE 13 COLOUR RED		
14.				LINE 14 COLOUR RED		
15.				LINE 15 COLOUR RED		
16.				LINE 16 COLOUR RED		
17.				LINE 17 COLOUR RED		
18.				LINE 18 COLOUR RED		
19.				LINE 19 COLOUR RED		
20.				LINE 20 COLOUR RED		

Because we did not input the container yet, there is a warning message.

The message will be gone after container information is ready, or when container load plan is done.

You can go to the S/O tag to print the Booking Form for your customer if needed.

Item	A	Extend	
Marks	Qty	Unit	Goods Descriptions
NIL MARKS	400	CTN	LINE 1 COLOUR RED
			LINE 2 COLOUR RED
			LINE 3 COLOUR RED
			LINE 4 COLOUR RED
			LINE 5 COLOUR RED
			LINE 6 COLOUR RED
			LINE 7 COLOUR RED
			LINE 8 COLOUR RED
			LINE 9 COLOUR RED
			LINE 10 COLOUR RED
			LINE 11 COLOUR RED
			LINE 12 COLOUR RED
			LINE 13 COLOUR RED
			LINE 14 COLOUR RED
			LINE 15 COLOUR RED
			LINE 16 COLOUR RED
			LINE 17 COLOUR RED
			LINE 18 COLOUR RED
			LINE 19 COLOUR RED
			LINE 20 COLOUR RED
Sub Total	400	CTN	Commodity/Named
			Phone cases
			1,500.00
			5.000
			HS Code
Add	Chg	Del	Split
			QTY, KGS, CBM not match !
Liner	L.Agent	Liner S/O	Container
			Load Plan#
			Load Seq
			Qty
			Unit
			KGS
			CBM
			0
			0.00
			0.000

Dest.Agent	A0031	Pre Carriage		Onboard	
AIR SEA WORLDWIDE PANAMA S.A.		Show Pre Carriage on B/L			
Special Instruction		Place of Receipt	HKHKG HONG KONG	Onboard	31/12/2015
		Port of Loading*	HKHKG HONG KONG	ETD*	31/12/2015
Broker		Port of Discharge*	PABLB BALBOA	ETA	15/01/2016
		Place of Delivery*	PAELE EL REAL	ETA	
Cargo Value	0.00	Final Destination	PAELE EL REAL		
License Required	<input type="checkbox"/>	B/L Issue At	HONG KONG	Issue Date	31/12/2015
License No.		Freight Payable At	HONG KONG		
Total in Word (Optional)		Upto Port			
		No of Origin/Copy	3		3
Telex Release	<input type="checkbox"/>	Principle Agent	A0001		
Remark for Booking Confirmation		Named Account		SCAC	
Internal Remark		FMC No.		AMS HB/L No	
Ship ID		Group tonnage for printing	<input type="checkbox"/>		
		Show Liner for printing	<input type="checkbox"/>		
		Charge (HBL Printing)			

ADD CHG DEL Void B/L Print Document

Booking Information					Commodity	Track#
+ Seq *	Qty	Unit *	KGS	CBM		
1 A	400	CTN	1,500.00	5.00	Phone cases	

Hot Key : F7-Add Header F8-Change Header F2-Add

☐ Bill of Lading
☐ Ocean Export Shipper Letter to Telex Release
☒ Ocean Export Shipping Order
☐ Ocean Notice to Destination Office_agent
☐ Sea-Air Flight Details to Shipper
☐ Sea-Air Sailing Alert to Destination Agent

Output To
☒ PDF
☐ Email

Execute

Cargo Receiving From Warehouse

CFS Shipment

For CY Shipment, you can skip this procedure and directly input the container information. Go to CY Shipment.

In S/O Quick Entry (CFS), change the mode to [2-Goods Receiving]

Input the S/O number, Job Number or POL or POD if you want to limit the record shown.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility				
S/O QUICK ENTRY (CFS) ? [X] [Y]												
Division: SE												
User: HKG LEO												
S/O		Job#	HKGSE151200039			Vessel/Voyage						
FRT		POL				Warehouse						
FOB		POD				Default Input						
Division	SE	Mode	2 - Goods Receiving			Go						
TEST V.0101												
PABLB			PAPTY									
Jan 15			Jan 15									
Submit												
					BOOKING		RECEIVED					
<input checked="" type="checkbox"/>	S/O	Item	Name	Warehouse	Qty	Unit	KGS	CBM	Qty	KGS	CBM	Late Come
<input checked="" type="checkbox"/>	1 HKGSBLB500094	A	MT FOODS, S.A.		600	CTN	2,020.00	7.000				
<input checked="" type="checkbox"/>	2 HKGSBLB500096	A	ABC TESTING COMPANY	ABC	400	CTN	1,500.00	5.000				

You can see the booking record. If the Booking information is the same as receiving information, you may simply type Y in the last column.

If there is difference, type in the exact Qty, KGS and CBM.

Or you can type in any remark such as time for the booking.

Then press [Submit].

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility				
S/O QUICK ENTRY (CFS) ? [X] [Y]												
Division: SE												
User: HKG LEO												
S/O		Job#	HKGSE151200039			Vessel/Voyage						
FRT		POL				Warehouse						
FOB		POD				Default Input						
Division	SE	Mode	2 - Goods Receiving			Go						
TEST V.0101												
PABLB			PAPTY									
Jan 15			Jan 15									
Submit												
					BOOKING		RECEIVED					
<input checked="" type="checkbox"/>	S/O	Item	Name	Warehouse	Qty	Unit	KGS	CBM	Qty	KGS	CBM	Late Come
<input checked="" type="checkbox"/>	1 HKGSBLB500094	A	MT FOODS, S.A.		600	CTN	2,020.00	7.000	500	2000		7
<input checked="" type="checkbox"/>	2 HKGSBLB500096	A	ABC TESTING COMPANY	ABC	400	CTN	1,500.00	5.000	400	1200		8

System will show that the confirmation message.

paradigm2000.com

The page at aswfm3k.paradigm2000.com says:

2 item(s) is/are updated!

☐ Prevent this page from creating additional dialogues.

OK

Consol Planning

In Job Control, under the tag [Container], user can prepare Consol Plan.

Press [+] and input the basic Consol Plan detail The Liner S/O, Container Size and Service Type. Press tick.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
Job Control ? ×								
Division: SE								
Job House B/L Container Invoice Profit Share Overseas Agent Charge File Sub Job XML EDI Send Log Document Printing DOC Co								
Consol Planning								
Job			HKGSE160100013			Job Date		01/01/2016
Voyage			E099			Liner		WAN
			POL			Vessel		WAN HAI
			HKHKG			POD		VNHPH
Consol Liner Booking			Planning			To Liner		
Liner S/O *			Size *			P.Agent		
			Load Plan#			Warehouse *		
			KG			CBM Sub Job		
Consol Planning								
Job			HKGSE151200039			Job Date		31/12/2015
Voyage			0101			Liner		WAN
			POL			Vessel		PABLB
			HKHKG			POD		PABLB
Consol Liner Booking			Planning					
Liner S/O *			Size *			P.Agent		
			Load Plan#			Warehouse *		
			KG			CBM Sub		
Liner			L.Agent			Service		
WAN			H0023			Consol		
POL			HKHKG			POD		
PABLB			PABLB					
LSO12345			20'GP			A0001		
			20'DG					
			20'GOH			0.00 0.000		
			20'GP					
			20'HC			0.00 0.000		
			20'RF					
Container								
40'DG								
40'GOH								
40'GP								
40'HC								
Size			Liner			Liner S/O		
Sub Job#			MOBL			B/L		
Service			Agent			CI		

You can press the button [Consol Planning]

Another screen will be pop out.

Please take the booking. The pink in record is something we use the Booking Information.

The un-pink is the record with difference.

When you click the Booking, the system will automatically assign the loading sequence.

Once finish, press the [+] in the Load Plan

Consol Planning ? [X]				Division: SE		User: HKG LEO	
Job*	HKGSE151200039			ETD	31/12/2015		
POL				POD	BALBOA (PABLB)		
Vessel	T0043			Name	TEST	Voyage	0101

OUTSTANDING										LOAD PLAN																																																																																																												
Selected Total CBM: 12.000										Reset Load Seq.																																																																																																												
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A confirmation message will be asked and press OK to confirm.

Then you can see the information in the load plan area with your desired order.

Consol Planning ? [X]				Division: SE		User: HKG LEO	
Job*	HKGSE151200039			ETD	31/12/2015		
POL				POD	BALBOA (PABLB)		
Vessel	T0043			Name	TEST	Voyage	0101

OUTSTANDING										LOAD PLAN																																																																														
Selected Total CBM: 0.00										Reset Load Seq.																																																																														
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					900			12.000	3,200.00																																																																															

You can tick to the S/O in the load plan area if you want to detach it from the load plan.

The press [+] in the Outstanding area, you can see the change in the Qty and CBM for the Load Plan.

Once it is complete, simply close this window and you will be in the following screen. Click to the Load Plan No.

Job Control ? [X]				Division: SE		[X] [X] [X]	
<div> <div>Job</div> <div>House B/L</div> <div>Container</div> <div>Invoice</div> <div>Profit Share</div> <div>Overseas Agent</div> <div>Charge</div> <div>File</div> <div>Sub Job</div> <div>XML EDI</div> <div>Send Log</div> <div>Document Printing</div> <div>DOC Control</div> </div>							
Job		HKGSE151200039		Job Date		31/12/2015	
Voyage		0101		Liner		WAN	
				POL		PABLB	
				Vessel		T0043	
				Name			

Consol Liner Booking			Planning			To Liner			From	
+ Liner S/O *	Size *	P.Agent	Load Plan#	Warehouse *	KG	CBM	Sub Job	Container		
Liner	WAN	L.Agent	H0023	Service	Consol	POL	HKHKG	POD		
1 LSO12345	20'GP	A0001	1512020	ABC	3,200.00	12.000	HKGSE151200039M01	XXXX2234518		
					3,200.00	12.000				
					3,200.00	12.000				

Then it will pop out another window. You can then press [CHG] to edit further information.

Then press the Warehouse List for warehouse Instruction.

Load Plan Maintenance ? [Icons] Division: SE [Icons] User: HKG|LEO

Browse [Detail]

Job	HKGSE151200039	ETD	31/12/2015
POL		POD	BALBOA (PABLB)
Vessel	T0043	Name	TEST
		Voyage	0101

Sub. Job

Liner*	WAN	Load Plan#	1512020
Liner S/O*	LSO12345	Size*	20'GP
Container		Seal	
KG	3,200.00	CBM	12.000
Attn		Co-Load To	
Drayage		Operation Date	
Position		Surveyor	
Measurer			

CHG [Mark Container] **Warehouse List** [Agent Vanning List]

Load Seq	Agent	S/O#	Item	Shipper	Consignee	Qty	KGS	CBM	POL	POD	Late Come	Warehouse
1	1 A0001	HKGSBLB500096	A	ABC	DUMMY	400	1,200.00	5.000	HKHKG	PABLB		ABC
2	2	HKGSBLB500094	A	MT	BK	500	2,000.00	7.000	HKHKG	PABLB		
						900	3,200.00	12.000				

After warehouse confirm you with the warehouse number, press the button [Mark Container]

Load Plan Maintenance ? [Icons] Division: SE [Icons] User: HKG|LEO

Browse [Detail]

Job	HKGSE151200039	ETD	31/12/2015
POL		POD	BALBOA (PABLB)
Vessel	T0043	Name	TEST
		Voyage	0101

Sub. Job

Liner*	WAN	Load Plan#	1512020
Liner S/O*	LSO12345	Size*	20'GP
Container		Seal	
KG	3,200.00	CBM	12.000
Attn		Co-Load To	
Drayage		Operation Date	
Position		Surveyor	
Measurer			

CHG [Mark Container] **Warehouse List** [Agent Vanning List]

Load Seq	Agent	S/O#	Item	Shipper	Consignee	Qty	KGS	CBM	POL	POD	Late Come	Warehouse
1	1 A0001	HKGSBLB500096	A	ABC	DUMMY	400	1,200.00	5.000	HKHKG	PABLB		ABC
2	2	HKGSBLB500094	A	MT	BK	500	2,000.00	7.000	HKHKG	PABLB		
						900	3,200.00	12.000				

Another window will be pop out. Please input the container number.

Mark Container ? [Icons] Division: SE [Icons] User: HKG|LEO

Job	HK3081100003	ETD	10/08/2011
POL		POD	SHANGHAI (CNSHA)
Vessel	M0326	Name	MOL ADVANTAGE
		Voyage	2558

Liner* MOL **Load Plan#** 1108002

Liner S/O* LSO099 **Size*** 20'GP

KG 1,100.00 **CBM** 23.000

Attn **Co-Load To**

Drayage **Operation Date**

Container No. MOCU2589753

Seal No. E2555988 go

CY Shipment

If it is a CY Shipment, you can go to Tag [Marks and Container] and press [+] next to the field [Liner].

Shipping Order Entry [?] [X] Division: SE

Browse | S/O | **Marks and Container** | Charge | P/O | Manifest | File | Warehouse | Truck | Event Log

S/O	HKGSBLB500096	B/L	ASHKG500096	Job	HKGSE151200039	ETD	31/12/2015	Booking Qty	400
Shipper	A0177	ABC TESTING COMPANY				Booking CBM	5		
Consignee	B0043	BK TEST 123				Service	CFS/CY		

Add Chg Split

Liner *	L.Agent *	Liner S/O	Container	Seal	Size *	Load Plan#	Load.Seq	Qty	Unit *	KGS	CBM
1 WAN	H0023		XXXX2234518		20'GP		0	1,000	CTN	3,002.00	5.300
								1,000		3,002.00	5.300

Then you can input the container information directly.

The system will default the quantity of that container. If it is correct, click the tick.

The red warning QTY, KGS, CBM not match will be gone.

Shipping Order Entry [?] [X] Division: SE User: HKG|LEO

Browse | S/O | Marks and Container | Charge | P/O | Manifest | File | Warehouse | Truck

Item* A **Extend** ☐

Marks	Qty	Unit	Goods Descriptions	KGS	CBM
NO MARKS	1,000	CTN	DVD CASE MADE IN CHINA 100% PLASTICS	1,000.00	20.000
Sub Total	1,000	CTN	Commodity/Named Account DVD CASE	1,000.00	20.000

Liner *	L.Agent *	Liner S/O	Container	Seal	Size *	Load.Seq	Qty	Unit *	KGS	CBM
MOL	M0001	LSO001	MOLU09876655	E255888	20'GP		1000	CTN	1000	20
								0	0.00	0.000

If it is different quantity, type in the qty, kgs cbm of that container.

If the qty you input does not match with the item information, the warning is still there.

Shipping Order Entry [?] [X] Division: SE

Browse | S/O | Marks and Container | Charge | P/O | Manifest | File | Warehouse | Truck | Event Log

S/O	HKGSBLB500097	B/L	Job	HKGSE151200039	ETD	31/12/2015	Booking Qty	1,000
Shipper	A0177	ABC TESTING COMPANY				Booking CBM	0	
Consignee	B0031	BK TEST CONSIGNEE				Service	CY /CY	

Item* A **Extend** ☐

Marks	Qty	Unit	Goods Descriptions	KGS	CBM
NIL MARKS	1,000	CTN	Plastic tupe	3,002.00	
			Plastic tupe		
			Plastic tupe		
			Plastic tupe		
Sub Total	1,000	CTN	Commodity/Named Account Plastic tupe	3,002.00	0.000

Add Chg Split **QTY, KGS not match !**

Liner *	L.Agent *	Liner S/O	Container	Seal	Size *	Load Plan#	Load.Seq	Qty	Unit *	KGS	CBM
1 WAN	H0023		XXXX2234518		20'GP			1,005	CTN	3,000.00	0.000
								1,005		3,000.00	0.000

Then you may need to change the qty of the item by pressing the button [Chg]

Or you may need to add another container information by press the button [+].

Shipping Order Entry										Division: SE	
<div> <div>Browse</div> <div>S/O</div> <div>Marks and Container</div> <div>Charge</div> <div>P/O</div> <div>Manifest</div> <div>File</div> <div>Warehouse</div> <div>Truck</div> <div>Event Log</div> </div>											
S/O		HKGSLB500097		B/L		Job		HKGSE151200039		ETD	
Shipper		A0177		ABC TESTING COMPANY		Booking CBM		0		Booking Qty	
Consignee		B0031		BK TEST CONSIGNEE		Service		CY /CY			
Item		A		Extend							
Marks		Qty		Unit		Goods Descriptions		KGS		CBM	
NIL MARKS		1,000		CTN		Plastic tupe		3,002.00			
						Plastic tupe					
						Plastic tupe					
						Plastic tupe					
Sub Total		1,000		CTN		Commodity/Named Account		Plastic tupe		3,002.00	
						HS Code				0.000	
Add		Chg		Split							
+ Liner		L.Agent		Liner S/O		Container		Seal		Size	
1 WAN		H0023		XXXX2234518		20'GP		Load Plan#		Load.Seq	
										Qty	
										Unit	
										KGS	
										CBM	
										0	
										1,000 CTN	
										3,002.00	
										0.000	
										1,000	
										3,002.00	
										0.000	

Single house bill can have multiple containers.

Send HBL Draft to Shipper and Prepare FOB Charges

User can send out the HBL Draft for the Shipper Verification.

Go to the tag House B/L

Tick to the S/O that are ready to assign HBL Number. The press Individual B/L

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
-------------	---------	----------	---------------	--------	---------	--------	--------	---------

Job Control

Division: SE

Job
House B/L
Container
Invoice
Liner Agent
Overseas Agent
Charge
File
Sub Job
XML E

Job*	HKGSE151200039	Job Date	31/12/2015	Liner
Vessel	T0043	Name	TEST	Voyage
POL	HKHKG	POD	PABLB	
Remark				

CFC
Shipping Order
Assign Job
S/O Quick Entry (CFS)

Individual B/L
Combine B/L

					Party				Port			
	+ S/O	HB/L	Sub-Master	Bill Type	Service *	Shipper	Consignee	D/A	RO Agent	Rece	POL *	POB
<input checked="" type="checkbox"/>	1 HKGSBLB500097			ASW	CY /CY	ABC	BK			HKHKG	HKHKG	PAB
<input checked="" type="checkbox"/>	2 HKGSBLB500096			ASW	CFS/CFS	ABC	DUMMY	AIR		HKHKG	HKHKG	PAB
<input checked="" type="checkbox"/>	3 HKGSBLB500094			ASW	CFS/CFS	MT	BK			HKHKG	HKHKG	PAB

HBL Number will be automatically assigned.

Sea Freight		Inbound		Outbound		Miscellaneous		Report		Invoice		Tariff		Master		Utility									
Job Control															Division: SE										
Job House B/L Container Invoice Liner Agent Overseas Agent Charge File Sub Job XML EDI Send Log Document Printing DOC Control																									
Job *		HKGSE151200039										Job Date		31/12/2015		Liner									
Vessel		T0043										Name		TEST		Voyage									
POL		HKHKG										POD		PABLB											
Remark																									
CHG		0-Shipping Order		Assign Job		S/O Quick Entry (CFS)																			
															Party		Port				Booking Qty			Loadin	
S	+	S/O	HB/L	Sub-Master	Bill Type	Service *	Shipper	Consignee	D/A	RO Agent	Rece	POL *	POD *	Deli	Qty	Wgt	CBM	Qty	V						
1		HKGSBLB500097	ASHKG500097		ASW	CY /CY	ABC	BK			HKHKG	HKHKG	PABLB		1,000	3,002.00	0.000	1,000	3,002						
2		HKGSBLB500096	ASHKG500096		ASW	CFS/CFS	ABC	DUMMY	AIR		HKHKG	HKHKG	PABLB	PABLB	400	1,500.00	5.000	400	1,200						
3		HKGSBLB500094	ASHKG500094		ASW	CFS/CFS	MT	BK			HKHKG	HKHKG	PABLB		600	2,020.00	7.000	500	2,000						
															2,000	6,522.00	12.000	1,900	6,202						

If user presses Combined B/L, the system will assign one HBL number to the selected booking.

Same House Bill Number will be assigned to these bookings.

This is used for combined bill.

User can then click to the S/O. The windows Shipping Order Entry will be pop out.

User can press [Document] choose “Bill of Lading Print”, press [Execute] to print the draft to shipper.

Cargo Value	0.00	B/L Issue At	HONG KONG
License Required	<input type="checkbox"/>	Freight Payable At	HONG KONG
License No.		Upto Port	
Total in Word (Optional)		No of Origin/Copy	3
Telex Release	<input type="checkbox"/>	Principle Agent	A0031
Remark for Booking Confirmation		Named Account	
Internal Remark		FMC No.	
Ship ID		Group tonnage for printing	<input type="checkbox"/>
		Show Liner for printing	<input type="checkbox"/>
		Charge (HBL Printing)	

ADD CHG DEL Void B/L Print Document

Booking Information

Seq *	Qty	Unit *	Coloader S/O
1 A	1,000 CTN	3,002	

Hot Key : F7-Add Header F8-Change Header F2-Add

☒ Bill of Lading
☐ Ocean Export Shipper Letter to Telex Release
☐ Ocean Export Shipping Order
☐ Ocean Notice to Destination Office_agent
☐ Sea-Air Flight Details to Shipper
☐ Sea-Air Sailing Alert to Destination Agent

Sea Sales Invoice
☐ HKGDS0000068-(A0177)ABC TESTING COM
☐ HKGDS0000069-(A0031)AIR SEA WORLDWI

Output To
☒ PDF
☐ Email

Execute

You may notice that in the Draft, the Shipped on Board is **** To be confirmed **** as it is only a draft. The sentence will be replaced with the sailing date after confirmed sailing is done.

NOTIFY PARTY SAME AS CONSIGNEE	
PLACE OF RECEIPT HONG KONG	LADEN ON BOARD DATE To be confirmed
NAME OF THE VESSEL / VOYAGE TEST V.0101	PORT OF LADING HONG KONG

Sometimes you may consider preparing the FOB invoice to the shipper first. If so, go to the tag [Charge]

Shipping Order Entry ? [X] Division: SE User: HKG|LEO

Browse S/O Marks and Container Charge P/O Manifest File Warehouse Truck Event Log

S/O	HKGSBLB500097	B/L	ASHKG500097	Job	HKGSE151200039	ETD	31/12/2015	Liner	WAN
House	OBL	Shipper*	A0177	ABC TESTING COMPANY		Quotation			
Loading	1 X 20'GP	Consignee*	B0031	BK TEST CONSIGNEE		Quotation			
Service*	CY /CY	Dest.Agent				Profit Share			
Freight Terms*	PP PP	Freehand	R	FOB Terms*	PP	R/O Agent	Commodity	Plastic tupe	
Coload In	<input type="checkbox"/>	Coload Out	<input type="checkbox"/>	Own Consol	<input type="checkbox"/>				

Agent Billing Pre-assessment Panel Handle By Remark Sales Cost Formula

Pre-Carriage

Place of Receipt HKHKG

Port of Loading* HKHKG HKHKG Liner

Port of Discharge* PABLB PABLB HONG KONG TO BALBOA Quote H

Place of Delivery

Final Destination

CHG Gen. Charges

Original Charge Item Invoice Currency

If you want to check if salesman will have the latest quotation to the shipper or consignee, you can press the "Quotation" search the latest quotation.

Shipping Order Entry ? [X] Division: SE User: HKG|LEO

Browse S/O Marks and Container Charge P/O Manifest File Warehouse Truck Event Log

S/O: HKGSBLB500097 B/L: ASHKG500097 Job: HKGSE151200039 ETD: 31/12/2015 WAN

House: OBL Shipper: A0177 ABC TESTING COMPANY Quotation

Loading: 1 X 20'GP Consignee: B0031 BK TEST CONSIGNEE Quotation

Service: CY / CY Dest.Agent: Profit Share

Freight Terms: PP PP Freehand: R FOB Terms: PP R/O Agent: Commodity: Plastic tupe

Coload In: Coload Out: Own Consol:

Agent Billing Pre-assessment Panel Handle By Remark Sales Cost Formula

Pre-Carriage

Place of Receipt: HKHKG

Port of Loading: HKHKG HKHKG

Port of Discharge: PABLB PABLB Liner HONG KONG TO BALBOA Quote H

Place of Delivery:

Final Destination:

CHG Gen. Charges

SALES Original Charge Item Invoice Currency

Bill	i/C	By	Chrg	Description	Unit	F	Curr	Rate(R)	Qty(Q)	Amount(A)	Inv.Curr	Ex.Rate	Inv. Amount	Ctrl	Show
													0.00		

Then you can press the button [Gen. Charges].

Shipping Order Entry ? [X] Division: SE User: HKG|LEO

Browse S/O Marks and Container Charge P/O Manifest File Warehouse Truck Event Log

S/O: HKGSBLB500097 B/L: ASHKG500097 Job: HKGSE151200039 ETD: 31/12/2015 Liner: WAN

House: OBL Shipper: A0177 ABC TESTING COMPANY Quotation

Loading: 1 X 20'GP Consignee: B0031 BK TEST CONSIGNEE Quotation

Service: CY / CY Dest.Agent: Profit Share

Freight Terms: PP PP Freehand: R FOB Terms: PP R/O Agent: Commodity: Plastic tupe

Coload In: Coload Out: Own Consol:

Agent Billing Pre-assessment Panel Handle By Remark Sales Cost Formula

Pre-Carriage

Place of Receipt: HKHKG

Port of Loading: HKHKG HKHKG

Port of Discharge: PABLB PABLB Liner HONG KONG TO BALBOA Quote H

Place of Delivery:

Final Destination:

CHG Gen. Charges

SALES Original Charge Item Invoice Currency

After you press the button Gen. Charges, another window will be pop out.

The system will show you the charges it find and you can press [Add] to get those charges.

Select Charges ? [X] Division: SE User: HKG|LEO

Browse

Job: HKGSE151200039 B/L#: ASHKG500097 S/O: HKGSBLB500097

Add

Code	Charge	Description	Curr	Amount	Amount(HKD)	Ctrl	Grp	Quo#
A0177 ABC TESTING COMPANY								
1 BLF	BILL OF LADING FEE	HKD 200.00/SET X 1	HKD	200.00	200.00 O			[X] 0
2 DOC	DOCUMENTATION CHARGE	HKD 500.00/SET X 1	HKD	500.00	500.00 O			[X] 0
3 HC	HANDLING CHARGE	HKD 200.00/JOB X 1	HKD	200.00	200.00 O			[X] 0
				900.00	900.00			
					900.00			
Outstanding								
Description	Service Type	Payee	From	To	Rate From			
Agent Invoice Line Item								
1 FREIGHT SALES FROM HONG KONG TO BALBOA	CY		HKHKG	PABLB	Quote			
2 AGENT HANDLING	CY							

The screen will then be automatically refreshed and your selected charges will be appeared.

Shipping Order Entry

Division: SE

User
HKG|LEO

Browse

S/O

Marks and Container

Charge

P/O

Manifest

File

Warehouse

Truck

Event Log

S/O

HKGSLB500097

B/L

ASHKG500097

Job

HKGSE151200039

ETD

31/12/2015

Liner

WAN

House

OBL

Shipper*

A0177

ABC TESTING COMPANY

Loading

1 X 20'GP

Consignee*

B0031

BK TEST CONSIGNEE

Service*

CY /CY

Dest.Agent

Freight Terms*

PP

PP

Freehand

R

FOB Terms*

PP

R/O Agent

Coload In

Coload Out

Own Consol

Agent Billing Pre-assessment Panel

Handle By

Remark

Sales

Cost

Formula

Pre-Carriage

Place of Receipt

HKHKG

Port of Loading*

HKHKG

HKHKG

Port of Discharge*

PABLB

PABLB

Liner

HONG KONG TO BALBOA

Quote

H

Place of Delivery

Final Destination

CHG

Gen. Charges

Mark Show

Gen. Invoice

SALES

Original Charge Item

Invoice Currency

Bill	I/C	By	Chrg *	Description	Unit *	F	Curr *	Rate(R)	Qty(Q)	Amount(A)	Inv.Curr *	Ex.Rate	Inv. Amount	Ctrl	Show
Term	PP	Code	A0177	Invoice To	ABC TESTIN		Inv.Curr	HKD	Inv#						
1	S	BLF	BILL OF LADING FEE	SET	HKD		200.000	1.000	200.00	HKD	X 1.000000		200.00	O	
2	S	DOC	DOCUMENTATION CHARGE	SET	HKD		500.000	1.000	500.00	HKD	X 1.000000		500.00	O	
3	S	HC	HANDLING CHARGE	JOB	HKD		200.000	1.000	200.00	HKD	X 1.000000		200.00	O	
													900.00		

PURCHASE

Original Charge Item

Invoice Currency

Bill	I/C	Chrg *	Description	Unit *	F	Curr *	Rate(R)	Qty(Q)	Amount(A)	Inv.Curr *	Ex.Rate	Inv. Amount	Ctrl	Show
												0.00		

You can then add the additional charges by clicking the [+]

Place of Delivery

Final Destination

CHG

Gen. Charges

Mark Show

Gen. Invoice

SALES

Original Charge Item

Invoice Currency

Bill	I/C	By	Chrg *	Description	Unit *	F	Curr *	Rate(R)	Qty(Q)	Amount(A)	Inv.Curr *	Ex.Rate	Inv. Amount	Ctrl	Show
Term	PP	Code	A0177	Invoice To	ABC TESTIN		Inv.Curr	HKD	Inv#						
1	S	BLF	BILL OF LADING FEE	SET	HKD		200.000	1.000	200.00	HKD	X 1.000000		200.00	O	
2	S	DOC	DOCUMENTATION CHARGE	SET	HKD		500.000	1.000	500.00	HKD	X 1.000000		500.00	O	
3	S	HC	HANDLING CHARGE	JOB	HKD		200.000	1.000	200.00	HKD	X 1.000000		200.00	O	
													900.00		

The screen ask you to input the information.

If select PP it will default to charge Shipper. If CC it will default to charge Agent. You can press F8 for others.

Then input the Charge Code. Press F8 for selection.

SALES

Original Charge Item

Invoice Currency

Bill	I/C	By	Chrg *	Description	Unit *	F	Curr *	Rate(R)	Qty(Q)	Amount(A)	Inv.Curr *	Ex.Rate	Ctrl	Sh
Term	CC	Code	A0031	Invoice To	AIR SEA WORLDWIDE PANAMA S.A.									
				Customer Name	A0031									
					AIR SEA WORLDWIDE PANAMA S.A.									
				City	PAPTY									
				Short Name	AIR SEA - PANAMA CITY									
Term	PP	Code	A0177	Invoice To	ABC TESTIN									
1	S	BLF	BILL OF LADING FEE	SET	HKD		200.000	1.000	200.00	HKD	X 1.000000		O	

Input the Charge Amount and Qty.

The last part will show the Invoice Currency.

And in the last two column, you can see Ctrl and Show.

Ctrl means Invoice Control.

For PP, it defaults to O – Online. That is one invoice for one house and ready for the button [Gen. Invoice]

For CC, it defaults to B – Batch. That is one invoice for the whole Job and the invoice is generated at Job Level.

User can select M – Month for monthly invoice.

The column Show means show the charge on the house bill. Tick if you need to show the charges.

SALES				Original Charge Item				Invoice Currency						
Bill	I/C	By	Chrg *	Description	Unit *	F	Curr *	Rate(R)	Qty(Q)	Amount(A)	Inv.Curr *	Ex.Rate	Ctrl	Show
Term	CC		Code	A0031			Invoice To	AIR SEA WO						
Term	CC		Code	A0031			Invoice To	AIR SEA WO						
			OFRF	OCEAN FREIGHT (FCL)	TEU		USD	400	3.002	1200.8	USD	X	1	B

Once you have finished the input, press tick to confirm.

You can see that the record will not have an “S” appear. S – Means Standard Charge.

If Q is appeared, it means the charge is coming from quotation.

If nothing, it means you input it manually.

CHG	Gen. Charges	Mark Show	Gen. Invoice
SALES			
+ Bill	I/C	By	Chrg *
Description	Unit *	F	Curr *
Rate(R)	Qty(Q)	Amount(A)	Inv.Curr *
Ex.Rate	Inv. Amount	Ctrl	Show
Term	CC	Code	A0031
Invoice To	AIR SEA WO	Inv.Curr	USD
Inv#			
1	OFRF	OCEAN FREIGHT (FCL)	TEU
USD	400.000	3.002	1,200.80 USD
X	1.000000	1,200.80 B	<input type="checkbox"/>
		1,200.80	
Term	PP	Code	A0177
Invoice To	ABC TESTIN	Inv.Curr	HKD
Inv#			
2	S	BLF	BILL OF LADING FEE
SET	HKD	200.000	1.000
200.00 HKD	X	1.000000	200.00 O
<input type="checkbox"/>			
3	S	DOC	DOCUMENTATION CHARGE
SET	HKD	500.000	1.000
500.00 HKD	X	1.000000	500.00 O
<input type="checkbox"/>			
4	S	HC	HANDLING CHARGE
JOB	HKD	200.000	1.000
200.00 HKD	X	1.000000	200.00 O
<input type="checkbox"/>			
			900.00

Press the [Gen. Invoice] button to generate invoice.

Shipping Order Entry

Division: **SE** User: **HKGJLE**

Browse | S/O | Marks and Container | Charge | P/O | Manifest | File | Warehouse | Truck | Event Log

S/O	HKGSBLB500097	B/L	ASHKG500097	Job	HKGSE151200039	ETD	31/12/2015	Liner	WAN
House	OBL	Shipper	A0177	ABC TESTING COMPANY				Quotation	
Loading	1 X 20'GP	Consignee	B0031	BK TEST CONSIGNEE				Quotation	
Service	CY /CY	Dest.Agent	A0031	AIR S				Profit Share	
Freight Terms	PP PP	Freehand	R	FOB Terms	PP	R/O Agent		Commodity	Plastic tupe
Coload In	<input type="checkbox"/>	Coload Out	<input type="checkbox"/>	Own Consol	<input type="checkbox"/>				

Agent Billing Pre-assessment Panel

Handle By	Remark	Sales	Cost	Formula
Pre-Carriage				
Place of Receipt	HKHKG			
Port of Loading	HKHKG HKHKG			
Port of Discharge	PABLB PABLB	Liner	HONG KONG TO BALBOA	Quote
Place of Delivery				H
Final Destination				

CHG | Gen. Charges | Mark Show | Gen. Invoice

SALES

Bill	I/C	By	Chrg	Description	Unit	F	Curr	Rate(R)	Qty(Q)	Amount(A)	Inv.Curr	Ex.Rate	Inv. Amount	Ctrl	Show
Term	CC	Code	A0031	Invoice To	AIR SEA WO		Inv.Curr	USD	Inv#						
1		OFRF	OCEAN FREIGHT (FCL)	TEU	USD		400.000	3.002	1,200.80 USD	X	1.000000		1,200.80 B	<input type="checkbox"/>	
													1,200.80		
Term	PP	Code	A0177	Invoice To	ABC TESTIN		Inv.Curr	HKD	Inv#						
2	S	BLF	BILL OF LADING FEE	SET	HKD		200.000	1.000	200.00 HKD	X	1.000000		200.00 O	<input type="checkbox"/>	
3	S	DOC	DOCUMENTATION CHARGE	SET	HKD		500.000	1.000	500.00 HKD	X	1.000000		500.00 O	<input type="checkbox"/>	
4	S	HC	HANDLING CHARGE	JOB	HKD		200.000	1.000	200.00 HKD	X	1.000000		200.00 O	<input type="checkbox"/>	
													900.00		

Press OK to confirm.

Message from webpage



Are you sure to generate invoice(s)?

OK

Cancel

You can see the blue bulb and the Invoice No. will be shown.

Term	PP	Code	A0177	Invoice To	ABC TESTIN	Inv.Curr	HKD	Inv#	HKGDS0000068				1,200.80		
2	I	S	BLF	BILL OF LADING FEE	SET	HKD	200.000	1.000	200.00 HKD	X	1.000000		200.00 O	<input type="checkbox"/>	
3	I	S	DOC	DOCUMENTATION CHARGE	SET	HKD	500.000	1.000	500.00 HKD	X	1.000000		500.00 O	<input type="checkbox"/>	
4	I	S	HC	HANDLING CHARGE	JOB	HKD	200.000	1.000	200.00 HKD	X	1.000000		200.00 O	<input type="checkbox"/>	
													900.00		

You can then send the Draft HBL with the invoice to your shipper.

Go back to the tag S/O and press the button [Document]. Choose the documents and output to Email, then press [Execute].

A screen will pop out and you can choose the parties you want; users may also add extra recipients by typing their emails. Press the button [Send] to send out the document.

Telex Release	<input type="checkbox"/>	FMC No.	AM
Remark for Booking Confirmation		Group tonnage for printing	<input type="checkbox"/>
Internal Remark		Show Liner for printing	<input type="checkbox"/>
Ship ID		Charge (HBL Printing)	

ADD CHG DEL Void B/L Print Document

Booking Information

Seq *	Qty	Unit *	KGS	CBM	War
1 A	1,000	CTN	3,002.00	5,300	

Hot Key : F7-Add Header F8-Change Header F2-Add

☐ Bill of Lading
☐ Ocean Export Shipper Letter to Telex Release
☐ Ocean Export Shipping Order
☐ Ocean Notice to Destination Office_agent
☐ Sea-Air Flight Details to Shipper
☐ Sea-Air Sailing Alert to Destination Agent

Sea Sales Invoice
☒ HKGDS0000068-(A0177)ABC TESTING COM
☐ HKGDS0000069-(A0031)AIR SEA WORLDWI

Output To
☐ PDF
☒ Email

Email

Send

Party Shipper Code A0177

Name ABC TESTING COMPANY

From calvinwong@paradigm2000.com

To

CC Email Department Tel

Subject abc@abc.com.hk Local Services
def@abc.com.hk Outbound 1234567

Body Dear Sirs,
Please kindly check the attachments.

(For UK and Spain offices)

Payment term and Due date will be shown on the invoice print out when these 2 fields are input.

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Customer Invoice Maintenance (This is UAT environment)

Invoice Type I (I-Inv C-C/R Note) Job# ESSE170200001 Status

Invoice Number ESD50000001 B/L # ASES000001 Posting

Payee A0001

Shipment Information

Round O Division SE

Vessel 19825

Voyage 123124

Sailing Date 25/02/2017

Terms PP

Pay Currency EUR

Formula VS EUR X Ex-Rate 1.00000

Amount 122.35

Payment Terms 15 Issue Date 25/02/2017

Print type 1-English Due Date 12/03/2017

Footer Remark (Print First Line Only)

Approve status Appr/Un-Appr User leo Date 2017/03/14 13:25:30

CHG	Prt Invoice	Void	Copy Charge	Load From Accrual	Release to Accrual	VAT Setup	Approve	Rate	Qty/Day	Amt	Ex-Rate	Inv.Amt	VAT	Remark
1	ESSE170200001	ASES000001	ENS	ENS CHARGE	SET	USD		25.00	1.000	1.00	25.00 X	0.893900	22.35	
2	ESSE170200001	ASES000001	OFRF	OCEAN FREIGHT (FCL)	20'DG	EUR		100.00	1.000	1.00	100.00 X	1.000000	100.00	



AIR SEA WORLDWIDE

INVOICE (DRAFT)

To: AIR SEA MAILING CHINESE

Invoice No.: ESDS0000001
 Job No.: ESSE170200001
 Date: 25/02/2017
 Customer No.: A0001

Tel: 1305 562 5176 Fax: 130 55625919
 Attn:

Vessel/Voyage: PAC KALIMANTAN V.123124 Place of Receipt: ARTA
 ETD Date: 25/02/2017 Loading Port: ARTA
 ETA Date: 25/03/2017 Discharge Port: HONG KONG
 MBIL No.: : SHENZHEN
 :
 : QTY 100 CTNS
 Container No.: PONU1234565 Gross Weight 100.00 KGS
 CEM 100.000 CBM

Descriptions	Rate	VAT	Amount
BNS CHARGE	USD 25,000/SET X 1,000	0%	EUR 22,35
OCEAN FREIGHT (PCL)	EUR 100,000/20'DO X 1,000	0%	EUR 100,00

Non Taxable 122.35
 Taxable 0.00
 Total VAT 0.00

SAY : EURO DOLLARS ONE HUNDRED TWENTY TWO AND CENTS THIRTY FIVE ONLY

Prepared By: Leo C Invoice Issue Date: 14/03/2017 TOTAL: EUR 122.35

Please pay to the following bank accounts:
 Beneficiary: Air Sea Worldwide Spain, S.L.
 Bank: La Caixa - Caixabank
 Bank Address: Ronda Sant Pere, 52, 08010 - Barcelona
 EUR IBAN: ES37 2100 4888 4302 0000 0947
 USD IBAN: ES68 2100 4888 4302 0000 0947
 SWIFT: CAIXESBBXXX

Air Sea Worldwide Spain, S.L.

Payment terms: 15days

Due Date: 12/03/2017

Authorized Signature

Air Sea Worldwide Spain, S.L.

Comtal, 32, 6º 1º 08002 Barcelona, Spain
 Tel: +34 93 481 5173 Fax: +34 93 481 5176
 Email: info@airseaworldwide.com.es Website: www.airseaworldwide.com

P.1 of 1



AIR SEA WORLDWIDE

FACTURA (BORRADOR)

Para: AIR SEA MAILING CHINESE

Factura No.: ESDS0000001
 Orden No.: ESSE170200001
 Fecha: 25/02/2017
 Cliente No.: A0001

Tel: 1305 562 5176 Fax: 130 55625919
 Attn:

Barco/Viaje No.: PAC KALIMANTAN V.123124 Lugar de Recogida: ARTA
 Fecha ETD: 25/02/2017 Puerto de Embarque: ARTA
 Fecha ETA: 25/03/2017 Puerto de Descarga: HONG KONG
 MBIL No.: : SHENZHEN
 :
 : Cantidad 100 CTNS
 Contenedor No.: PONU1234565 Peso Bruto 100.00 KGS
 CEM 100.000 CBM

Descripción	Tarifa	IVA	Monto
BNS	USD 25,000/SET X 1,000	0%	EUR 22,35
OCEAN FREIGHT (PCL)	EUR 100,000/20'DO X 1,000	0%	EUR 100,00

Base Exenta I.V.A. 122.35
 Base Sujeta I.V.A. 0.00
 Total I.V.A. 0.00

MONTO: EURO DOLLARS CIENTO VEINTIDOS CON TREINTA Y CINCO CÉNTIMOS

Prepared Por: Leo C Fecha de la Factura: 14/03/2017 TOTAL: EUR 122.35

Nuestros datos bancarios son:
 Beneficiario: Air Sea Worldwide Spain, S.L.
 Bank: La Caixa - Caixabank
 Bank Address: Ronda Sant Pere, 52, 08010 - Barcelona
 EUR IBAN: ES37 2100 4888 4302 0000 0947
 USD IBAN: ES68 2100 4888 4302 0000 0947
 SWIFT: CAIXESBBXXX

Air Sea Worldwide Spain, S.L.

Conditions De Pago: 15days

Fecha De Vencimiento: 12/03/2017

Firma Autorizada

Air Sea Worldwide Spain, S.L.

Comtal, 32, 6º 1º 08002 Barcelona, Spain
 Tel: +34 93 481 5173 Fax: +34 93 481 5176

P.1 of 1

The update in Payment Terms will auto update the Due Date. Please be reminded that the days count is based on the issue date, which means if user manual change the invoice's issue date to 01/2/2017, due date will not be changed immediately, unless users choose another payment term in order to refresh the counting function.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
Customer Invoice Maintenance (This is UAT environment)								
User: BCN LEO								
Browse Invoice Details CAS Details								
Invoice Type	I	(I-Inv C-C/R Note)	Job#	ESSE170200001	Status			
Invoice Number	ESDS0000001	B/L#	ASES000001	Posting				
Payee	A0001	Shipment Information						
AIR SEA SHIPPING INC. COMP			Bound	O	Division	SE		
1955 N.W. 72 AVENUE, MIAMI, FLORIDA 33126,			Vessel	1982S				
U.S.A			Voyage	123124				
			Sailing Date	25/2/2017				
			Terms	PP				
			Pay Currency	EUR				
Payment Terms	COD	Issue Date	1/02/2017	Formula VS EUR	X	Ex.Rate	1	
Print Type	1 - English	Due Date	25/2/2017	Amount		122.35		
Footer Remark (Print First Line Only)								
Approve status		Appr/Un-Appr User	leo	Date	2017/03/14 13:25:30			
Confirm Cancel								
Hot Key: ESC-Cancel								

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
Customer Invoice Maintenance (This is UAT environment)								
User: BCN LEO								
Browse Invoice Details CAS Details								
Invoice Type	I	(I-Inv C-C/R Note)	Job#	ESSE170200001	Status			
Invoice Number	ESDS0000001	B/L#	ASES000001	Posting				
Payee	A0001	Shipment Information						
AIR SEA SHIPPING INC. COMP			Bound	O	Division	SE		
1955 N.W. 72 AVENUE, MIAMI, FLORIDA 33126,			Vessel	1982S				
U.S.A			Voyage	123124				
			Sailing Date	25/2/2017				
			Terms	PP				
			Pay Currency	EUR				
Payment Terms	COD	Issue Date	1/02/2017	Formula VS EUR	X	Ex.Rate	1	
Print Type	COD	Due Date	25/2/2017	Amount		122.35		
Footer Remark (Print First Line Only)								
Approve status		Appr/Un-Appr User	leo	Date	2017/03/14 13:25:30			
Confirm Cancel								
Hot Key: ESC-Cancel								

Submit Booking to Carrier in Sub Job

Please visit the tag [Sub Job] so that you can submit your Sample Ocean Bill.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility																																																																																																													
Job Control																																																																																																																					
<div> <div>Job</div> <div>House B/L</div> <div>Container</div> <div>Invoice</div> <div>Liner Agent</div> <div>Overseas Agent</div> <div>Charge</div> <div>File</div> <div>Sub Job</div> <div>XML EDI</div> <div>Send Log</div> <div>Document Printing</div> <div>DOC Control</div> </div>																																																																																																																					
<div> <div>Job</div> <div>Job Date</div> <div>31/12/2015</div> <div>Liner</div> <div>WAN</div> </div>																																																																																																																					
<div> <div>Vessel</div> <div>T0043</div> <div>Name</div> <div>TEST</div> <div>Voyage</div> <div>0101</div> </div>																																																																																																																					
<div> <div>POL</div> <div>HKHKG</div> <div>POD</div> <div>PABLB</div> </div>																																																																																																																					
<div> <div>Remark</div> <div></div> </div>																																																																																																																					
<div> <div>CHG</div> <div>0-Shipping Order</div> <div>Assign Job</div> <div>S/O Quick Entry (CFS)</div> </div>																																																																																																																					
<table border="1"> <thead> <tr> <th colspan="4">Party</th> <th colspan="4">Port</th> <th colspan="3">Booking Qty</th> <th colspan="3">Loading Qty</th> </tr> <tr> <th>S/O</th> <th>HB/L</th> <th>Sub-Master</th> <th>Bill Type</th> <th>Service</th> <th>Shipper</th> <th>Consignee</th> <th>D/A</th> <th>RO Agent</th> <th>Rece</th> <th>POL</th> <th>POD</th> <th>Deli</th> <th>Qty</th> <th>Wgt</th> <th>CBM</th> <th>Qty</th> <th>Wgt</th> <th>CBM</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>HKGSBLB500097</td> <td>ASHKGS000097</td> <td>ASW</td> <td>CY /CY</td> <td>ABC</td> <td>BK</td> <td></td> <td></td> <td>HKHKG</td> <td>HKHKG</td> <td>PABLB</td> <td>PABLB</td> <td>1,000</td> <td>3,002.00</td> <td>0.000</td> <td>1,000</td> <td>3,002.00</td> <td>0.000</td> </tr> <tr> <td>2</td> <td>HKGSBLB500096</td> <td>ASHKGS000096</td> <td>ASW</td> <td>CFS/CFS</td> <td>ABC</td> <td>DUMMY</td> <td>AIR</td> <td></td> <td>HKHKG</td> <td>HKHKG</td> <td>PABLB</td> <td>PABLB</td> <td>400</td> <td>1,500.00</td> <td>5.000</td> <td>400</td> <td>1,200.00</td> <td>5.000</td> </tr> <tr> <td>3</td> <td>HKGSBLB500094</td> <td>ASHKGS000094</td> <td>ASW</td> <td>CFS/CFS</td> <td>MT</td> <td>BK</td> <td>AIR</td> <td></td> <td>HKHKG</td> <td>HKHKG</td> <td>PABLB</td> <td>PABLB</td> <td>600</td> <td>2,020.00</td> <td>7.000</td> <td>500</td> <td>2,000.00</td> <td>7.000</td> </tr> <tr> <td colspan="13"></td> <td>2,000</td> <td>6,522.00</td> <td>12.000</td> <td>1,900</td> <td>6,202.00</td> <td>12.000</td> </tr> </tbody> </table>									Party				Port				Booking Qty			Loading Qty			S/O	HB/L	Sub-Master	Bill Type	Service	Shipper	Consignee	D/A	RO Agent	Rece	POL	POD	Deli	Qty	Wgt	CBM	Qty	Wgt	CBM	1	HKGSBLB500097	ASHKGS000097	ASW	CY /CY	ABC	BK			HKHKG	HKHKG	PABLB	PABLB	1,000	3,002.00	0.000	1,000	3,002.00	0.000	2	HKGSBLB500096	ASHKGS000096	ASW	CFS/CFS	ABC	DUMMY	AIR		HKHKG	HKHKG	PABLB	PABLB	400	1,500.00	5.000	400	1,200.00	5.000	3	HKGSBLB500094	ASHKGS000094	ASW	CFS/CFS	MT	BK	AIR		HKHKG	HKHKG	PABLB	PABLB	600	2,020.00	7.000	500	2,000.00	7.000														2,000	6,522.00	12.000	1,900	6,202.00	12.000
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The following message will be shown if there is missing Destination agent in S/O entry.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility																		
Job Control																										
<div> <div>Job</div> <div>House B/L</div> <div>Container</div> <div>Invoice</div> <div>Liner Agent</div> <div>Overseas Agent</div> <div>Charge</div> <div>File</div> <div>Sub Job</div> <div>XML EDI</div> <div>Send Log</div> <div>Document Printing</div> <div>DOC Control</div> </div>																										
<div> <div>Cannot build up OBL! Dest.Agent is missing in HBL(s)!</div> <div>Consolidation EDI</div> <div>Offshore EDI</div> </div>																										
<div> <div>Job</div> <div>Job Date</div> <div>31/12/2015</div> <div>Liner</div> <div></div> </div>																										
<div> <div>Voyage</div> <div>0101</div> <div>POL</div> <div>HKHKG</div> <div>POD</div> <div></div> </div>																										
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Sub Job	Status	Ocean B/L	Liner	L.Agent	Consignee	Contract#	Commodity	POR																		

Please go back to S/O entry input the destination agent.

Also Notify		Type		SHIPPER'S LOAD AND COUNT & S	
		Service Desc.			
		Freight Type		CY	
		Incoterm*		FOB	
		Freight Term		PP	
		PP/CC*			
		Vessel		T0043	
		Job		HKGSE151200039	
Dest.Agent		A0031			
AIR SEA WO		Code		Name	
Special Inst		A0031		AIR SEA WORLDWIDE PANAMA S.A.	
		City		Short	
		PABTY		AIR SE	
		Carriage on B/L			

Then go to [Sub job] tag, press the button [Build up OBL]

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility																																		
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<div> <div>Job</div> <div>House B/L</div> <div>Container</div> <div>Invoice</div> <div>Liner Agent</div> <div>Overseas Agent</div> <div>Charge</div> <div>File</div> <div>Sub Job</div> <div>XML EDI</div> <div>Send Log</div> <div>Document Printing</div> <div>DOC Control</div> </div>																																										
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															0	C																										

The system will pop out another screen.

Tick and Confirm the container you want to submit to the carrier.

Confirm the OBL Type.

The press the Combined OBL button.

The system support multiple container with single OBL.

However, if you want to have multiple container with multiple OBL, press the button Individual OBL.

Build up Sample Ocean B/L ? [Icons] Division: **SE** [Icons] User: **HKG|LEO**

Liner Agent (H0023) HYUNDAI MERCHANT MARINE (HK) LTD

Job HKGSE151200039

ETD 31/12/2015

Vessel (T0043) TEST

Voyage 0101

Individual OBL **Combined OBL**

Attn.

Warning ! Following HBL has blank Liner SO: ASHKG500097

MOBL - CY

OBL Terms	Named	Service	Container	Liner SO	Dest. Agent	Size	POR	POL	POD	PLD	HBL	Terms	Consignee
PP		CY/CY	1 XXXX2234518		AIR SEA - PANAMA CITY	20'GP	HKHKG	HKHKG	PABLB	PABLB	ASHKG500097	PP	BK TEST CONSIGNEE

MOBL - CFS

OBL Terms	Named	Service	Container	Liner SO	Load Plan#	Dest. Agent	Size	POR	POL	POD	PLD	OBL
PP		CY/CY	1 XXXX1234567	LSO12345	1512020	AIR SEA - MIAMI	20'GP	HKHKG	HKHKG	PABLB	PABLB	Seaway B

System will come out the Sub Job Number. You can click to the Sub Job number. Another Window will pop out.

Sea Freight **Inbound** **Outbound** **Miscellaneous** **Report** **Invoice** **Tariff** **Master** **Utility**

Job Control ? [Icons] Division: **SE** [Icons]

Job HKGSE151200039 **Job Date** 31/12/2015 **Liner** WAN **Vessel** T0043 **Name**

Voyage 0101 **POL** HKHKG **POD** PABLB

Sub Job	Status	Ocean B/L	Liner	L.Agent	Consignee	Contract#	Commodity	POR	POL	POD	Deli	Dest	Service	Terms	20'	40'	HC	45'
1 HKGSE151200039M01			WAN	H0023	A0031			HKHKG	HKHKG	PABLB	PABLB		CY / CY	PP	2	0	0	0

XXXX2234518, LSO12345 XXXX1234567

You can press button [CHG] - change to add more information.

And also update the OBL Number.

Also Notify

ADD **CHG** **DEL** **Add Container** **Excel Output** **Pre-Alert**

Load Seq	Liner S/O	Load Plan#	S/O#	Container	Size	Service	Seal	Quantity	Unit	Weight	Loading CBM	Agent
1	0			HKGSBLB500097	XXXX2234518	20'GP	CY / CY	1,000	CTN	3,002.00	0.000	A0031
2	1 LSO12345	1512020		HKGSBLB500096	XXXX1234567	20'GP	CFS/CFS	400	CTN	1,200.00	5.000	A0031
3	2 LSO12345	1512020		HKGSBLB500094	XXXX1234567	20'GP	CFS/CFS	500	CTN	2,000.00	7.000	A0031
								1,900		6,202.00	12.000	

Prepare Agent Invoice and Pre-Alert

Job Control also allows you to prepare the Agent Invoices or Credit Note. Input the Job Number and press [go]. Double click the job number.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility	
Job Control ? ☰ ✕ <div style="float: right;">Division: SE 📄 📧 📧 📧</div>									
Job#	HKGSE151200039			Vessel/Voyage			HLB No.		Liner
ETD +/-Days				Container No.			POL		Agent
ETA +/-Days				Container Type			POD		Customer
Division	SE			Status			User		Go

S	File	Job	Vessel	Name	Voyage	Liner	Job Date	Port of Discharge	Loading Qty	Confirm	User
1		HKGSE151200039	T0043	TEST	0101	WAN	31/12/2015	BALBOA (PABLB)	1x20'GP, 12.000CBM	<input type="checkbox"/>	leo

Please click [Invoice] tag.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility	
Job Control ? ☰ ✕ <div style="float: right;">Division: SE 📄 📧 📧 📧</div>									
<div> Job House B/L Container Invoice Profit Share Overseas Agent Charge File Sub Job XML EDI Send Log Document Printing DOC Control </div>									
Job#			HKGSE151200039			Job Date		31/12/2015	Liner
Vessel			T0043			Name		TEST	Voyage
POL			HKHKG			POD		PABLB	
Remark									
CHG			0-Shipping Order			Assign Job			S/O Quick Entry (CFS)
						CTT Data Sending			Document

		Party		Port		Booking Qty		Loading Qty											
#	S/O	Type	HB/L	Sub-Master	House Type	Service	Shipper	Consignee	D/A/RO Agent	Rece	POL	POD	Deli	Qty	Wgt	CBM	Qty	Wgt	
<input type="checkbox"/>	1	HKGSBLB500097 H	ASHKG500097	ASW	CFS/CY	ABC	BK	AIR			HKHKG	HKHKG	PABLB	PABLB	1,000	3,002.00	5.300	1,000	3,010.00
<input type="checkbox"/>	2	HKGSBLB500096 H	ASHKG500096	ASW	CFS/CY	ABC	BK	AIR			HKHKG	HKHKG	PABLB	PAELE	400	1,500.00	5.000	400	1,200.00
<input type="checkbox"/>	3	HKGSBLB500094 H	ASHKG500094	ASW	CFS/CFS	MT	BK	AIR			HKHKG	HKHKG	PABLB	PABLB	600	2,020.00	7.000	500	2,000.00

It shows all the prepaid invoices generated.

Job Control										? ☰ ✕ <div style="float: right;"> 📄 📧 📧 📧 </div>				
<div> Job House B/L Container Invoice Profit Share Overseas Agent Charge File Sub Job XML EDI Send Log Document Printing </div>														
<div> Profit and Loss Gen. Sales Inv </div>														
Job				HKGSE151200039				Job Date		31/12/2015		Liner		WAN
Voyage				0101				POL		HKHKG		POD		PABLB

Sales Invoice								B/L		Invoice Currency		Base Currency	
+	Invoice #	Type	Terms	Code	Payee	B/L	Service	Fr.T	Curr	Amount	Prepaid	Collect	Accrual Vouch
	1	HKGD50000068	I	PP	A0177 ABC TESTING COMPANY	ASHKG500097	CFS/CY	PP	HKD	900.00	900.00	0.00	
	2	HKGD50000069	I	PP	A0031 AIR SEA WORLDWIDE PANAMA S.A.				USD	0.00	0.00	0.00	
	3			CC	A0031 AIR SEA WORLDWIDE PANAMA S.A.				USD	50.00	0.00	390.00	
	4			CC	A0031 AIR SEA WORLDWIDE PANAMA S.A.	ASHKG500097	CFS/CY	PP	USD	1,200.80	0.00	9,366.24	
											900.00	9,756.24	

PURCHASE INVOICE								B/L		Invoice Currency		Base Currency	
+	Invoice #	Type	Terms	Code	Payee	B/L	Service	Fr.T	Curr	Amount	Prepaid	Collect	Accrual Vouch
	1	PINV1234567	I	PP	A0031 AIR SEA WORLDWIDE PANAMA S.A.				HKD	218.10	-218.10	0.00	
											-218.10	0.00	

For Invoice To your customer or agent, make sure it is Sales invoice. You can press [+] to add additional invoices.

Job Control [?] [X]

Job | House B/L | Container | Invoice | Profit Share | Overseas Agent | Charge | File | Sub Job | XML EDI | Send Log | Document Printing

Profit and Loss | Gen. Sales Inv

Job: HKGSE151200039 Job Date: 31/12/2015 Liner: WAN Vessel: T0043
 Voyage: 0101 POL: HKHKG POD: PABLB

Sales Invoice					B/L			Invoice Currency		Base Currency		
Invoice #	Type	Terms	Code	Payee	B/L	Service	Fr.T	Curr	Amount	Prepaid	Collect	Accrual Vo
1 HKGDS0000068	I	PP	A0177	ABC TESTING COMPANY	ASHKG500097	CFS/CY	PP	HKD	900.00	900.00	0.00	
2 HKGDS0000069	I	PP	A0031	AIR SEA WORLDWIDE PANAMA S.A.				USD	0.00	0.00	0.00	
3		CC	A0031	AIR SEA WORLDWIDE PANAMA S.A.				USD	50.00	0.00	390.00	
4		CC	A0031	AIR SEA WORLDWIDE PANAMA S.A.	ASHKG500097	CFS/CY	PP	USD	1,200.80	0.00	9,366.24	
									900.00	9,756.24		

PURCHASE INVOICE					B/L			Invoice Currency		Base Currency		
Invoice #	Type	Terms	Code	Payee	B/L	Service	Fr.T	Curr	Amount	Prepaid	Collect	Accrual Vouch
1 PINV1234567	I	PP	A0031	AIR SEA WORLDWIDE PANAMA S.A.				HKD	218.10	-218.10	0.00	
									-218.10	0.00		

The window requires you to fill in the information. The * is the mandatory field.

I means invoice, C is for credit note. If this agent invoice is for specific HBL, please choose from B/L#.

Customer Invoice Maintenance [?] [X] Division: SE User: HKGJLEO

Browse | Invoice Details

Invoice Type: I (I-Inv C-C/R Note) Job#: HKGSE151200039 Status: Posting
 Invoice Number: B/L#: Division: SE
 Payee: A0031 Shipment Information: Bound: ASHKG500094 Vessel: ASHKG500096
 AIR SEA WORLDWIDE PANAMA S.A. Voyage: 0101
 EDIFICIO CREDICORP BANK, PISO #9. Sailing Date: 31/12/2015
 CALLE 50, CIUDAD DE PANAMA Terms: PP
 Payment Terms: Issue Date*: 31/12/2015 Pay Currency*: HKD
 Print Type: Due Date: Amount: Ex.Rate: 1
 Tax Invoice#: Issue Name: Tax Invoice Issue Date: Status:
 Header Remark (For Logistics Job):
 Footer Remark:
 Approve status: Appr/Un-Appr User: Date:
 Confirm Cancel

Press F8 to search for the debtor.

Advance Search SubCode [?] [X] Division: SE User: HKGJLEO

Code: Name: %air s: Short Name: Tax Code: Go

Code	Country	Name	Local Name	City	Short Name	Phone
1 A0001	US	AIR SEA SHIPPING INC.	AIR SEA SHIPPING INC.1	USMIA	AIR SEA - MIAMI	1305 592 5176
2 A0002	US	AIR SEA FORWARDERS INC.		USLAX	AIR SEA - LOS ANGELES	(1-310) 216 1616
3 A0013	GB	AIR SEA WORLDWIDE (U.K.) LIMITED		GBLON	AIR SEA - LONDON	(44) 208 7511309
4 A0014	GB	AIR SEA WORLDWIDE (U.K.) LIMITED		GBMNC	AIR SEA - MANCHESTER	(44) 161 4988334
5 A0015	CN	AIR SEA WORLDWIDE (CHINA) LTD.		CNSHA	AIR SEA - SHANGHAI	(86-21) 63326700
6 A0016	CN	AIR SEA WORLDWIDE (CHINA) LTD.		CNSZH	AIR SEA - SUZHOU	(86-512) 67771607
7 A0017	CN	AIR SEA WORLDWIDE (CHINA) LTD.		CNNGB	AIR SEA - NINGBO	(86-574) 87305599
8 A0018	CN	AIR SEA WORLDWIDE (CHINA) LTD.		CNNKG	AIR SEA - NANJING	(86-25) 86890160/61/62/63
9 A0019	HK	AIR SEA WORLDWIDE LOGISTICS LIMITED - SEA		HKHKG	AIR SEA - HONG KONG	(852) 2865 6868
10 A0027	TW	AIR SEA WORLDWIDE TAIWAN LTD.		TWTP	AIR SEA - TAIPEI	886 2 2740 6531
11 A0028	CL	AIR SEA WORLDWIDE S.A.		CLSC	AIR SEA - SANTIAGO	(56-2) 7193950
12 A0029	CL	AIR SEA WORLDWIDE S.A.		CLIQ	AIR SEA - IQUIQUE	(56-57) 517404
13 A0031	PA	AIR SEA WORLDWIDE PANAMA S.A.		PAPTY	AIR SEA - PANAMA CITY	(507) 269-8988
14 A0032	PA	AIR SEA WORLDWIDE PANAMA S.A.		PACFZ	AIR SEA - COLON	(507) 447-1878

Please check the Invoice Currency.

Please check the Invoice Payment Term.

The invoice date is set to be the job date.

Customer Invoice Maintenance [?] [X] Division: SE User: HKG|LEO

Browse Invoice Details

Invoice Type: I (1-Inv C-C/R Note) Job#: HKGSE151200039 Status: Posting

Invoice Number: B/L#

Payee: A0031 Shipment Information

AIR SEA WORLDWIDE PANAMA S.A. Bound: O Division: SE

EDIFICIO CREDICORP BANK, PISO #9, Vessel: T0043

CALLE 50, CIUDAD DE PANAMA Voyage: 0101

Sailing Date: 31/12/2015

Terms: PP

Pay Currency: HKD

Formula VS HKD: X Ex.Rate: 1

Payment Terms: Issue Date: 31/12/2015

Print Type: Due Date: Amount:

Tax Invoice#: Issue Name: Tax Invoice Issue Date: Status:

Header Remark (For Logistics Job):

Footer Remark:

Approve status: Appr/Un-Appr User: Date:

Confirm Cancel

Hot Key: ESC-Cancel

Press the button [Confirm] and you can see the button bar.

Customer Invoice Maintenance [?] [X] Division: SE User: HKG|LEO

Browse Invoice Details

Invoice Type: I (1-Inv C-C/R Note) Job#: HKGSE151200039 Status: Posting

Invoice Number: HKGDS0000069 B/L#

Payee: A0031 Shipment Information

AIR SEA WORLDWIDE PANAMA S.A. Bound: O Division: SE

EDIFICIO CREDICORP BANK, PISO #9, Vessel: T0043

CALLE 50, CIUDAD DE PANAMA Voyage: 0101

Sailing Date: 31/12/2015

Terms: PP

Pay Currency: HKD

Formula VS HKD: X Ex.Rate: 1.000000

Payment Terms: Issue Date: 31/12/2015

Print Type: Due Date: Amount:

Tax Invoice#: Issue Name: Tax Invoice Issue Date: Status:

Header Remark (For Logistics Job):

Footer Remark:

Approve status: Appr/Un-Appr User: Date:

CHG Invoice Print Void Copy Charge Load From Accrual Release to Accrual Tax Invoice Print Approve

Job	B/L	Container	Charge	Desc	Base	Cur	Rate	Qty/Day	Amt	Ex.Rate	Inv.Amt	Remark
-----	-----	-----------	--------	------	------	-----	------	---------	-----	---------	---------	--------

Please press the button [Load from Accrual] and check if there are any charges input in the house.

If there is any accrual charges found, a window will be pop out and show it to you.

Then you can tick to the box and press the button [Load]

Load From Accrual [?] [X] Division: SE User: HKG|LEO

Invoice: HKGDS0000069 Vendor: A0031 Name: AIR SEA WORLDWIDE PANAMA S.A.

Cur: USD Ex.Rate: 7.2700 Division: SE

Load

SALES

B/L	Terms	Chrg	Description	F	Curr	Rate	Qty	Base	Amount	Ex.Rate	Inv.Amount	Ctrl	
Job													
1	ASHKG500097	CC	OFRF OCEAN FREIGHT (FCL)		USD	400.000	3.00	TEU	1,200.80	X	1,200.80	B	<input checked="" type="checkbox"/>
									1,200.80				
									1,200.80				

The information will be appearing in the invoice screen.

You can also press [+] to add the additional charges.

Customer Invoice Maintenance				Division: SE		Us								
Browse Invoice Details														
Invoice Type	I (I-Inv C-C/R Note)	Job#	HKGSE151200039		Status									
Invoice Number	HKGDS0000069	B/L#			Posting									
Payee*	A0031	Shipment Information												
AIR SEA WORLDWIDE PANAMA S.A.		Bound	O		Division	SE								
EDIFICIO CREDICORP BANK, PISO #9,		Vessel	T0043											
CALLE 50, CIUDAD DE PANAMA		Voyage	0101											
		Sailing Date	31/12/2015											
		Terms	PP											
		Pay Currency*	USD											
Payment Terms	Issue Date*	31/12/2015	Formula VS HKD	X	Ex.Rate	7								
Print Type	Due Date		Amount	1,200.80										
Tax Invoice#	Issue Name													
Tax Invoice Issue Date	Status													
Header Remark (For Logistics Job)														
Footer Remark														
Approve status	Appr/Un-Appr User			Date										
CHG	Invoice Print	Void	Copy Charge	Load From Accrual	Release to Accrual	Tax Invoice Print	Approve							
+	Job	B/L	Container	Charge*	Desc	Base*	Cur*	Rate	Qty	Day	Amt	Ex.Rate	Inv.Amt	R
	HKGSE151200039	ASHKG500097	OFRF	OCEAN FREIGHT (FCL)	TEU	USD	400.00	3.002	1.00	1,200.80	X	1.000000	1,200.80	

The system will ask you to fill in the blank information.

The * as the mandatory type. Charge * need type the corresponding charge code.

Cur is the Rate Currency. If it is the same as the Invoice Currency, the exchange rate is 1.

If it is different, it will use the exchange rate in accounts.

Then you can input the Rate and the system will calculate the invoice amount automatically.

User may also edit remark which will be shown in invoice printout for each charge in the blank field.

Press tick to save the record.

After it is all done, you can press Esc to see the button bar and Print the Invoice.

Job	B/L	Container	Charge *	Desc	Base *	Cur *	Rate	Qty	Day
HKGSE151200039									
Charge*	Desc	Base*	Cur*	Rate	Qty	Day			
HC	HANDLING CHARGE	JOB	USD	50	1	1			
Amt	Ex.Rate	Inv.Amt	Remark						
50	X	1	50						
<div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div>									

Customer Invoice Maintenance						User: HKG						
Browse		Invoice Details										
Invoice Type	I (I-Inv C-C/R Note)		Job#	HKGSE151200039		Status						
Invoice Number	HKGDS0000069		B/L#			Posting						
Payee*	A0031		Shipment Information									
AIR SEA WORLDWIDE PANAMA S.A.			Bound	O		Division	SE					
EDIFICIO CREDICORP BANK, PISO #9,			Vessel	T0043								
CALLE 50, CIUDAD DE PANAMA			Voyage	0101								
			Sailing Date	31/12/2015								
			Terms	PP								
			Pay Currency*	USD								
Payment Terms	Issue Date*	31/12/2015	Formula VS HKD	X		Ex.Rate						
Print Type	Due Date		Amount	1,250.80								
Tax Invoice#	Issue Name											
Tax Invoice Issue Date	Status											
Header Remark (For Logistics Job)												
Footer Remark												
Approve status	Appr/Un-Appr User			Date								
CHG	Invoice Print	Void	Copy Charge	Load From Accrual	Release to Accrual	Tax Invoice Print	Approve					
+ Job	B/L	Container	Charge	Desc	Base	Cur	Rate	Qty	Day	Amt	Ex.Rate	Inv.A
1	HKGSE151200039	ASHKG500097	OFRF	OCEAN FREIGHT (FCL)	TEU	USD	400.00	3.002	1.00	1,200.80	X 1.000000	1,200
2	HKGSE151200039		HC	HANDLING CHARGE	JOB	USD	50.00	1.000	1.00	50.00	X 1.000000	50
Remark edit here.												

Please note the above example. The B/L is captured and it implies that it is a direct sales to this house bill. For other sales, the sales amount will be prorated to each house of this job during reporting by house.

Charge	Description	Income	Cost	Profit
BLF	BILL OF LADING FEE	200.00	0.00	200.00
DOC	DOCUMENTATION CHARGE	500.00	0.00	500.00
HC	HANDLING CHARGE	563.50	0.00	563.50
OFRF	OCEAN FREIGHT (FCL)	8,729.82	0.00	8,729.82
		<u>9,993.32</u>	<u>0.00</u>	<u>9,993.32</u>

B/L	CBM	Income	Cost	Profit
ASHKG500094	7.000	212.04	0.00	212.04
ASHKG500096	5.000	151.46	0.00	151.46
ASHKG500097	0.000	9,629.82	0.00	9,629.82
		<u>9,993.32</u>	<u>0.00</u>	<u>9,993.32</u>

Invoice	S/P	I/C	Payee	Name	Cur	Amount	Amount (HKD)
HKGDS0000069	S	I	A0031	AIR SEA WORLDWIDE PANAMA S.A.	USD	1,250.80	9,093.32
HKGDS0000068	S	I	A0177	ABC TESTING COMPANY	HKD	900.00	900.00
							<u>9,993.32</u>

Same procedure can be used for Credit Note Creation. You just change the Invoice Type to C- Credit Note.

The Sales Invoice is now appearing in the Invoice Tag.
Press [+] if you are ready to input the Purchase Invoice.

Job Control

Job	House B/L	Container	Invoice	Profit Share	Overseas Agent	Charge	File	Sub Job	XML EDI	Send Log	Document Printing	
Profit and Loss												
Job	HKGSE151200039				Job Date	31/12/2015		Liner	WAN		Vessel	T004
Voyage	0101				POL	HKHKG		POD	PABLB			
Sales Invoice												
Invoice #	Type	Terms	Code	Payee	B/L	Service	Fr.T	Curr	Amount	Prepaid	Collect	Accrual V
1 HKGDS0000068	I	PP	A0177	ABC TESTING COMPANY	ASHKGS000097	CFS/CY	PP	HKD	900.00	900.00	0.00	
2 HKGDS0000069	I	CC	A0031	AIR SEA WORLDWIDE PANAMA S.A.				USD	1,250.80	0.00	9,093.32	
									900.00	9,093.32		

PURCHASE INVOICE												
Invoice #	Type	Terms	Code	Payee	B/L	Service	Fr.T	Curr	Amount	Prepaid	Collect	Accrual V

Purchase Invoice is the invoice or credit note coming from agent.

Vendor Invoice Maintenance										Division: SE	User: HKG LEO
Browse Invoice Details											
Invoice Type	I (I-Inv C-C/R Note)	Job#	HKGSE151200039			Status					
Invoice Number*	PINV1234567	B/L#				Posting					
Vendor*	A0031	Shipment Information									
AIR SEA WORLDWIDE PANAMA S.A.		Bound	O	Division	SE						
EDIFICIO CREDICORP BANK, PISO #9,		Vessel	T0043								
CALLE 50, CIUDAD DE PANAMA		Voyage	0101								
		Sailing Date	31/12/2015								
		Terms	PP								
		Pay Currency*	HKD								
Payment Terms		Issue Date*	31/12/2015		Formula VS HKD	X	Ex.Rate	1			
Print Type		Due Date			Amount						
Remark											
Approve status											
Appr/Un-Appr User											
Date											
Confirm Cancel											
Hot Key: ESC-Cancel											

Press [Confirm] and the invoice number will be appeared.

Press [+] to add the detail which same as the sales Invoice.

Vendor Invoice Maintenance										Division: SE
Browse Invoice Details										
Invoice Type	I (I-Inv C-C/R Note)	Job#	HKGSE151200039			Status				
Invoice Number*	PINV1234567	B/L#				Posting				
Vendor*	A0031	Shipment Information								
AIR SEA WORLDWIDE PANAMA S.A.		Bound	O	Division	SE					
EDIFICIO CREDICORP BANK, PISO #9,		Vessel	T0043							
CALLE 50, CIUDAD DE PANAMA		Voyage	0101							
		Sailing Date	31/12/2015							
		Terms	PP							
		Pay Currency*	HKD							
Payment Terms		Issue Date*	31/12/2015		Formula VS HKD	X	Ex.Rate	1.000000		
Print Type		Due Date			Amount					
Remark										
Approve status										
Appr/Un-Appr User										
Date										
ADD CHG DEL Update Tax Invoice Payment Request Void Load From Accrual Release to Accrual Approve										
Job	B/L	Container	Charge *	Desc	Base *	Cur *	Rate	Qty	Day	Amt
HKGSE151200039										
Charge*	Desc	Base*	Cur*	Rate	Qty	Day				
HC	HANDLING CHARGE	JOB	USD	30	1	1				
Amt		Ex.Rate	Inv.Amt							
30	X	7.27	218.1							

Once it is done. Press tick to save the record.

If it is vendor credit note, just input the amount in –ve sign and it will be a vendor credit note

Once the invoice is completed, you can print the Payment Request.

Payment Terms	Issue Date*	31/12/2015	Formula VS HKD	X	Ex.Rate	1.000000
Print Type	Due Date		Amount	218.10		
Remark						
Approve status	Appr/Un-Appr User		Date			
ADD	CHG	DEL	Update Tax Invoice	Payment Request	Void	Load From Accrual
						Release to Accrual
						Approve
+ Job	B/L	Container	Charge *	Desc	Base *	Cur *
1 HKGSE151200039			HC	HANDLING CHARGE	JOB	USD
					Rate	Qty Day
					30.00	1.000 1.00
					Amt	30.00 X
					Ex.Rate	7.270000
					Inv.Amt	218.10

Confirmed Sailing

The final step is to confirm sailing and so you can print the HBL with the proper sailing date. Go back to the Job Control and select the function confirmed sailing.

The screenshot shows the 'Job Control' screen with the 'CHG' dropdown menu open, highlighting '3-Confirm Sailing'. The main data area shows job details for HONG KONG (HKHKG) with a sailing date of 31/12/2015. The table below shows booking and loading quantities for three different jobs.

Party	Port	Booking Qty	Loading Qty
Sub-Master	Bill Type	Service	Shipper
1 HKG	ASW	CY / CY	ABC
2 HKG	ASW	CFS/CFS	BK
3 HKG	ASW	CFS/CFS	MT

The system will change the screen and so that you can input the sailing date, tick the Sail Confirm. Then press the button [Update]

The screenshot shows the 'Job Control' screen with the 'Sail Confirm' checkbox checked. The 'Update' button is highlighted. The table below shows the sailing date and onboard date for three different jobs.

HB/L	Rece	POL	Liner	ETD	Onboard Date	Issue Date
1 ASHKG500094	HKHKG	HKHKG	WAN	31/12/2015	31/12/2015	
2 ASHKG500096	HKHKG	HKHKG	WAN	31/12/2015	31/12/2015	
3 ASHKG500097	HKHKG	HKHKG	WAN	31/12/2015	31/12/2015	

You can see the Issue Date will be marked.

The screenshot shows the 'Job Control' screen with the 'Issue Date' column populated with the sailing date. The 'Update' button is highlighted. The table below shows the sailing date and onboard date for three different jobs.

HB/L	Rece	POL	Liner	ETD	Onboard Date	Issue Date
1 ASHKG500094	HKHKG	HKHKG	WAN	31/12/2015	31/12/2015	31/12/2015
2 ASHKG500096	HKHKG	HKHKG	WAN	31/12/2015	31/12/2015	31/12/2015
3 ASHKG500097	HKHKG	HKHKG	WAN	31/12/2015	31/12/2015	31/12/2015

ePouch to Agent

Go to the tag Overseas Agent and you can see the button Pre-Alert.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
Job Control ? [X]								Division: SE [X] [UK] [JP] [CN]
Job	House B/L	Container	Invoice	Liner Agent	Overseas Agent	Charge	File	Sub Job
Job*	HKGSE151200039		Job Date	31/12/2015		Liner	WAN	Vessel
Voyage	0101		POD	HKHKG		POD	PABLB	T0043
Pre-Alert		Overseas Agent	Summary					
Agent	Origin Code	Name		Invoice	Credit	House	OBL	PSS
1 A0031	AIR SEA - PANAMA CITY	AIR SEA WORLDWIDE PANAMA S.A.		2	0	3	1	0

The screen will list out all the B/L number of this job.

Press any of the Pouch icon.

Pre-Alert ? [X]					Division: SE [X] [UK] [JP] [CN]	User HKG LEO
S/O	B/L	Bill Type	Agent	Master Ocean Bill	Pouch	Detail
1 HKGSBLB500094	ASHKG500094	H	A0031	OBL123456789	[Pouch Icon]	
2 HKGSBLB500096	ASHKG500096	H	A0031	OBL123456789	[Pouch Icon]	
3 HKGSBLB500097	ASHKG500097	H	A0031	OBL123456789	[Pouch Icon]	

The system will list out all the information of the Job.

You can select particular information and send to the Agent.

Once it is done, press the button [Email]

Pre-Advice ? [X]			Division: SE [X] [UK] [JP] [CN]	User HKG LEO
Email				
Create PDF				
Document	Party	Name		
BILL LADING				[X]
1 ASHKG500094 (S/O: HKGSBLB500094)	A0031	AIR SEA WORLDWIDE PANAMA S.A.		[X]
2 ASHKG500096 (S/O: HKGSBLB500096)	A0031	AIR SEA WORLDWIDE PANAMA S.A.		[X]
3 ASHKG500097 (S/O: HKGSBLB500097)	A0031	AIR SEA WORLDWIDE PANAMA S.A.		[X]
Invoice				[X]
4 HKGDS0000069	A0031	AIR SEA WORLDWIDE PANAMA S.A.		[X]
5 PINV1234567	A0031	AIR SEA WORLDWIDE PANAMA S.A.		[X]
Manifest				[X]
6 HKGSE151200039M01				[X]

Then the system will show the dialogue box and you can edit the information and send to Agent.

However, there are cases that you want to upload some other documents and attach it in the pouch.

Then you can use the function File and press the Upload button.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
Job Control								Division: SE
Job	House B/L	Container	Invoice	Liner Agent	Overseas Agent	Charge	File	Sub Job
Job#	HKGSE151200039				Job Date	31/12/2015		Liner
Name	TEST				Voyage	0101		POL
Upload				WAN		HKHKG		P
File Name				Remark		Create Date		

Another window will be pop out. You can then press Browse and search your file

Upload:

Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen

Select the desired file from your PC and press the button [Open].

Sea Freight In

Job Control

Job#

Name

Upload

File Name

5 PINV1234567

Manifest

6 HKGSE151200

3 ASHKG5

Hot Key

Upload - Google Chrome

Open

This PC

Desktop

Documents

Downloads

Music

Pictures

Videos

Local Disk (C:)

Share (\192.168)

Network

Name	Date modified	Type	Size
UAHBLFM3Koriginal2png_Page1	9/12/15 4:39 PM	PNG File	117 KB
HBL GZ COPY2	8/12/15 12:20 PM	Adobe Acrobat D...	35 KB
8. Sea Export	7/12/15 5:15 PM	Microsoft Word D...	4,266 KB
case 5	7/12/15 3:19 PM	Adobe Acrobat D...	2,350 KB
SMOBL	2/12/15 4:26 PM	Microsoft Excel W...	14 KB
DEMOGF8notfunction	30/11/15 2:23 PM	Microsoft Word D...	13 KB
WGE25nov	27/11/15 5:58 PM	Text Document	2 KB
RE IFB XMN station request BL display ful...	27/11/15 5:26 PM	Outlook Item	773 KB
UAHBL_BACK	27/11/15 10:55 AM	Adobe Acrobat D...	172 KB
FM3K sample BL	27/11/15 10:47 AM	Microsoft Word 9...	509 KB
IFB import export gross profit SEPT 2015	25/11/15 12:18 PM	Microsoft Excel 97...	49 KB

File name: case 5

64 | Page

Then press the button [Upload]

Upload:

Choose file	case 5.pdf
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
Choose file	No file chosen
<input type="button" value="Upload"/>	

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility	
Job Control ? [icon] [icon]								Division:	
<input type="button" value="Job"/> <input type="button" value="House B/L"/> <input type="button" value="Container"/> <input type="button" value="Invoice"/> <input type="button" value="Liner Agent"/> <input type="button" value="Overseas Agent"/> <input type="button" value="Charge"/> <input type="button" value="File"/> <input type="button" value="Sub Job"/> <input type="button" value="XML EDI"/> <input type="button" value="Send Log"/> <input type="button" value="Docu"/>									
Job* HKGSE151200039		Job Date 31/12/2015		Liner					
Name TEST		Voyage 0101		POL					
<input type="button" value="Upload"/>									
File Name		Remark		Create Date					
1 case 5.pdf				2015/12/30 16:51:00					

The file will be attached when you do the ePouch.

You can see that the additional file can be found in the ePouch.

Pre-Advice ? [icon] [icon]			Division: SE	<input type="button" value="Print"/> <input type="button" value="PDF"/> <input type="button" value="Excel"/>	User
					HKG LEO
<input type="button" value="Email"/>					
<input type="button" value="Create PDF"/>					
Document	Party	Name			
Attachment			✓		
1 case 5.pdf			✓		
BILL OF LADING			✓		
2 ASHKG500094 (S/O: HKGSBLB500094)	A0031	AIR SEA WORLDWIDE PANAMA S.A.	✓		
3 ASHKG500096 (S/O: HKGSBLB500096)	A0031	AIR SEA WORLDWIDE PANAMA S.A.	✓		
4 ASHKG500097 (S/O: HKGSBLB500097)	A0031	AIR SEA WORLDWIDE PANAMA S.A.	✓		
Invoice			✓		
5 HKGDS0000069	A0031	AIR SEA WORLDWIDE PANAMA S.A.	✓		
6 PINV1234567	A0031	AIR SEA WORLDWIDE PANAMA S.A.	✓		
Manifest			✓		
7 HKGSE151200039M01			✓		


Cross Station EDI

If the destination agent is using FM3K or they have the EDI capability, then you can send the EDI.

Go to [Sub Job] tag.


Please ensure Ocean B/L already updated. There is a yellow bulb under EDI.

Click the yellow bulb.

Account	Posting	A/R	A/P	General Ledger	Report	Billing	Bank	Master	Utility											
Job Control ? ☰ ✕ <div style="float: right;"> Division: SE 🇺🇸 🇬🇧 🇯🇵 🇦🇺 </div> <div style="float: right;"> User HKGJLEO </div>																				
<div> 📁 Job 📁 House B/L 📁 Container 📁 Invoice 📁 Liner Agent 📁 Overseas Agent 📁 Charge 📁 File 📁 Sub Job 📁 XML EDI 📁 Send Log 📁 Document Printing 📁 DOC Control </div> <div> Consolidation EDI Offshore EDI </div>																				
Job	HKGSE151200043			Job Date	15/12/2015		Liner	ANL												
Voyage	001S			POL	HKHKG		POD	CNSHA												
Vessel	A0003			Name	APL SHENZHEN															
Sub Job	Status	Ocean B/L	Liner	L.Agent	Consignee	Contract#	Commodity	POR	POL	POD	Deli	Dest	Service	Terms	20'	40'	HC	45'	Done	Send
1 HKGSE151200043M01		MOBLSHA1234567	ANL	Y0006	A0015			HKHKG	HKHKG	CNSHA	CNSHA		CY /CY	CC	1				<input type="checkbox"/>	
															1	0	0	0		

Click [ok] to confirm.

Message from webpage


Confirm send EDI?

OK

Cancel

Then there is a tick in the done and the EDI are sent out.

Account	Posting	A/R	A/P	General Ledger	Report	Billing	Bank	Master	Utility											
Job Control ? ☰ ✕ <div style="float: right;"> Division: SE 🇺🇸 🇬🇧 🇯🇵 🇦🇺 </div> <div style="float: right;"> User HKGJLEO </div>																				
<div> 📁 Job 📁 House B/L 📁 Container 📁 Invoice 📁 Liner Agent 📁 Overseas Agent 📁 Charge 📁 File 📁 Sub Job 📁 XML EDI 📁 Send Log 📁 Document Printing 📁 DOC Control </div> <div> Consolidation EDI Offshore EDI </div>																				
Job	HKGSE151200043			Job Date	15/12/2015		Liner	ANL												
Voyage	001S			POL	HKHKG		POD	CNSHA												
Vessel	A0003			Name	APL SHENZHEN															
Sub Job	Status	Ocean B/L	Liner	L.Agent	Consignee	Contract#	Commodity	POR	POL	POD	Deli	Dest	Service	Terms	20'	40'	HC	45'	Done	Send
1 HKGSE151200043M01		MOBLSHA1234567	ANL	Y0006	A0015			HKHKG	HKHKG	CNSHA	CNSHA		CY /CY	CC	1				<input checked="" type="checkbox"/>	
															1	0	0	0		

TOPIC NINE: Hub EDI

The difference between Cross Station EDI and Hub EDI is that in Cross Station EDI, we are sending the Export Shipment of the Origin Station to the Import Shipment of the Destination.

In Hub EDI, however, we send the Export Shipment from the station of the Place of Receipt and where this shipment will be loaded in the Hub Station (the POL of the shipment is our other export station). Therefore, this Export Shipment will be sent out to the Loading Station as the Export Shipment.

When the system detects that the **Consignee** of the Ocean Bill of Lading is the Hub Station and the **Port of Loading** is that station, then the Consolidation Button will appear.

Sample Ocean B/L to Carrier

Division: SE

User: SZX|LEO

Sample Ocean B/L Charge Marks & Descriptions EDI Log

Reference	SZXSE151200031M01	MOBL	
Job	SZXSE151200031	Freight Term PP/CC*	PP
Shipper*	L0002	Other*	PP
LIAONING AIR SEA WORLDWIDE LOGISTICS LIMITED		Service Type*	CY /CY
ROOM A, B, E, 27/F,		Bill Type	Seaway Bill
HONG LONG CENTURY PLAZA A,		Routing Service	
4002 SHENNAN EAST ROAD, LUOHU DISTRICT,		Vessel/Voyage	A0006 000
SHENZHEN, CHINA 518048		Place of Receipt	HKHKG HONG KONG
Consignee* A0019		Port of Loading*	HKHKG HONG KONG
AIR SEA WORLDWIDE LOGISTICS LIMITED -SE		Port of Discharge*	PABLB BALBOA
41/F., 169 ELECTRIC ROAD, NORTH POINT,		Delivery	PABLB BALBOA
HONG KONG		Final Destination	
		B/L Issue At	SHENZHEN
		Freight Payable At	SHENZHEN
		No of Origin/Copy	
		Contract#	
		Attention	
Notify#1		R/O Agent	Name
SAME AS CONSIGNEE		Liner	ANL
		L.Agent	A0163 Name AMERICAN AIRLINES
		Commodity	

Job Control

Division: SE

Job Consolidation EDI Offshore EDI

Job	SZXSE151200031	Job Date	31/12/2015	Liner	ANL	Vessel	A0006	Name	A VESSEL
Voyage	000	POL	HKHKG	POD	PABLB				

Sub Job	Status	Ocean B/L	Liner	L.Agent	Consignee	Contract#	Commodity	POR	POL	POD	Deli	Dest	Service	Terms	20'	40'	HC	45'	Done	Send
1 SZXSE151200031M01			ANL	A0163	A0019			HKHKG	HKHKG	PABLB	PABLB		CY /CY	PP	1	0	0	0		

Please note that the Port Of Loading must be registered under the Job File.

If during the previous stage, you did not register this Port Of Loading, please re-visit the Schedule / Job Create

Click to the [Job] tag and double click the job record (you may click to "1" in front of job number)

Outbound Schedule/Job Create ? [Menu] [X] Division: **SE** [Icons] User: **SZX|LEO**

Browse | Vessel | **Job**

Vessel*	A0006	Voyage*	000
Short Name	A VESSEL	Loop	
POL	HKHKG	POD	PALBL
Liner	ANL		

Job *	Job Date	Liner	POL	POD	Division	Change Vessel
1 ZXSE151200031	31/12/2015	ANL	HKHKG	PALBL	SE	

Restricted Job

Job	Job Date	Liner	POL	POD	Division	Change Vessel

You should be able to see the Job Detail tag and see the POL and POD in this job file.
Click the button [+] and add the POL for this Ocean Bill Of Lading.

Outbound Schedule/Job Create ? [Menu] [X] Division: **SE** [Icons] User: **SZX|LEO**

Browse | Vessel | Job | **Job Detail**

Job*	SZXSE151200031	Job Date	31/12/2015
Vessel Code	A0006	Vessel Name	A VESSEL
Voyage	000	Created By	leo
Division	SE		

Port Of Loading

POL *	Port Name	Liner *	L.Agent *	Name	CFS Closing	CY Closing	On Board	ETD *	USD	EUR	RMB	GBP
1 HKHKG	HONG KONG	ANL	A0163	AMERICAN AIRLINE				31/12/2015				

Port of Discharge

POD *	POD Name	Arrival *
1 PALBL	BALBOA	15/01/2015

Hot Key : F2-Add F2-Add

After user click to the button Consolidation,

Job Control ? [Menu] [X] Division: **SE** [Icons]

Job | **House B/L** | Container | Invoice | Liner Agent | Overseas Agent | Charge | File | Sub Job | XML EDI | Send Log | Document Printing | DOC Control

Consolidation EDI | Offshore EDI

Job	SZXSE151200031	Job Date	31/12/2015	Liner	ANL	Vessel	A0006	Name	A VESSEL
Voyage	000	POL	HKHKG	POD	PALBL				

Sub Job	Status	Ocean B/L	Liner	L.Agent	Consignee	Contract#	Commodity	POR	POL	POD	Deli	Dest	Service	Terms	20'	40'	HC	45'	Done	Send
1 SZXSE151200031M01			ANL	A0163	A0019			HKHKG	HKHKG	PALBL	PALBL		CY /CY	PP	1				<input type="checkbox"/>	
															1	0	0	0		

Press [ok] to confirm.

Message from webpage

1 B/L is successfully sent!

OK

Then the consolidation button will be greyed.

Job Control										Division: SE																																																																					
<div> <div>Job</div> <div>House B/L</div> <div>Container</div> <div>Invoice</div> <div>Liner Agent</div> <div>Overseas Agent</div> <div>Charge</div> <div>File</div> <div>Sub Job</div> <div>XML EDI</div> <div>Send Log</div> <div>Document Printing</div> <div>DOC</div> </div>																																																																															
Job		SZXSE151200031		Job Date		31/12/2015		Liner		ANL		Vessel		A0006		Name		A VESS																																																													
Voyage		000		POL		HKHKG		POD		PABLB																																																																					
<table border="1"> <thead> <tr> <th>Sub Job</th> <th>Status</th> <th>Ocean B/L</th> <th>Liner</th> <th>L.Agent</th> <th>Consignee</th> <th>Contract#</th> <th>Commodity</th> <th>POR</th> <th>POL</th> <th>POD</th> <th>Deli</th> <th>Dest</th> <th>Service</th> <th>Terms</th> <th>20'</th> <th>40'</th> <th>HC</th> <th>45'</th> <th>Doc</th> </tr> </thead> <tbody> <tr> <td>1 SZXSE151200031M01</td> <td></td> <td></td> <td>ANL</td> <td>A0163</td> <td>A0019</td> <td></td> <td></td> <td>HKHKG</td> <td>HKHKG</td> <td>PABLB</td> <td>PABLB</td> <td></td> <td>CY /CY</td> <td>PP</td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="15"></td> <td>1</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>																				Sub Job	Status	Ocean B/L	Liner	L.Agent	Consignee	Contract#	Commodity	POR	POL	POD	Deli	Dest	Service	Terms	20'	40'	HC	45'	Doc	1 SZXSE151200031M01			ANL	A0163	A0019			HKHKG	HKHKG	PABLB	PABLB		CY /CY	PP	1																					1	0	0	0
Sub Job	Status	Ocean B/L	Liner	L.Agent	Consignee	Contract#	Commodity	POR	POL	POD	Deli	Dest	Service	Terms	20'	40'	HC	45'	Doc																																																												
1 SZXSE151200031M01			ANL	A0163	A0019			HKHKG	HKHKG	PABLB	PABLB		CY /CY	PP	1																																																																
															1	0	0	0																																																													

The shipment will be appeared in the Loading Port station.

You can see that this shipment will carry the original booking number with EDI added and the original HBL number in the Shipping Order Entry screen of the Loading Station.

Sea Freight										Inbound										Outbound										Miscellaneous										Report										Invoice										Tariff										Master										Utility																																																																																																													
Shipping Order Entry										Division: SE																																																																																																																																																																																			
S/O										%TESTINGTOHKG										Job#																				Vessel/Voyage																				Shipper																																																																																																																																	
HBL/MOBL																				POL																				Container																				Consignee																																																																																																																																	
ETD -/+Days																				POD																				Container Type																				Agent																																																																																																																																	
ETA -/+Days																				Final Dest.																				Terms																				Customer																																																																																																																																	
SMOBL																				Service																				Freehand																				Broker																																																																																																																																	
Liner S/O																				P/O																				Ship ID																				User																																																																																																																																	
Division										SE										Status										All										Display										Loading																																																																																																																																											
Booking report										Copy S/O										Copy S/O from Import																																																																																																																																																																									
S/O										Shipper Name										Consignee Name										B/L										Service										Status										Qty										Unit										KGS										CBM										Loading Qty										H.Frt										O.Frt										F.POR										POL										POD										Deli										Dest										Age									
1 EDI-TESTINGTOHKG										DUMMY										DUMMY										TESTINGTOHKG										CY /CY																				200										CTN										1,005.00										0.000																				PP										PP										R										CNSZX										HKHKG										PABLB																				A001									

Hot Key : F2-Add

In the outbound station, user can do the normal export operation process.

OFFSHORE EDI

Offshore shipment EDI could be sent when the "R/O Agent" is marked to the offshore station code in Shipping Order Entry.

In this example, shipment is loaded from SZX, but the shipment is belong to CAN station (Code L0014). Please mark the R/O Agent as L0014.

Shipping Order Entry Division: SE User: SZX|LEO

S/O# B/L MOBL
 Shipper Coloader Name
 SHENGZHEN COMPANY Customer Name
 Brand Network
 Receipt
 Contact Information Name Phone Email
 Shipper
 Salesman
 Quotation Tax Code
 Special Instruction
 Contact Information Name Phone Email
 Consignee Salesman
 Quotation R/O Agent
 Special Instruction

Consignee
 DUMMY
 Notify#1
 SAME AS CONSIGNEE

Then go to [Sub job] tag, [Offshore EDI] button will be activated.

Job Control Division: SE User: SZX|LEO

Job Job Date Liner Vessel Name
 Voyage POL POD

Sub Job	Status	Ocean B/L	Liner	L.Agent	Consignee	Contract#	Commodity	POR	POL	POD	Deli	Dest	Service	Terms	20'	40'
1 SZXSE151200032M01			TRU	D0012	A0019			HKHKG	HKHKG	TRIST	TRIST		CFS/CFS PP		0	0

System will have the message below when offshore EDI is done.

00.com/xml210.asp?jobn=SZXSE151200032

The page at aswfm3k.paradigm2000.com says: ×

1 B/L is successfully sent!

☐ Prevent this page from creating additional dialogues.

Then, user in CAN station can find the shipment sent from SZX in SO division.

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility Shipping Order Entry User: SZX|LEO

S/O Job# Vessel/Voyage Shipper
 HBL/MOBL POL Container Consignee
 ETD -/+Days POD Container Type Agent
 ETA -/+Days Final Dest. Terms Controlling Customer
 SMOBL Freehand Broker
 Liner S/O Ship ID
 Division Display User

Profit Share

Please proceed to [Profit Share] tag to prepare Agent's credit note. Press [+].

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility	
Job Control ? ≡ ✕								Division: SE 📄 📄 📄 📄 📄 📄	
📁 Job 📁 House B/L 📁 Container 📁 Invoice 📁 Profit Share 📁 Overseas Agent 📁 Charge 📁 File 📁 Sub Job 📁 XML EDI 📁 Send Log 📁 Document Printing 📁 DOC Control 📁 Print									
Job#		HKGSE151200039		Job Date		31/12/2015		Liner	WAN
Name		TEST		Voyage		0101		POL	HKHKG
+ CAS No. *		Agent 1 *	Agent 1 Ratio	Agent 2	Agent 2 Ratio	Agent 3	Agent 3 Ratio	Currency *	Status

“*” are mandatory fields. Select the agent and input the % of profit share. Choose the profit share currency. Then press [Confirm].

Sea Profit Share ? ≡ ✕				Division: SE			
Browse		Charge Detail		P/S Per B/L			
CAS No.*	Auto-generated	Job No.*	HKGSE151200039 ▼		Agent Profit Share		
Agent 1*	A0014	Name	AIR SEA WORLDWIDE (U.K.) LIMITED		Agent 1 Ratio(%)	<input type="text"/>	P/S
Agent 2	<input type="text"/>	Name	<input type="text"/>		Agent 2 Ratio(%)	<input type="text"/>	P/S
Agent 3	<input type="text"/>	Name	<input type="text"/>		Agent 3 Ratio(%)	<input type="text"/>	P/S
Status		Currency*	USD ▼	Ex.Rate	<input type="text" value="7.8"/>	Total Profit	
<input type="button" value="Confirm"/> <input type="button" value="Cancel"/>		EUR GBP HKD JPY MYR NTD RMB SGD THB USD					

Hot Key : ESC-Cancel

User can then find the function button as per following. Press [Retrieve Sales] to retrieve the income which will calculate as profit share to agent.

Sea Profit Share										Division: SE								User HKG LEO																																																		
Browse		Charge Detail		P/S Per B/L																																																																
CAS No.*		CASHKS1602001		Job No.*		HKGSE151200039				Agent Profit Share																																																										
Agent 1*		A0014		Name		AIR SEA WORLDWIDE (U.K.) LIMITED				Agent 1 Ratio(%)		50.00		P/S		0.00																																																				
Agent 2				Name						Agent 2 Ratio(%)		0.00		P/S		0.00																																																				
Agent 3				Name						Agent 3 Ratio(%)		0.00		P/S		0.00																																																				
Status				Currency*		USD		Ex.Rate		7.800000		Total Profit				0.00																																																				
ADD		CHG		DEL		Retrieve Sales		Retrieve Cost		Calculate																																																										
Sales										Invoice Currency																																																										
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>+</th> <th>Job No.</th> <th>B/L No.</th> <th>Term *</th> <th>Code *</th> <th>Invoice To</th> <th>Chrg *</th> <th>Description</th> <th>Curr *</th> <th>Rate</th> <th>Qty</th> <th>Unit *</th> <th>Amount</th> <th>Inv.Curr *</th> <th>Ex.Rate</th> <th>Amount</th> <th>Amount (USD)</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0.00</td> </tr> </tbody> </table>										+	Job No.	B/L No.	Term *	Code *	Invoice To	Chrg *	Description	Curr *	Rate	Qty	Unit *	Amount	Inv.Curr *	Ex.Rate	Amount	Amount (USD)																	0.00																	0.00								
+	Job No.	B/L No.	Term *	Code *	Invoice To	Chrg *	Description	Curr *	Rate	Qty	Unit *	Amount	Inv.Curr *	Ex.Rate	Amount	Amount (USD)																																																				
																0.00																																																				
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Purchase										Invoice Currency																																																										
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+	Job No.	B/L No.	Term *	Code *	Invoice From	Chrg *	Description	Curr *	Rate	Qty	Unit *	Amount	Inv.Curr *	Ex.Rate	Amount	Amount (USD)																																																				
																0.00																																																				
																0.00																																																				

The purple highlights are the charge code occurs in the job. If the credit note is calculated by single BL respectively, then please choose the specific B/L No. accordingly.

Retrieve Sales ? [X]				Division: SE		User: HKG LEO	
Job No.	HKGSE151200039	B/L No.					
Job Date From		To					
Payee Code		Terms	ASHKG500094 ASHKG500096 ASHKG500097				
OFRF	<input type="checkbox"/>	OFRL	ASHKG500097	BLF	<input type="checkbox"/>	DOC	<input type="checkbox"/>
HC	<input type="checkbox"/>	Go					

User will see the charges retrieved from the chosen BL. Press [Add] to add the charge for calculation. Then user could press [Retrieve Cost].

Retrieve Sales ? [X]				Division: SE		User: HKG LEO									
Job No.	HKGSE151200039	B/L No.	ASHKG500097												
Job Date From		To													
Payee Code		Terms													
OFRF	<input checked="" type="checkbox"/>	OFRL	<input type="checkbox"/>	BLF	<input type="checkbox"/>	DOC	<input type="checkbox"/>								
HC	<input type="checkbox"/>	Go													
Add															
Sales												Invoice Currency			
I/C	Job No.	B/L No.	Term	Code	Invoice To	Chrg	Description	Curr	Rate	Qty	Unit	Amount	Inv.Curr	Ex.Rate	Amount
1	HKGSE151200039	ASHKG500097	CC	A0031	AIR SEA WO	OFRF	OCEAN FREIGHT (FCL)	USD	400.000	3.002	TEU	1,200.80	USD	X 1.000000	1,200.80

Sea Profit Share ? [X]				Division: SE		User: HKG LEO									
Browse Charge Detail P/S Per B/L															
CAS No.*	CASHKS1602001	Job No.*	HKGSE151200039	Agent Profit Share											
Agent 1*	A0014	Name	AIR SEA WORLDWIDE (U.K.) LIMITED	Agent 1 Ratio(%)	50.00	P/S	600.40								
Agent 2		Name		Agent 2 Ratio(%)	0.00	P/S	0.00								
Agent 3		Name		Agent 3 Ratio(%)	0.00	P/S	0.00								
Status		Currency*	USD	Ex.Rate	7.800000	Total Profit	1,200.80								
<div>ADD CHG Retrieve Sales Retrieve Cost Calculate</div>															
Sales												Invoice Currency			
Job No.	B/L No.	Term	Code	Invoice To	Chrg	Description	Curr	Rate	Qty	Unit	Amount	Inv.Curr	Ex.Rate	Amount	
1	HKGSE151200039	ASHKG500097	CC	A0031	AIR SEA WO	OFRF	OCEAN FREIGHT (FCL)	USD	400.000	3.002	TEU	1,200.80	USD	X 1.000000	1,200.80
Purchase												Invoice Currency			
Job No.	B/L No.	Term	Code	Invoice From	Chrg	Description	Curr	Rate	Qty	Unit	Amount	Inv.Curr	Ex.Rate	Amount	Amount (USD)
															0.00
															0.00

Hot Key : F7-Add Header F8-Change Header F2-Add F2-Add

Select the charge which will calculate in profit share with agent. Then press [Add]

Retrieve Cost ? [X]				Division: SE		[Icons]	
Job No.	HKGSE151200039	B/L No.					
Job Date From		To					
Payee Code		Terms					
OFRF	<input checked="" type="checkbox"/>	HC	<input type="checkbox"/>	Go			

Retrieve Cost ? [X]				Division: SE		[Icons]		User								
								HKG LEO								
Job No.	HKGSE151200039	B/L No.														
Job Date From		To														
Payee Code		Terms														
OFRF	<input checked="" type="checkbox"/>	HC	<input type="checkbox"/>	Go												
<div> <div>Add</div> <div>Purchase</div> <div>Invoice Currency</div> </div>																
<input checked="" type="checkbox"/>	I/C	Job No.	B/L No.	Term	Code	Invoice To	Chrg	Description	Curr	Rate	Qty	Unit	Amount	Inv.Curr	Ex.Rate	Amount
<input checked="" type="checkbox"/>		OFRF														
<input checked="" type="checkbox"/>	1	HKGSE151200039		PP	H0023	HYUNDAI ME	OFRF	OCEAN FREIGHT (FCL)	HKD	100.000	17.300	TEU	1,730.00	HKD	X 1.000000	1,730.00

Then please press [Calculate], system will auto calculate the profit share.

Sea Profit Share ? [X]				Division: SE		[Icons]		User								
								HKG LEO								
<div> <div>Browse</div> <div>Charge Detail</div> <div>P/S Per B/L</div> </div>																
CAS No.*	CASHKS1602001	Job No.*	HKGSE151200039	Agent Profit Share												
Agent 1*	A0014	Name	AIR SEA WORLDWIDE (U.K.) LIMITED	Agent 1 Ratio(%)	50.00	P/S	489.51									
Agent 2		Name		Agent 2 Ratio(%)	0.00	P/S	0.00									
Agent 3		Name		Agent 3 Ratio(%)	0.00	P/S	0.00									
Status		Currency*	USD	Ex.Rate	7.800000	Total Profit	979.01									
ADD	CHG	Retrieve Sales	Retrieve Cost	Calculate												
Sales				Invoice Currency												
+ Job No.	B/L No.	Term	Code	Invoice To	Chrg	Description	Curr	Rate	Qty	Unit	Amount	Inv.Curr	Ex.Rate	Amount	Amount (USD)	
ASHKG500097																
1	HKGSE151200039	ASHKG500097	CC	A0031	AIR SEA WO	OFRF	OCEAN FREIGHT (FCL)	USD	400.000	3.002	TEU	1,200.80	USD	X 1.000000	1,200.80	1,200.80
															1,200.80	
															1,200.80	
Purchase				Invoice Currency												
+ Job No.	B/L No.	Term	Code	Invoice From	Chrg	Description	Curr	Rate	Qty	Unit	Amount	Inv.Curr	Ex.Rate	Amount	Amount (USD)	
1	HKGSE151200039		PP	H0023	HYUNDAI ME	OFRF	OCEAN FREIGHT (FCL)	HKD	100.000	17.300	TEU	1,730.00	HKD	X 1.000000	1,730.00	221.79
															221.79	
															221.79	

Hot Key : F7-Add Header F8-Change Header F2-Add F2-Add

Sea Profit Share

Division: SE

User
HKG|LEO

Browse

Charge Detail

P/S Per B/L

CAS No.*

CASHKS1602001

Job No.*

HKGSE151200039

Agent Profit Share

Agent 1*

A0014

Name

AIR SEA WORLDWIDE (U.K.) LIMITED

Agent 1 Ratio(%)

50.00

P/S

489.51

Agent 2

Name

Agent 2 Ratio(%)

0.00

P/S

0.00

Agent 3

Name

Agent 3 Ratio(%)

0.00

P/S

0.00

Status

Currency*

USD

Ex.Rate

7.800000

Total Profit

979.01

Approve

		Sales (USD)		Cost (USD)		Profit Share		
B/L No.	CBM	Prepaid	Collect	Prepaid	Collect	Profit (USD)	A0014 (50%)	Our (50%)
1 ASHKG500097	5.300	0.00	1,200.80	221.79	0.00	979.01	489.51	489.50
	5.300	0.00	1,200.80	221.79	0.00	979.01	489.51	489.50

After calculation, press [Approve], then the profit share amount will be transferred to the selected B/L.

Sea Profit Share

Division: SE

User
HKG|LEO

Browse

Charge Detail

P/S Per B/L

CAS No.*

CASHKS1602001

Job No.*

HKGSE151200039

Agent Profit Share

Agent 1*

A0014

Name

AIR SEA WORLDWIDE (U.K.) LIMITED

Agent 1 Ratio(%)

50.00

P/S

489.51

Agent 2

Name

Agent 2 Ratio(%)

0.00

P/S

0.00

Agent 3

Name

Agent 3 Ratio(%)

0.00

P/S

0.00

Status

Currency*

USD

Ex.Rate

7.800000

Total Profit

979.01

Approve

		Sales (USD)		Cost (USD)		Profit Share		
B/L No.	CBM	Prepaid	Collect	Prepaid	Collect	Profit (USD)	A0014 (50%)	Our (50%)
1 ASHKG500097	5.300	0.00	1,200.80	221.79	0.00	979.01	489.51	489.50
	5.300	0.00	1,200.80	221.79	0.00	979.01	489.51	489.50

Job No.	B/L No.	Term	Code	Invoice From	Chrg	Description	Curr	Rate	Qty	Unit	Amount	Inv.Curr	Ex.Rate	Amount	Amount (USD)
HKGSE151200039		PP	H0023	HYUNDAI ME	OFRF	OCEAN FREIGHT (FCL)	HKD	100.000	17.300	TEU	1,730.00	HKD	X 1.000000	1,730.00	221.79
1															221.79
															221.79

Press [OK] to confirm.

.asp?action=approve

202.66.117.65 says:

CAS has been approved!

Profit Share has been added into B/L!

☐ Prevent this page from creating additional dialogues.

OK

Please proceed to [Invoice] tag, user will see the amount with “-”, which is the profit share amount. Press [Gen. Sales Inv] to generate the credit note.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility						
Job Control ? ≡ ✕ <div style="float: right;"> Division: SE </div>														
<div> Job House B/L Container Invoice Profit Share Overseas Agent Charge File Sub Job XML EDI Send Log Document Printing DOC Control </div>														
Profit and Loss		<div> Gen. Sales Inv. </div>												
Job			HKGSE151200039		Job Date		31/12/2015							
Voyage			0101		Liner		WAN							
POL			HKHKG		Pod		PABLB							
Vessel			T0043		Name									
Sales Invoice				B/L		Invoice Currency		Base Currency						
+	Invoice #	Type	Terms	Code	Payee	B/L	Service	Fr.T	Curr	Amount	Prepaid	Collect	Accrual Voucher	Settle Date
	1 HKGDS0000068	I	PP	A0177	ABC TESTING COMPANY	ASHKG500097	CFS/CY	PP	HKD	9,095.46	9,095.46	0.00		
	2 HKGDS0000069	I	CC	A0031	AIR SEA WORLDWIDE PANAMA S.A.				USD	1,250.80	0.00	9,093.32		
	3		CC	A0014	AIR SEA WORLDWIDE (U.K.) LIMITED	ASHKG500097	CFS/CY	PP	USD	-489.51	0.00	-3,818.18		
										9,095.46	5,275.14			
PURCHASE INVOICE				B/L		Invoice Currency		Base Currency						
+	Invoice #	Type	Terms	Code	Payee	B/L	Service	Fr.T	Curr	Amount	Prepaid	Collect	Accrual Voucher	Settle Date
	1 PINV1234567	I	PP	A0031	AIR SEA WORLDWIDE PANAMA S.A.				HKD	218.10	-218.10	0.00		
	2 TESTING003	I	PP	H0023	HYUNDAI MERCHANT MARINE (HK) LTD				HKD	1,730.00	-1,730.00	0.00		
										-1,948.10	0.00			

Select the profit share amount, press [Add].

Generate Sales Invoice ? ≡ ✕										Division: SE		<div> ? ≡ ✕ </div>		User HKG LEO
<div> Browse </div>														
<div> Add </div>														
	Code	Charge	Description	Curr	Amount	Ctrl	Grp	B/L#	Container#	Consignee				
(A0014) AIR SEA WORLDWIDE (U.K.) LIMITED(AIR SEA - MANCHESTER)														
<input checked="" type="checkbox"/>	1	PSL	PROFIT SHARE	USD	979.01/SET X 0.500	USD	-489.51	B		ASHKG500097				
										-489.51				

Then the credit note will be generated. User may click to the Invoice number to print the credit note out.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility							
Job Control ? ≡ ✕ <div style="float: right;"> Division: SE </div>															
<div> Job House B/L Container Invoice Profit Share Overseas Agent Charge File Sub Job XML EDI Send Log Document Printing DOC Control </div>															
Profit and Loss		<div> Gen. Sales Inv. </div>													
Job			HKGSE151200039		Job Date		31/12/2015								
Voyage			0101		Liner		WAN								
POL			HKHKG		Pod		PABLB								
Vessel			T0043		Name		TEST								
Sales Invoice				B/L		Invoice Currency		Base Currency							
+	Invoice #	Type	Terms	Code	Payee	B/L	Service	Fr.T	Curr	Amount	Prepaid	Collect	Accrual Voucher	Settle Date	Settle.Amt
	1 HKGDS000004	C	CC	A0014	AIR SEA WORLDWIDE (U.K.) LIMITED				USD	489.51	0.00	-3,818.18			
	2 HKGDS0000068	I	PP	A0177	ABC TESTING COMPANY	ASHKG500097	CFS/CY	PP	HKD	9,095.46	9,095.46	0.00			
	3 HKGDS0000069	I	CC	A0031	AIR SEA WORLDWIDE PANAMA S.A.				USD	1,250.80	0.00	9,093.32			
										9,095.46	5,275.14				
PURCHASE INVOICE				B/L		Invoice Currency		Base Currency							
+	Invoice #	Type	Terms	Code	Payee	B/L	Service	Fr.T	Curr	Amount	Prepaid	Collect	Accrual Voucher	Settle Date	Settle.Amt
	1 PINV1234567	I	PP	A0031	AIR SEA WORLDWIDE PANAMA S.A.				HKD	218.10	-218.10	0.00			
	2 TESTING003	I	PP	H0023	HYUNDAI MERCHANT MARINE (HK) LTD				HKD	1,730.00	-1,730.00	0.00			
										-1,948.10	0.00				

Print Job Sheet

Please make sure you will check the Profit and Loss of the Job after you finish the job.

The Job Sheet can be print in the Invoice Tag.

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Job Control ? [Icons] Division: SE

Job# HKGSE151200039 Job Date 31/12/2015 Liner WAN Vessel T0043

Voyage 0101 POL HKHKG POD PABLB

Sales Invoice						B/L		Invoice Currency		Base Currency	
Invoice #	Type	Terms	Code	Payee	B/L	Service	Fr.T	Curr	Amount	Prepaid	Collect
1 HKGDS0000068	I	PP	A0177	ABC TESTING COMPANY	ASHKG500097	CY /CY	PP	HKD	900.00	900.00	0.00
2 HKGDS0000069	I	PP	A0031	AIR SEA WORLDWIDE PANAMA S.A.				USD	1,250.80	363.50	8,729.82
									1,263.50	8,729.82	

PURCHASE INVOICE						B/L		Invoice Currency		Base Currency	
Invoice #	Type	Terms	Code	Payee	B/L	Service	Fr.T	Curr	Amount	Prepaid	Collect
1 PINV1234567	I	PP	A0031	AIR SEA WORLDWIDE PANAMA S.A.				HKD	218.10	-218.10	0.00
									-218.10	0.00	

Should you have the internal procedure, the supervisor may lock the Job after he has reviewed all the invoices.

Go to the Job Control function and select the Status – Able to Lock. Then press [go]

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Job Control ? [Icons] Division: SE

Job# HKGSE151200039 Vessel/Voyage HBL No. Liner

ETD -/+Days Container No. POL Agent

ETA -/+Days Container Type POD Customer

Division SE Status Able to Lock User Go

GO 1 / 4 X 20

Please select the Job and press the button [Lock].

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Job Control ? [Icons] Division: SE

Job# HKGSE151200039 Vessel/Voyage HBL No. Liner

ETD -/+Days Container No. POL Agent

ETA -/+Days Container Type POD Customer

Division SE Status Able to Lock User

Lock Return

S	File	Job	Vessel	Name	Voyage	Liner	Job Date	Port of Discharge	Loading Qty	Confirm	User	Prepaid	Collect
1	[Icon]	HKGSE151200039	T0043	TEST	0101	WAN	31/12/2015	BALBOA (PABLB)	1x20'GP, 12.000CBM	[X]	leo	3	0

Then you can see that the job is being locked.

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Job Control ? [Icons] Division: SE

Job# %039 Vessel/Voyage HBL No. Liner

ETD -/+Days Container No. POL Agent

ETA -/+Days Container Type POD Customer

Division SE Status User Go

S	File	Job	Vessel	Name	Voyage	Liner	Job Date	Port of Discharge	Loading Qty	Confirm	User	Prepaid	Collect
1	[Icon]	HKGSE151200039	T0043	TEST	0101	WAN	31/12/2015	BALBOA (PABLB)	1x20'GP, 12.000CBM	[X]	leo	3	

If you want to unlock it, just use the same procedure but select the Status changed to [Locked] .

Press the button [Unlock]

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility	
Job Control ? [X]								Division: SE	
Job#		%039		Vessel/Voyage				HBL No.	
ETD -/+Days				Container No.				POL	
ETA -/+Days				Container Type				POD	
Division		SE		Status		Locked		User	
						No Container# No Ocean Bill Loaded but No Info Able to Lock Locked Today WIN EDI SOP Rule			
S	File	Job	Vessel	Name	Voyage	Liner	Job	Discharge	Loading Qty
1	[Icon]	HKGSE151200039	T0043	TEST	0101	WAN	31/12	(PABLB)	1x20'GP, 12.000CBM

Job Control								Division: SE		User					
Job#		%039		Vessel/Voyage				HBL No.	Liner						
ETD -/+Days				Container No.				POL	Agent						
ETA -/+Days				Container Type				POD	Customer						
Division		SE		Status		Locked		User							
<div>Unlock</div> <div>Return</div>															
U	S	File	Job	Vessel	Name	Voyage	Liner	Job Date	Port of Discharge	Loading Qty	Confirm	User	Prepaid	Collect	Oce
[Icon]	1	[Icon]	HKGSE151200039	T0043	TEST	0101	WAN	31/12/2015	BALBOA (PABLB)	1x20'GP, 12.000CBM	[X]	leo	3	0	

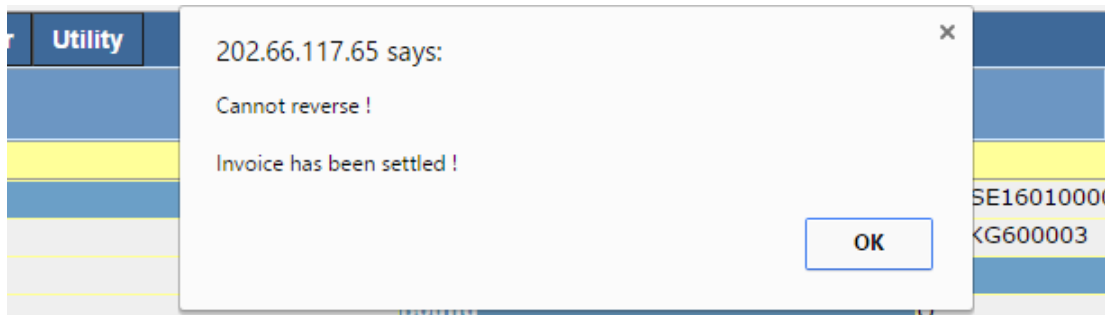
Reverse Invoice

After customer/ vendor invoices are posted to accounting, [Reverse] button will be appeared. It serves the purpose in case users need to re-issue the new invoice or cancel the previous invoice.

Sea Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility			
Vendor Invoice Maintenance ? [X] (This is UAT environment)								User: HKG LEO			
<div> <div>Invoice Details</div> <div> <div>Invoice Type</div> <div>I (I-Invc C-C/R Note)</div> </div> <div> <div>Invoice Number</div> <div>W5555</div> </div> <div> <div>Vendor</div> <div>D0012</div> </div> <div> <div>DAMCO HONG KONG LTD.</div> <div>DD124 TIN HA ROAD, PING SHAN,</div> <div>YUEN LONG, N.T., HONG KONG</div> </div> <div> <div>Payment Terms</div> <div>Issue Date</div> <div>01/01/2016</div> </div> <div> <div>Print Type</div> <div>Due Date</div> <div></div> </div> <div> <div>Remark</div> <div>SHIPPED PER M.V. YM NEW JERSEY E083</div> </div> <div> <div>Approve status</div> <div>Y Appr/Un-Appr User</div> <div>Auto</div> <div>Date</div> <div>2016/01/27 15:33:19</div> </div> <div> <div>Update Tax Invoice</div> <div>Payment Request</div> <div>Reverse</div> </div> </div>											
Job#		HKGSE160100017		Status		Posted					
B/L#				Posting							
Shipment Information				Division							
Bound		O		SE							
Vessel		MWY									
Voyage		E083									
Sailing Date		01/01/2016									
Terms		PP									
Pay Currency		HKD									
Formula VS HKD		X		Ex.Rate		1.000000					
Amount		4,840.00									
Job	B/L	Container	Charge	Desc	Base	Cur	Rate	Qty/Day	Amt	Ex.Rate	Inv.Amt
1 HKGSE160100017	WHL55555	WHSU5066516	SEL	SEAL FEE	40'HC	HKD	60.00	1.000	1.00	60.00 X	1.000000
2 HKGSE160100017	WHL55555	WHSU5066516	THC	TERMINAL HANDLING CHARGE A	40'HC	HKD	3,080.00	1.000	1.00	3,080.00 X	1.000000
3 HKGSE160100017	WHL55555		BLF	B/L FEE	SET	HKD	500.00	1.000	1.00	500.00 X	1.000000
4 HKGSE160100017			OFRF	OCEAN FREIGHT (FCL)	TEU	HKD	1,200.00	1.000	1.00	1,200.00 X	1.000000

Reverse cannot be processed in case:

1 Settlement had been made from accounting, reminder dialogue will come out:



2. Charges loaded from posted Accrual:

202.66.117.65/uatfm3k/fms800.asp?TB=TAB2

Customer Invoice Maintenance (This is UAT environment) User: HKG|LEO

Browse Invoice Details CAS Details

Invoice Type	I (I-Inv C-C/R Note)	Job#	HKGSE160900002	Status									
Invoice Number	HKGDS0000537	B/L#	ASHKGTEST7	Posting									
Payee	J0019	Shipment Information											
JANICE TEST 2 LTD C		Bound	O	Division	SE								
TESTING COMPANY 1		Vessel	301										
TESTING COMPANY 2		Voyage	AAA										
TESTING COMPANY 3		Sailing Date	01/09/2016										
TESTING COMPANY 4		Terms	PP										
		Pay Currency	HKD										
Payment Terms		Issue Date	01/09/2016	Ex.Rate	1.000000								
Print Type	1 - English	Due Date		Formula VS HKD	X								
Footer Remark (Print First Line Only)		Amount	100.00										
Approve status		Appr/Un-Appr User		Date									
CHG	Prt Invoice	Copy Charge	Load From Accrual	Release to Accrual	Approve								
Charge from Accrual! Cannot be Void or Reverse													
Job	B/L	Container	Charge	Desc	Base	Cur	Rate	Qty	Day	Amt	Ex.Rate	Inv.Amt	Remark
1 HKGSE160900002	ASHKGTEST7		ACI	ACI CHARGE	SET	HKD	100.00	1.000	1.00	100.00 X	1.000000	100.00	
2 HKGSE160900002	ASHKGTEST7	TEXU2384028	ACI	ACI CHARGE	SET	HKD	10.00	0.000	1.00	0.00 X	1.000000	0.00	

After user pressed the [Reverse] button, a credit note will be generated offset the previous posted invoice. Then the posted invoice will be invalidated. User may issue or input new customer/ vendor invoice again.

Sea Freight Inbound Outbound Miscellaneous Report Invoice Tariff Master Utility

Vendor Invoice Maintenance (This is UAT environment) User: HKG|LEO

Invoice Type: [Dropdown] Invoice No.: YUINV0000 Job No.: [Dropdown] Payee Code: [Dropdown]

Issue Date: [Dropdown] To: [Dropdown] B/L: [Dropdown] Cur: [Dropdown]

Division: [Dropdown] Status: Reverse [Dropdown] User: [Dropdown] Go

Invoice #	Type	Job	Bound	Date	Vendor Name	Cur	Amount	Amount(HKD)	Status	Approved	Posting	Create By
1 YUINV00001R	C	HKGSE160100043	O	31/01/2016	Y0006 YUSEN LOGISTICS (HONG KONG) LTD.	HKD	600.00	600.00	Reverse			leo
2 YUINV00001	I	HKGSE160100043	O	15/02/2016	Y0006 YUSEN LOGISTICS (HONG KONG) LTD.	HKD	600.00	-600.00	Reverse	Y	Posted	leo

Once invoice reversed, the action is irreversible.

TAX INVOICE (for China stations' user)

For China stations, users may need to update tax invoice number for invoice issued. Users will see the [Tax

Invoice Print] button for update tax invoice number.

Approve status		Appr/Un-Appr User		Date	
Prt Invoice	Copy Charge	Load From Accrual	Release to Accrual	Tax Invoice Print	Approve

The data on tax invoice could be updated if need, this will not affect the original invoice's data, the amendment will be only for the tax invoice printing. Then press [Submit].

Tax Invoice Printing (This is UAT environment)		User SZX LEO	
Invoice	SZXDA0000017	Invoice Amount	RMB 100.00
Flight No.		MAWB Number	CLP99888
Flight Date	03/02/2016	POL	HONG KONG
POD	HONG KONG	Destination	HONG KONG
QTY	10CTN	CHG.WGT	10.00
VOL.WGT	0.00	Tax Invoice No.	TEST
Issue Date	08/07/2016	Short Name	GEODIS WILSON HONG KONG LTD
Status	PRINTED	Print Detail	<input checked="" type="checkbox"/>
Charge Name	运费	Print Invoice No.	<input type="checkbox"/>
Chinese Charge Name	<input checked="" type="checkbox"/>	VAT Format	<input type="checkbox"/>
<input checked="" type="button" value="Submit"/> <input type="button" value="Void&Reprint"/>			
History			

Once Customer invoice marked with tax invoice number already, invoice details cannot be further changed.

Air Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility																						
Customer Invoice Maintenance (This is UAT environment)								User SZX LEO																						
<div> <div>Invoice Details</div> <div>CAS Details</div> </div>																														
<div> <div>Invoice Type</div> <div>(1-Inv C-C/R Note)</div> </div>																														
<div> <div>Invoice Number</div> <div>SZXDA0000017</div> </div>								<div> <div>Job</div> <div>SZXAM160200001</div> </div>																						
<div> <div>Payee</div> <div>G0036</div> </div>								<div> <div>MAWB</div> <div>CLP99888</div> </div>																						
<div> <div>GEODIS WILSON HONG KONG LTD</div> </div>								<div> <div>Status</div> <div></div> </div>																						
<div> <div>UNIT 1110, 11/FLOOR TRADE SQUARE</div> </div>								<div> <div>Posting</div> <div>AM</div> </div>																						
<div> <div>NO. 681 CHEUNG SHA WAN ROAD,</div> </div>																														
<div> <div>KOWLOON, HONG KONG</div> </div>																														
<div> <div>Flight Information</div> </div>																														
<div> <div>Bound</div> <div>M</div> </div>																														
<div> <div>Flight Date</div> <div>03/02/2016</div> </div>																														
<div> <div>Freight Terms</div> <div>PP</div> </div>																														
<div> <div>Payment Terms</div> </div>																														
<div> <div>Issue Date</div> <div>03/02/2016</div> </div>								<div> <div>Pay Currency</div> <div>RMB</div> </div>																						
<div> <div>Print Type</div> <div>1 - English</div> </div>								<div> <div>Ex.Rate</div> <div>1.000000</div> </div>																						
<div> <div>Tax Invoice#</div> <div>TEST</div> </div>								<div> <div>Amount</div> <div>100.00</div> </div>																						
<div> <div>Tax Invoice Issue Date</div> <div>08 Jul 2016</div> </div>																														
<div> <div>Remark (For Misc. Job)</div> <div>JOB NO. SZXAM160200001</div> </div>																														
<div> <div>Footer Remark (Print First Line Only)</div> </div>																														
<div> <div>Approve status</div> </div>																														
<div> <div>Appr/Un-Appr User</div> </div>																														
<div> <div>Date</div> </div>																														
<div> <div>Prt Invoice</div> </div>																														
<div> <div>Load From Accrual</div> </div>																														
<div> <div>Release To Accrual</div> </div>																														
<div> <div>Tax Invoice Print</div> </div>																														
<div> <div>Approve</div> </div>																														
<table border="1"> <thead> <tr> <th>HAWB</th> <th>Charge</th> <th>Desc</th> <th>Base</th> <th>Cur</th> <th>Rate</th> <th>Qty1</th> <th>Qty2</th> <th>Amt</th> <th>Ex.Rate</th> <th>Inv.Amt</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>TRU</td> <td>TRUCKING FEE</td> <td>SHP</td> <td>RMB</td> <td>100.000</td> <td>1.00</td> <td>1.00</td> <td>100.00</td> <td>1.000000</td> <td>100.00</td> </tr> </tbody> </table>								HAWB	Charge	Desc	Base	Cur	Rate	Qty1	Qty2	Amt	Ex.Rate	Inv.Amt	1	TRU	TRUCKING FEE	SHP	RMB	100.000	1.00	1.00	100.00	1.000000	100.00	
HAWB	Charge	Desc	Base	Cur	Rate	Qty1	Qty2	Amt	Ex.Rate	Inv.Amt																				
1	TRU	TRUCKING FEE	SHP	RMB	100.000	1.00	1.00	100.00	1.000000	100.00																				

In case users need to amend the invoice's charges after tax invoice printed, user need to press [Tax Invoice Print] -> [Void&Reprint]

Customer Invoice Maintenance (This is UAT environment) User: SZX|LEO

Invoice Type: 1 (1-Inv C-C/R Note) Job#: SZXSM160100001 Status: Posting

Invoice Number: SZXDS0000028 B/L #: M0006

Payee: M0006

M.C. LOGISTICS
AVE. CARLOS PEREZ RICART #5,
ANTIGUA SOL PONIENTE, SANTO DOMINGO, D.R.

Shipment Information
Bound: T Division: SM
Vessel:
Voyage:
Sailing Date: 18/01/2016
Terms: PP
Pay Currency: RMB
Formula VS RMB: X Ex.Rate: 1.000000
Amount: 1,000.00

Payment Terms: Issue Date: 18/01/2016
Print Type: 1 - English Due Date:
Tax Invoice#: TEST Issue Name: M.C. LOGISTICS
Tax Invoice Issue Date: 13 Jun 2016 Status: PRINTED

Footer Remark (Print First Line Only)
Approve status: Appr/Un-Appr User: Date:

Prt Invoice	Copy Charge	Load From Accrual	Release to Accrual	Tax Invoice Print	Approve						
Job	Charge	Desc	Base	Cur	Rate	Qty	Day	Amt	Ex.Rate	Inv.Amt	Remark
1 SZXSM160100001	TRU	TRUCKING FEE	W/M	RMB	1,000.00	1.000	1.00	1,000.00 X	1.000000	1,000.00	

202.66.117.65/uatfm3k/fms877.asp?xinvoice=SZXDS0000028

Tax Invoice Printing (This is UAT environment) User: SZX|LEO

Invoice: SZXDS0000028 Invoice Amount: RMB 1000.00

Vessel/Voyage: HBL Number:

Onboard Date: 18/01/2016 POL:

POD: Delivery:

QTY: KGS:

CBM: Tax Invoice No.: TEST

Issue Date: 13/06/2016 Short Name: M.C. LOGISTICS

Status: PRINTED Print Detail: ☒

Charge Name: 运费 Print Invoice No.: ☐

Chinese Charge Name: ☒ VAT Format: ☐

Submit Void&Reprint

History

Alert will be popped out, press [OK]

202.66.117.65 says:

Tax Invoice# TEST has been voided!
Please input another tax invoice number.

OK

The Tax invoice# will be eliminated, user will be allowed to amend the charges details:

Customer Invoice Maintenance ? [X] (This is UAT environment)					
<div> <div>Browse</div> <div>Invoice Details</div> <div>CAS Details</div> </div>					
Invoice Type	I	(I-Inv C-C/R Note)	Job	SZXAM160200001	
Invoice Number	SZXDA0000017		MAWB	CLP99888	
Payee*	G0036		HAWB		
GEODIS WILSON HONG KONG LTD			Flight Information		
UNIT 1110, 11/FLOOR TRADE SQUARE			Bound	M	
NO. 681 CHEUNG SHA WAN ROAD,			Flight Date	03/02/2016	
KOWLOON, HONG KONG			Freight Terms	PP	
Payment Terms		Issue Date*	03/02/2016	Pay Currency*	RMB
Print Type	1 - English	Due Date		Amount	
Tax Invoice#		Issue Name	GEODIS WILSON HONG KONG LTD		
Tax Invoice Issue Date	08 Jul 2016	Status	PRINTED		
Remark (For Misc. Job)	JOB NO. SZXAM160200001				
Footer Remark (Print First Line Only)					
Approve status	Appr/Un-Appr User			Date	
CHG	Prt Invoice	Void	Load From Accrual	Release To Accrual	Tax Invoice Print
Approve					

Air Freight	Inbound	Outbound	Miscellaneous	Report	Invoice	Tariff	Master	Utility
Customer Invoice Maintenance ? [X] (This is UAT environment)								
<div> <div>Browse</div> <div>Invoice Details</div> <div>CAS Details</div> </div>								
Invoice Type	I	(I-Inv C-C/R Note)	Job	SZXAM160200001	Status			
Invoice Number	SZXDA0000017		MAWB	CLP99888	Posting			
Payee*	G0036		HAWB		Division	AM		
GEODIS WILSON HONG KONG LTD			Flight Information					
UNIT 1110, 11/FLOOR TRADE SQUARE			Bound	M				
NO. 681 CHEUNG SHA WAN ROAD,			Flight Date	03/02/2016				
KOWLOON, HONG KONG			Freight Terms	PP				
Payment Terms		Issue Date*	03/02/2016	Pay Currency*	RMB	Ex.Rate	1.000000	
Print Type	1 - English	Due Date		Amount	100.00			
Tax Invoice#		Issue Name	GEODIS WILSON HONG KONG LTD					
Tax Invoice Issue Date	08 Jul 2016	Status	PRINTED					
Remark (For Misc. Job)	JOB NO. SZXAM160200001							
Footer Remark (Print First Line Only)								
Approve status	Appr/Un-Appr User			Date				
Charge *	Desc	Base *	Cur *	Rate	Qty1	Qty2	Amt	Ex.Rate
TRU	TRUCKING FEE	SHF	RMB	100	1	1	100	1
<div> <div></div> <div></div> <div></div> </div>								
<div> <div></div> <div></div> <div></div> </div>								

